

Inspection of Xtra Time Kidz Club

Holywell Community Centre, Tolpits Lane, WATFORD WD18 9QD

Inspection date:

9 November 2022

**The quality and
standards of early
years provision**

**This
inspection**

Not met (with actions)

Previous
inspection

Good

What is it like to attend this early years setting?

This provision does not meet requirements

Staff do not maintain some of the legally required documentation accurately to help ensure the safe and efficient management of the provision. However, children enjoy attending this welcoming club. They know they can relax after the rigour of the school day in the cosy area. As they notice staff waiting to collect them from their classroom, they smile with delight and staff greet them warmly. When children arrive at the club, they quickly settle into the familiar routine and place their personal belongings at the side of the room to keep everyone safe.

Children quickly make independent choices about what they would like to play with and become deeply engrossed. Older children are positive role models. They are keen to teach younger children new skills that they express an interest in, such as origami. Children show that they feel valued and respected. They confidently express their ideas about a name for their display board and decide between themselves to call it 'Merry Bon-ween' to encompass their seasonal artwork. This helps to provide children with a strong sense of belonging. Children are very creative. They have a wonderful time using small tools and cutters to create shapes and models with dough. Children are competitive. They relish the opportunity to challenge staff to a game of pool and table football.

What does the early years setting do well and what does it need to do better?

- The manager and staff ensure appropriate records are in place, such as permission to administer medication. However, they do not consistently keep an accurate daily record of children's names and hours of attendance, specifically departure times. This does not help ensure information is correct and all children can be accounted for in the event of an emergency or a safeguarding concern. The manager took immediate steps to address the weakness.
- Children behave well at the club. They help to devise the rules of the club, which they respectfully follow. This helps them to have ownership of their behaviour and understand the expectations that the manager and staff have of them. Children of all ages play harmoniously together, and this helps to create a family feel. They thoroughly enjoy their time at the club and demonstrate a strong sense of security and confidence. Older children comment how 'they like to make new friendships' and that staff are 'fun'. They appreciate the advice and guidance that staff provide, which is relevant to them.
- The manager and staff team are passionate about the club being a fun and inclusive environment. The staff team know children well. The club places a strong emphasis on ensuring children are at the heart of everything they do. Staff consistently encourage children to contribute to the flexible planning of activities and experiences, so that they reflect their interests. The manager and

staff make every effort to find out what children are learning in school, and they continue to support children's learning in the club. For example, staff write children's names in the correct formation to enable children to copy this onto pictures they draw.

- Staff offer children a range of healthy food that takes account of children's dietary requirements and allergies. Mealtimes are a social experience, where staff sit with children and engage in meaningful discussions. Children are highly independent and help to prepare their own food. Staff ensure that children follow a good hygiene routine. This means that children learn why it is important to wash their hands regularly.
- Staff comment that they are happy and feel supported in their roles. The manager conducts annual appraisals and observes staff practice. However, she does not identify opportunities during supervision meetings to extend staff's professional development further. The staff team work well together and regularly reflect on their practice.
- Partnerships with parents are strong. Before children start at the club, the manager gathers a wealth of information from parents about their child's individual needs. This helps staff to understand and meet children's needs effectively. During daily feedback, staff pass on relevant messages to parents, which helps children to receive consistency in care. Parents are very happy with the provision the club provides and say that, when at home, their children talk about the 'great activities and experiences' they have enjoyed.

Safeguarding

The arrangements for safeguarding are effective.

Staff have a secure understanding of the signs that may indicate a child is at risk of harm. They attend regular safeguarding training to ensure they are familiar with the procedures to follow should they need to report a concern. Staff know where to seek further guidance or advice, whether this is from the designated safeguarding lead or from external professionals. Risk assessments are completed daily before the children arrive to ensure the environment is safe. Staff continually reinforce safety guidelines to support children to manage their own safety. Children know that they must walk sensibly, be vigilant of traffic and wear their high-visibility jacket as they walk with staff from their school to the club premises.

What does the setting need to do to improve?

To meet the requirements of the early years foundation stage and Childcare Register the provider must:

	Due date
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ensure an accurate daily record of the full names of every child being cared for and their hours of attendance is kept.	10/11/2022
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Setting details

Unique reference number	EY444153
Local authority	Hertfordshire
Inspection number	10235710
Type of provision	Childcare on non-domestic premises
Registers	Early Years Register, Compulsory Childcare Register, Voluntary Childcare Register
Day care type	Out-of-school day care
Age range of children at time of inspection	4 to 10
Total number of places	35
Number of children on roll	42
Name of registered person	Xtra Time Kidz Club Limited
Registered person unique reference number	RP532962
Telephone number	07746945903
Date of previous inspection	24 November 2016

Information about this early years setting

Xtra Time Kidz Club registered in 2012. It is one of three provisions operated by the provider. The club employs four members of childcare staff. Of these, two hold appropriate qualifications at level 3. The club also employs occasional staff who have sporting qualifications at various levels. The club operates from Monday to Friday during term time. Sessions are from 7.30am until 9am and from 3pm until 6pm.

Information about this inspection

Inspector

Lorraine Pike

Inspection activities

- This was the first routine inspection the provider received since the COVID-19 pandemic began. The inspector discussed the impact of the pandemic with the provider and has taken that into account in her evaluation of the provider.
- The inspector viewed all areas used by the club and discussed the safety and suitability of the premises with the manager.
- The inspector joined the manager and staff on a walk to collect children from a local school.
- The inspector observed children's interactions with staff and monitored their engagement in a range of play activities indoors.
- The inspector held a discussion with the provider on the telephone and a meeting with the manager about the leadership and management of the club. She looked at relevant documentation and reviewed evidence of the suitability of staff working in the club.
- The inspector spoke to several parents and took account of their views. Children shared their views with the inspector.

We carried out this inspection under sections 49 and 50 of the Childcare Act 2006 on the quality and standards of provision that is registered on the Early Years Register. The registered person must ensure that this provision complies with the statutory framework for children's learning, development and care, known as the early years foundation stage.

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