

Inspection of Westlea After School, Breakfast & Holiday Club

Westlea Cp School, Langstone Way, SWINDON SN5 7BT

Inspection date:

3 October 2019

**The quality and
standards of early
years provision**

**This
inspection**

Not met (with actions)

Previous
inspection

Requires improvement

Summary of key findings

This provision does not meet requirements

- Staff do not follow the Local Safeguarding Children Board procedures. They do not ensure they keep clear records of all concerns relating to children's behaviour and welfare or follow the correct procedure when concerns arise. This compromises children's well-being. Safeguarding is ineffective.
- The designated safeguarding lead is unsure who she should contact if an allegation is made against a staff member. The safeguarding policy has not been fully updated in line with the Local Safeguarding Children Board procedures to reflect the correct action to follow. This puts children's welfare at risk.
- Not all persons connected to the club are known to Ofsted, as required. The manager is unable to demonstrate that all persons connected with the club, specifically committee members, have undergone the required suitability checks, including a Disclosure and Barring Service (DBS) check.
- Staff do not ensure that snacks are healthy, balanced and nutritious. They do not encourage children to learn the importance of healthy eating. Snacks consist of mainly processed foods and have a high sugar and salt content.
- The club does not implement a key-person system as is required. Children do not have a special adult who liaises with parents and teachers to fully meet their individual needs. Nonetheless, staff understand the need to get to know the children and to help them become confident and settled in the club.
- Staff understand how to manage children's behaviour. They demonstrate that they use suitable strategies, such as sticker charts and rewards, to encourage children to behave well.
- Parents report that their children enjoy coming to the club. They report that their children enjoy the creative activities and that staff have helped their children grow in confidence.
- Staff have made some improvements to the club since the last inspection. They have meetings with the manager and identify future professional development needs. For example, they plan to attend training about autism and using hand signs to improve communication with children with special educational needs and/or disabilities.
- Staff know to provide a wide range of activities for the children. They involve children in choosing the activities they wish to do. Children can choose from a wide variety of toys and games after their day at school.
- Staff know to provide children with regular outdoor activities. They provide many team games, such as football, hockey and rugby, so children have plenty of exercise. Children can also use the adventure playground to develop their physical skills further.

There were no children present when this inspection took place. The findings in this report are based on evidence gathered from discussions with those who care for the children and an inspection of the premises, equipment and relevant documentation. Where there are no children present, no judgement is made on the quality of the early years provision as there is no reliable evidence on which to assess its impact on children. The report states whether the provider continues to meet the requirements of registration.

What does the setting need to do to improve?

To meet the requirements of the early years foundation stage and Childcare Register the provider must:

	Due date
ensure all records of concerns about children's behaviour and welfare are kept and the appropriate action taken, in line with the Local Safeguarding Children Board procedures	11/10/2019
ensure the safeguarding policy is updated in line with Local Safeguarding Children Board procedures, specifically what to do if an allegation is made against a member of staff, and ensure the designated safeguarding lead understands these procedures	11/10/2019
maintain a record of DBS numbers and the dates they were obtained, specifically for committee members	11/10/2019
ensure that snacks are healthy, nutritious and balanced to promote children's understanding of the importance of healthy eating	25/10/2019
implement an effective key-person system so that children's care is tailored to meet their individual needs.	25/10/2019

Setting details

Unique reference number	511584
Local authority	Swindon
Inspection number	10100600
Type of provision	Childcare on non-domestic premises
Registers	Early Years Register, Compulsory Childcare Register, Voluntary Childcare Register
Day care type	Out-of-school day care
Age range of children	4 to 11
Total number of places	30
Number of children on roll	69
Name of registered person	Westlea After School Club Committee
Registered person unique reference number	RP529762
Telephone number	0777 3027583
Date of previous inspection	19 February 2019

Information about this early years setting

Westlea After School, Breakfast & Holiday Club registered in 1992 and is run by a voluntary committee. It operates from a mobile playroom in the grounds of Westlea Primary School. The setting opens from 7.45am until 9am and from 3.20pm until 6pm during term time, and from 7.45am until 6pm in the school holidays. It accepts children from the host school during term time and from any school during the holidays. The committee employs four members of staff to work with the children. The manager and deputy hold relevant qualifications at level 3 and one member of staff holds a relevant qualification at level 6.

Information about this inspection

Inspector

Charlotte Jenkin

Inspection activities

- The inspector toured the areas used for childcare.
- The inspector spoke to staff at appropriate times during the inspection.
- The inspector read written feedback from parents and took account of their views.
- The inspector sampled some documentation, including suitability checks, staff's qualification and training certificates, children's records and policies.

We carried out this inspection under sections 49 and 50 of the Childcare Act 2006 on the quality and standards of provision that is registered on the Early Years Register. The registered person must ensure that this provision complies with the statutory framework for children's learning, development and care, known as the early years foundation stage.

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