

# Inspection of St Paulinus Kids Club

St Paulinus School, Temple Road, DEWSBURY, West Yorkshire WF13 3QE

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Inspection date:

19 December 2023

**The quality and  
standards of early  
years provision**

**This  
inspection**

**Not met (enforcement)**

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Previous  
inspection

Good

## What is it like to attend this early years setting?

### This provision does not meet requirements

Children's safety, health, and well-being are compromised at this setting. Leaders and managers do not implement safeguarding policies and procedures. Staff do not know and understand the procedures to follow in the event of an allegation about a member of staff. Leaders and managers do not always carry out checks to ensure the suitability of people working with children. They do not always ensure staff, whose suitability has not been checked, are supervised. Staff are not always aware of individual children's health needs. Leaders and managers do not ensure all staff are aware of the procedures for administering medication. Staff do not always know where children's medication is kept. Leaders and managers do not ensure staff have the training to help them understand their roles and responsibilities. This does not ensure children are kept safe.

That said, children comment that they enjoy their time at the before- and after-school club. They engage in playful activities. For example, they race their vehicles across the floor with their friends. Children learn to take turns as they wait for their turn on the console. They are respectful of each other. Staff model using their manners and encourage children to say please and thank you. Staff build positive relationships with children and families. Children's behaviour is good.

### What does the early years setting do well and what does it need to do better?

- Leaders and managers do not ensure policies and procedures are in place to safeguard children. They do not ensure all staff know and understand the policy and procedures to follow or the action to be taken, when there are safeguarding concerns about a child and in the event of an allegation being made against a member of staff.
- Leaders and managers do not have effective systems in place to ensure staff are suitable. Some recruitment procedures are in place. However, references are not always sought for all members of staff. Leaders and managers cannot ensure people who work with children are suitable. This compromises children's safety.
- Leaders and managers do not have plans in place to ensure people whose suitability has not been checked, including through a criminal records check, do not have unsupervised contact with children being cared for. Staff who are not fully checked sometimes have unsupervised contact with children when other staff leave the room. This compromises children's safety.
- Staff do not receive training to help them understand their roles and responsibilities. Staff complete some induction training when they first start. However, staff do not have continued training and support to help them understand their roles and responsibilities further. In particular, for staff who are left in charge in the manager's absence. Staff do not receive support, coaching

and training to support their own professional development. They do not understand the role of the key person or why this is important for young children. This means staff do not have a clear understanding of their roles and responsibilities to meet children's needs.

- Children enjoy a range of healthy snacks. Snack time is a social time. Children sit and chat with their friends. However, staff do not always encourage children to wash their hands before eating. Children eat toast after playing on the hall floor. This does not promote the good health of children or prevent the spread of infection.
- Leaders and managers do not ensure staff know and understand the policies and procedures to follow should a child need any medication. Staff do not always have access to the medication children use. This compromises children's health and safety.
- Records are not easily accessible and available. Staff left in charge, in the manager's absence, do not have access to relevant documentation which may be needed. For example, information regarding the persons employed on the premises, records of children's attendance, their hours of attendance, and the name of their key person are not available. This compromises children's welfare.
- Staff find out about children's interests. They provide a range of activities for children. Young children enjoy playing with cars and dinosaurs. They have access to a range of mark-making materials. They enjoy spending time with their friends. Staff interact and are interested in children's play. They engage in conversations with children. Children are engaged and focused on their play.

## Safeguarding

The arrangements for safeguarding are not effective.

Children's health and safety are compromised. Leaders and managers have not implemented a safeguarding policy. Staff are not always aware of the medication policies and procedures. Leaders and managers do not have effective systems in place to ensure staff are suitable to work with children. Staff attend safeguarding training and have knowledge of the signs and symptoms that may indicate a child may be at risk of harm. Supervisions are in place to discuss any safeguarding concerns they may have about the children that attend the club.

## What does the setting need to do to improve?

**The provision is not meeting requirements and Ofsted intends to take enforcement action.**

**We will issue a Welfare Requirements Notice requiring the provider to:**

	<b>Due date</b>
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implement a safeguarding policy and procedures that include an explanation of the action to be taken when there are safeguarding concerns about a child and in the event of an allegation being made against a member of staff	22/01/2024
ensure staff know and understand the safeguarding policy and procedures, in particular the procedures to follow regarding a concern about any adult on the premises	22/01/2024
implement systems to ensure that practitioners, and any other person who may have regular contact with children are suitable	22/01/2024
ensure people, whose suitability has not been checked, do not have unsupervised contact with children	22/01/2024
ensure that all staff receive induction training to help them understand their roles and responsibilities	22/01/2024
put appropriate arrangements in place for the supervision of staff to ensure that appropriate support, coaching and training are available to help staff develop their skills	22/01/2024
review the organisation of some daily routines, with particular regard to hand washing, to ensure that health and hygiene practices are promoted and maintained	22/01/2024
ensure all staff are aware of the policy, and procedures, for administering medicines	22/01/2024
ensure all records are easily accessible and available for inspection	22/01/2024

ensure information is kept and available, including the details of persons employed on the premises and a daily record of children attending, their hours of attendance, and the name of their key person.	22/01/2024
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## Setting details

<b>Unique reference number</b>	EY312971
<b>Local authority</b>	Kirklees
<b>Inspection number</b>	10324754
<b>Type of provision</b>	Childcare on non-domestic premises
<b>Registers</b>	Early Years Register, Compulsory Childcare Register, Voluntary Childcare Register
<b>Day care type</b>	Out-of-school day care
<b>Age range of children at time of inspection</b>	4 to 11
<b>Total number of places</b>	32
<b>Number of children on roll</b>	64
<b>Name of registered person</b>	St Paulinus Kids Club Committee
<b>Registered person unique reference number</b>	RP908433
<b>Telephone number</b>	01924 325330
<b>Date of previous inspection</b>	13 December 2018

## Information about this early years setting

St Paulinus Kids Club registered in 2005. The club employs six members of childcare staff. Of these, two hold early years qualifications, one has a level 3 and one a level 6. The club opens Monday to Friday, all year round, excluding bank holidays, two weeks at Christmas, and one week at Easter. Sessions run from 7am to 9am and from 3pm to 6pm, during term time, and from 7.30am to 5.30pm during the school holidays.

## Information about this inspection

### Inspector

Miriam Caldecott

## Inspection activities

- This was the first routine inspection the provider received since the COVID-19 pandemic began. The inspector discussed the impact of the pandemic with the provider and has taken that into account in their evaluation of the provider.
- We carried out this inspection as a result of a risk assessment, following information we received about the provider.
- Children told the inspector about their friends and what they like to do when they are at club.
- The inspector talked to staff at appropriate times during the inspection and took account of their views.
- The inspector observed the interactions between staff/the childminder and children.
- Parents shared their views of the setting with the inspector.

We carried out this inspection under sections 49 and 50 of the Childcare Act 2006 on the quality and standards of provision that is registered on the Early Years Register. The registered person must ensure that this provision complies with the statutory framework for children's learning, development and care, known as the early years foundation stage.

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