

# St Peters Out of School Club



St. Peters School, Bank Road, Pilning, BRISTOL BS35 4JG

<b>Inspection date</b>	19 June 2019
Previous inspection date	17 March 2016

<b>The quality and standards of the early years provision</b>	<b>This inspection:</b>	<b>Not Met (enforcement)</b>	
	Previous inspection:	Good	2

## Summary of key findings for parents

### This provision does not meet requirements

- The nominated individual has a poor understanding of her legal responsibilities to meet the safeguarding and welfare requirements. During the inspection, previous occurrence of non-compliance was found in relation to the same requirements, including improving staff's safeguarding knowledge and making records available for inspection, with particular regard to staff qualifications.
- The lead practitioner for safeguarding has not undertaken the required child protection training course. She is not familiar with the correct procedures to follow for reporting allegations of abuse made against a member of staff.
- The manager does not ensure there is always at least one person available and on the premises who holds a current paediatric first-aid certificate.
- Staff do not always follow their own policy when administering medication. There are gaps in their written records to determine if parents have been informed or not after their child has received medication.
- The manager and staff do not receive regular supervision to help them understand their roles fully, including addressing any gaps in training. For example, the nominated individual has failed to recognise that the manager's paediatric first-aid training is due to expire in two weeks or that she has not completed the required training as lead person for safeguarding children.
- Staff recruitment is too informal. There are no clear processes to gather evidence to ensure the suitability of new staff. Additionally, some committee members are not known to Ofsted and the nominated individual has not followed this up sufficiently.
- The manager and staff undertake daily checks to identify and remove hazards, and older children interact well with one another.

There were no children present when this inspection took place. The findings in this report are based on evidence gathered from discussions with those who care for the children and an inspection of the premises, equipment and relevant documentation. Where there are no children present, no judgement is made on the quality of the early years provision as there is no reliable evidence on which to assess its impact on children. The report states whether the provider continues to meet the requirements of registration.

## What the setting needs to do to improve further

### The provision is inadequate and Ofsted intends to take enforcement action:

We will issue a Welfare Requirements Notice requiring the provider to:

	Due date
ensure the designated lead person for safeguarding attends a child protection course to help them identify and respond to signs of abuse and neglect, and make sure they are familiar with the correct procedures for reporting allegations of abuse made against a member of staff	19/07/2019
ensure all records are easily accessible and available for inspection, with particular regard to staff qualifications and Disclosure and Barring Service checks	19/07/2019
make sure at least one person who holds a current paediatric first-aid certificate is on the premises and available at all times when children are present	19/07/2019
make appropriate arrangements to ensure the manager and all staff receive regular supervision to help them understand their roles fully, and to identify and address any training needs	19/07/2019
undertake thorough and robust checks to ensure the safe recruitment of all staff prior to working with children and ensure all committee members complete the required forms from Ofsted to check their suitability in a timely manner.	19/07/2019

### Inspection activities

- The inspector held a meeting with the manager and the nominated individual. She spoke to staff, parents and the headteacher from the host school.
- The inspector had a tour of the premises, including the outdoor provision.
- The inspector sampled some documentation, including the club's safeguarding procedures, complaint policy and the children's attendance register.
- The inspector observed older children's interaction with staff when using the nurture and community rooms.

**Inspector**  
Shahnaz Scully

## Setting details

<b>Unique reference number</b>	EY438456
<b>Local authority</b>	South Gloucestershire
<b>Inspection number</b>	10075004
<b>Type of provision</b>	Childcare on non-domestic premises
<b>Registers</b>	Early Years Register, Compulsory Childcare Register, Voluntary Childcare Register
<b>Day care type</b>	Out-of-school day care
<b>Age range of children</b>	5 - 11
<b>Total number of places</b>	24
<b>Number of children on roll</b>	68
<b>Name of registered person</b>	St Peters Out of School Club Committee
<b>Registered person unique reference number</b>	RP520439
<b>Date of previous inspection</b>	17 March 2016
<b>Telephone number</b>	07502207211

St Peters Out of School Club registered in 2012. It is located at St Peter's School in Pilning. The club opens each weekday from 3.30pm to 6pm during term time only. Most children attend from the host school and some children attend from neighbouring schools. The club employs four staff, of whom, two hold teaching assistant qualifications at level 3 and two are unqualified.

This inspection was carried out by Ofsted under sections 49 and 50 of the Childcare Act 2006 on the quality and standards of provision that is registered on the Early Years Register. The registered person must ensure that this provision complies with the statutory framework for children's learning, development and care, known as the early years foundation stage.

Any complaints about the inspection or the report should be made following the procedures set out in the guidance *Complaints procedure: raising concerns and making complaints about Ofsted*, which is available from Ofsted's website: [www.ofsted.gov.uk](http://www.ofsted.gov.uk). If you would like Ofsted to send you a copy of the guidance, please telephone 0300 123 4234, or email [enquiries@ofsted.gov.uk](mailto:enquiries@ofsted.gov.uk).

The Office for Standards in Education, Children's Services and Skills (Ofsted) regulates and inspects to achieve excellence in the care of children and young people, and in education and skills for learners of all ages. It regulates and inspects childcare and children's social care, and inspects the Children and Family Court Advisory and Support Service (Cafcass), schools, colleges, initial teacher training, further education and skills, adult and community learning, and education and training in prisons and other secure establishments. It assesses council children's services, and inspects services for looked after children, safeguarding and child protection.

If you would like a copy of this document in a different format, such as large print or Braille, please telephone 0300 123 1231, or email [enquiries@ofsted.gov.uk](mailto:enquiries@ofsted.gov.uk).

You may reuse this information (not including logos) free of charge in any format or medium, under the terms of the Open Government Licence. To view this licence, visit [www.nationalarchives.gov.uk/doc/open-government-licence/](http://www.nationalarchives.gov.uk/doc/open-government-licence/), write to the Information Policy Team, The National Archives, Kew, London TW9 4DU, or email: [psi@nationalarchives.gsi.gov.uk](mailto:psi@nationalarchives.gsi.gov.uk)

This publication is available at [www.ofsted.gov.uk/resources/120354](http://www.ofsted.gov.uk/resources/120354).

Interested in our work? You can subscribe to our monthly newsletter for more information and updates: [www.ofsted.gov.uk/user](http://www.ofsted.gov.uk/user).

Piccadilly Gate  
Store Street  
Manchester  
M1 2WD

T: 0300 123 4234  
Textphone: 0161 618 8524  
E: [enquiries@ofsted.gov.uk](mailto:enquiries@ofsted.gov.uk)  
W: [www.ofsted.gov.uk](http://www.ofsted.gov.uk)

