

14 March 2023

Our Reference 2618788

Dear Emily Harper

art-K Ashtead
50 The Street
Ashtead
KT21 1AZ

Setting reference number: 2618788

The Childcare Register: inspection outcome - non-compliant

I inspected your childcare provision on 25 January 2023.

I found that you were not meeting all of the requirements for registration on the Childcare Register and I discussed the reason(s) for this during the visit.

We have therefore set the following actions:

ACTIONS

The following actions are to be completed by the date shown	Date
■ ensure that everyone age 16 years and older who lives or works on the premises during childcare hours, has an enhanced Disclosure and Barring Service (DBS) check with barred lists	10/02/2023
■ implement effective systems to ensure that everyone providing childcare is suitable	10/02/2023
■ improve the safeguarding policy and procedure in place, to support and guide staff on how to keep children safe, including if they have a concern about a child or if there is an allegation made against a member of staff	10/02/2023
■ devise and implement a written complaints policy including how to investigate complaints fully	10/02/2023
■ display the registration certificate on the premises	10/02/2023
■ provide information to parents about Ofsted's role in	10/02/2023

registering and regulating childcare	
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You must complete the actions by the dates shown.

Please read carefully the registration requirements for the Childcare Register which are described in the early years and childcare guide to registration, which you can find on our website at <https://www.gov.uk/government/publications/become-a-registered-early-years-or-childcare-provider-in-england> as you must meet these requirements in order to remain registered on the Childcare Register.

If you have any questions please contact us on 0300 123 1231 quoting the reference number at the top of this letter.

Yours sincerely

Maria Conroy

Early Years Inspection Team