

Inspection of Sprowston Out of School Club

Cecil Gowing Infant School, Falcon Road, Sprowston, NORWICH NR7 8NZ

Inspection date:

16 March 2023

The quality and standards of early years provision

This inspection

Not met (with actions)

Previous inspection

Good

What is it like to attend this early years setting?

This provision does not meet requirements

There are some weaknesses in the leadership and management of the club. Processes to safeguard children are not fully effective. This means that children's welfare is not assured. That said, staff warmly welcome the children. They greet them by name and find out how their day has been. Children make friendships. They are keen to see if their friends who attend from other schools are also present. Children also form close relationships with the staff. The staff are supportive and play alongside the children, showing a genuine interest in what they are doing.

Children take part in a range of activities, which staff plan around the children's interests. Children are able to make independent choices about what to play with and can request to do specific activities. They enjoy art and drawing, making cards for special people in their lives and creating butterflies with luminous paint. They use their imagination as they create a 'sea world', using small-world figures, boxes, fabric and other resources. Staff help children to build on their ideas and extend the activities. In the holidays, when more time allows, children enjoy further activities, such as baking.

Children are kind and polite to each other. They thank adults and the other children when they receive help. Children know and understand the rules of the club, reminding their friends to take off their shoes when sitting on the carpet. They know how to share and take turns, especially when several want to play a computer game. Overall, children's behaviour is good.

What does the early years setting do well and what does it need to do better?

- There have been changes in the leadership and management of the club in recent years. The provider was aware of their duty to notify Ofsted of these changes at the time, but did not ensure that this was completed. They failed to successfully submit the required information to allow all those with responsibility for operating the club, to undergo suitability checks, and, as a result, this suitability has not been determined.
- The manager conducts supervision meetings with staff and oversees their practice. Staff are encouraged to attend training to enhance their knowledge and skills. There are sufficient staff with paediatric first-aid training on the premises, to assist should a child have an accident. However, when conducting school runs, there are insufficient paediatric first-aid trained staff available to accompany the children on every occasion. Overall, staff know how to deal with accidents and are aware of the need to record such events. However, records are not suitably maintained to demonstrate that parents have been notified of

accidents or any treatment given.

- Staff communicate effectively with parents and carers. Essential information, including medical needs, is gathered when children first start. The management team obtain appropriate written permission from parents to administer some prescribed medication. However, at other times, they have only verbal discussions with parents. Alternatively, they rely on information obtained by a third party, such as the host school, for children who require inhalers. This practice does not ensure children's safety and welfare.
- Staff drop children off in the morning and collect them at the end of the day from a number of local schools. Staff carry a first-aid kit and have a mobile phone with them for emergencies. They carry out risk assessments prior to walking a familiar route. Adult-to-child ratios are considered to ensure children's safety. Staff remind the children about road safety and the importance of not running as they choose safe places to cross the road.
- Children are supported to have a healthy lifestyle. The club follows food and nutrition guidance for schools. This encourages children to make healthy food choices. Children help themselves to water or fresh juice to drink. They currently choose fruit, toast or cereal bars as a snack, but plans are in place to provide children with further healthy options. Children have opportunities to engage in physical play outside in the large school playground. They are confident to talk to visitors about what they like doing. They know and follow routines. Children independently use the toilets and know to wash their hands with soap prior to eating.
- All children, including children with special educational needs and/or disabilities, are welcomed into the club. Children are able to visit and, alongside their parents, can meet with staff prior to starting. This is to discuss their personal needs in order to ensure that they are able to settle swiftly and have a positive experience while at the club.

Safeguarding

The arrangements for safeguarding are not effective.

Those designated to lead on safeguarding matters have a secure knowledge of child protection matters. Most staff have sufficient knowledge of the policies and procedures to follow should they have a concern about a child's welfare. However, not everyone has received safeguarding training. There are not enough first-aid trained staff available on outings, and accident and medication procedures are not sufficiently robust. All staff have Disclosure and Barring Service checks in place. Children are well supervised. Staff teach children to keep themselves safe. Risk assessments are effective to ensure the premises are safe, suitable and secure.

What does the setting need to do to improve?

To meet the requirements of the early years foundation stage and Childcare Register the provider must:

	Due date
provide Ofsted with all the required information so that the suitability of each partner in the organisation can be assessed	06/04/2023
train all staff to understand the safeguarding policy and procedures and ensure that all staff have up-to-date knowledge of safeguarding issues, enabling them to identify possible abuse and neglect and respond in a timely and appropriate way	06/04/2023
ensure that at least one person who has a current paediatric first-aid certificate accompanies children on outings	06/04/2023
ensure that policies and procedures for administering medication are robust and that medicine, both prescription and non-prescription, is only administered to a child where written permission for that particular medication has been obtained by the provider, from the child's parent and/or carer	06/04/2023
ensure that procedures for dealing with accidents or injury are robust, with specific regard to demonstrating that parents are informed of any accident or injury to their child and any treatment given, on the same day or as soon as reasonably practicable afterwards.	06/04/2023

Setting details

Unique reference number	EY365461
Local authority	Norfolk
Inspection number	10282332
Type of provision	Childcare on non-domestic premises
Registers	Early Years Register, Compulsory Childcare Register, Voluntary Childcare Register
Day care type	Out-of-school day care
Age range of children at time of inspection	4 to 12
Total number of places	34
Number of children on roll	200
Name of registered person	Sprowston Out of School Club Partnership
Registered person unique reference number	RP527491
Telephone number	07792 900 783
Date of previous inspection	11 April 2018

Information about this early years setting

Sprowston Out of School Club registered in 2007 and is run by joint partners. The club is open each weekday, during term time, from 7.30am to 8.45am and from 3pm to 6pm. During the school holidays, the club is open from 8.30am to 6pm each weekday. Nine members of staff, including both partners, work directly with the children. Of these, some hold relevant childcare or play qualifications at level 2 or 3.

Information about this inspection

Inspector

Dawn Pointer

Inspection activities

- This was the first routine inspection the provider received since the COVID-19 pandemic began. The inspector discussed the impact of the pandemic with the provider and has taken this into account in their evaluation of the provider.
- We carried out this inspection as a result of a risk assessment, following information we received about the provider.
- The inspector viewed the premises, inside and outside, and observed the staff interacting with the children.
- The inspector talked to staff at appropriate times during the inspection.
- The inspector talked to children and took account of their views.
- The inspector conducted a meeting with the management team, sampled relevant documentation and reviewed evidence of suitability of staff working in the setting.

We carried out this inspection under sections 49 and 50 of the Childcare Act 2006 on the quality and standards of provision that is registered on the Early Years Register. The registered person must ensure that this provision complies with the statutory framework for children's learning, development and care, known as the early years foundation stage.

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