

The Tutorial Foundation

76 Freelands Road, Bromley, Kent BR1 3HY

Inspection date

13 December 2022

Overall outcome

**The school meets the independent school standards relevant to the material change.
The material change has already been implemented**

Main inspection findings

Part 3. Welfare, health and safety of pupils

Paragraph 7

- Leaders have written and shared with staff an appropriate safeguarding policy. This is available on the school website and references the most up-to-date statutory guidance.
- Leaders ensure that staff receive appropriate training that reflects the current statutory guidance on safeguarding. Staff understand this training. They are vigilant to the needs of pupils and clear about how to report any concerns that they may have.
- Leaders follow up any reported concerns swiftly with referrals to the relevant agencies where necessary.
- Pupils feel safe and are kept safe in school. Pupils know that there are staff that they can speak to if they have any concerns. The curriculum covers subject content which teaches pupils about how to keep safe. This includes understanding healthy relationships and online safety.
- Leaders have ensured that the standards in this part are met if the registration authority decides to approve the material change.

Paragraphs 11, 12, 14 and 16

- Leaders have put in place an appropriate health and safety policy. They have established clear checks and monitoring to ensure that the premises are safe and suitable and comply with relevant health and safety requirements. Leaders record these checks routinely.
- Leaders have devised and implemented an appropriate risk assessment policy. Risks are accurately identified, including those related to the premises and for off-site activities such as school visits. Suitable mitigations are put in place for the risks that

are identified. Leaders also complete personalised risk assessments for each pupil when they join the school. These assessments are part of leaders' work to ensure that all pupils receive the support that they need.

- Leaders complete routine fire-safety checks. Leaders have taken action to address the key recommendations identified in the recent fire-safety audit.
- Leaders make sure that adult-to-pupil ratios are appropriate and take account of pupils' needs. This means that pupils are well supervised during lesson and break times.
- Leaders have ensured that the standards in this part are met if the registration authority decides to approve the material change.

Part 4. Suitability of staff, supply staff, and proprietors

All paragraphs

- Leaders understand and comply with statutory guidance for the safer recruitment of staff.
- Appropriate pre-employment checks have been made for all staff. Leaders understand the checks they would need to make if they choose to use agency staff in the future. The single central record of pre-employment checks is up to date and suitably maintained.
- Leaders have ensured that the standards in this part are met if the registration authority decides to approve the material change.

Part 5. Premises of and accommodation at schools

All paragraphs

- The school building is fit for purpose and well maintained. Leaders have set up the third floor of the premises to accommodate the increase in the number of pupils on roll.
- The premises include eight classrooms and three smaller teaching spaces. One of the classrooms is located in an area that is separate to the others. Leaders have identified that this space would be suitable to accommodate the students aged 18 or over. The lighting, acoustics and design of these teaching rooms are suitable.
- Pupils have appropriate access to suitable toilet and hand-washing facilities. Drinking water is available and is clearly labelled.
- Pupils make use of two outside spaces. They have access to shower facilities and space for physical recreation off site. There is also an appropriate space for pupils who require short-term medical attention.
- Leaders have ensured that the standards in this part are met if the registration authority decides to approve the material change.

Part 8. Quality of leadership in and management of schools

Paragraph 34

- Leaders maintain clear oversight of safeguarding. The advisory board is regularly updated about relevant safeguarding information.
- Leaders have considered appropriately how they might accommodate additional pupils on site. For example, they have identified specific spaces for students who may join the school age 18 and over.
- Leaders demonstrate an understanding of the requirements of independent school standards. These were met at the last two inspections.
- Leaders have ensured that the standards in this part are met if the registration authority decides to approve the material change.

Compliance with regulatory requirements

The school meets the requirements of the schedule to the Education (Independent School Standards) Regulations 2014 ('the independent school standards') and associated requirements that are relevant to the material change.

School details

Unique reference number	135670
DfE registration number	305/6080
Inspection number	10258842

This inspection was carried out under section 162(4) of the Education Act 2002, the purpose of which is to advise the Secretary of State for Education about the school's with the independent school standards relevant to the material change that the school has applied to make.

Type of school	Special school and alternative provision
School status	Independent special school
Proprietor	JK Education
Chair of the proprietorial board	Mrs Julia Low
Co-proprietor	Mrs Karen Turner
Headteacher	Mrs Julia Low
Annual fees (day pupils)	£19,188 to £27,500
Telephone number	020 8460 0181
Website	www.thetutorialfoundation.co.uk
Email address	sen@thetutorialfoundation.co.uk
Date of previous standard inspection	26 to 28 April 2022

Pupils

	School's current position	School's proposal	Inspector's recommendation
Age range of pupils	11 to 25	11 to 25	11 to 25
Number of pupils on the school roll	42	55	45

Reason for inspector's recommendations

The inspector recommends that the school is registered to admit up to a maximum of 45 pupils in total. This recommendation takes into account the size of the premises and the specific ages, needs and requirements of the pupils that the school caters for. This is an increase of 11 pupils from the original number that was previously agreed by the registration authority.

Pupils

	School's current position	School's proposal
Gender of pupils	Mixed	Mixed
Number of full-time pupils of compulsory school age	17	25
Number of part-time pupils	25	30
Number of pupils with special educational needs and/or disabilities	42	55
Of which, number of pupils with an education, health and care plan	38	45
Of which, number of pupils paid for by a local authority with an education, health and care plan	38	45

Staff

	School's current position	School's proposal
Number of full-time equivalent teaching staff	20	20
Number of part-time teaching staff	36	36
Number of staff in the welfare provision	4	4

Information about this school

- The previous standard inspection was completed from 26 to 28 April 2022.
- Leaders make use of three unregistered alternative providers.
- The majority of pupils have an education, health and care plan. The predominant need for these pupils is in the area of social, emotional and mental health.

- Just over half of the pupils currently on roll are tutored off site. A significant number of pupils registered at the school attend part time.
- The school has students on roll who have joined the school at age 18 or over. However, none of these students currently attend the on-site provision.

Information about this inspection

- This was the first material change inspection commissioned by the Department for Education (DfE) to consider The Tutorial Foundation's application to make a change to its registration agreement. The requested change was to increase the number of pupils from 34 to 55. The inspector recommends that this number is increased to a maximum of 45 registered pupils in total. This is the first time the school has applied for this material change.
- The material change has already been implemented as the school was educating 42 pupils at the time of the inspection.
- The DfE commissioned the inspector to look at specific independent school standards. These were contained in parts 3, 4, 5 and 8.
- The inspector met the headteacher, who is also the chair of the proprietorial board and the chair of the advisory board, as part of the inspection activity. The inspector also met with the head of the off-site provision and other senior staff, including the leaders with designated responsibility for safeguarding.
- The inspector reviewed the single central record with the school business manager. Relevant safeguarding documents and policy were also reviewed. The inspector spoke with teachers and pupils about safeguarding.
- The inspector toured the site with the headteacher and the health and safety lead. She read through relevant policies and reviewed relevant documentation, including risk assessments and health and safety monitoring documents.

Inspection team

Sophie Healey-Welch, lead inspector

His Majesty's Inspector

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