

Clovelly House School

Clovelly, Merrylees Road, 12 Charnwood Rd, Leicester, Leicestershire LE67 1AP

Inspection dates

26 February 2019

Overall outcome

The school is likely to meet the relevant independent school standards if the material change relating to the school provision is implemented

Main inspection findings

Part 3. Welfare, health and safety of pupils

Paragraph 7, 7(a) and 7(b)

- Senior leaders have produced a child protection and safeguarding policy. The policy has regard to the latest government guidance and guidance provided by the Leicestershire Safeguarding Children Board. A copy of the policy is available to parents and carers on the school's website.
- All staff are trained appropriately to understand their safeguarding responsibilities, how to manage any disclosures and to whom they must report any concerns. The school's designated safeguarding lead and deputy are trained to the required level to fulfil their responsibilities. They ensure that all staff receive regular updates on their safeguarding responsibilities, including online risks, child sexual exploitation and the prevention of radicalisation and extremism.
- Senior leaders ensure that any concerns are followed up and appropriate communication is maintained with social services and other local authority agencies in managing concerns. The school has suitable systems and procedures for recording and monitoring any open cases.

Paragraphs 11 and 12

- Senior leaders have ensured appropriate attention to health and safety requirements in the siting, furnishing and suitability of the additional building. All required health and safety procedures are followed in line with the school's health and safety policy.
- The school's fire risk assessment has been appropriately amended to take account of the additional building. Each room in the new building is fitted with a smoke alarm and there are fire extinguishers readily available for use by staff. Each teaching space has direct emergency fire access into the school grounds, with clear routes to the fire assembly point.
- Senior leaders ensure that appropriate fire safety checks are completed weekly, including for smoke alarms, fire extinguishers, electric heaters and escape routes.

These are recorded together with details of emergency evacuations. These take place at least once every half term, with additional evacuations as part of the induction for any new pupil. All records include appropriate information related to the new building.

Paragraph 14

- All current pupils receive one-to-one teaching. Staff supervision of all pupils is continuous within classrooms and around the school site during breaks and lunchtimes. Additional staff are appointed to meet the requirements of admission arrangements agreed with placing authorities for each newly admitted additional pupil.

Paragraph 16, 16(a) and 16(b)

- The headteacher has completed appropriate risk assessments for each area of the premises, together with the assessment of risks associated with individual subjects and individual pupil behaviours. The school's risk assessment policy was updated in May 2018 and is reviewed annually.
- The new building is used for general subject teaching, including the use of computers. The premises risk assessment includes appropriate consideration of risks associated with the new building. There are no exceptional risks associated with the new building.
- The standards in part 3 are likely to continue to be met if the Department for Education (DfE) approves implementation of the material change.

Part 4. Suitability of staff, supply staff and proprietors

Paragraphs 17 and 18

- The proprietor, who is also the headteacher, has completed safer recruitment training. She has a diligent and thorough approach to the recruitment of staff. All required checks have been completed for each member of staff appointed to the school.
- The school has not yet exceeded its currently registered capacity. However, at least one placing authority has approached the headteacher to seek additional places. Appropriate arrangements are in hand for further recruitment as numbers increase.
- Checks for all staff appointments include identity, medical fitness, right to work in the UK, qualifications, enhanced Disclosure and Barring Service and children's barred list checks, prohibition from teaching and overseas checks where relevant.
- The proprietor ensures that appropriate references are taken up for all staff appointments.

Paragraph 19

- No members of staff to date have been appointed as supply teachers through an agency. However, the headteacher is fully conversant with the information required from any employment business in the event of such an appointment. Any member of staff appointed in this way would be subject to the school's full recruitment and interview procedures, including checks on their previous employment record and suitable written references.

Paragraph 20

- The headteacher is sole proprietor of the school. Appropriate checks were completed by the DfE prior to the registration of the school in 2017. It has not been necessary to complete checks on any additional members of a proprietorial body.

Paragraph 21

- The proprietor maintains a single central register of all the required checks completed for all staff appointments. This register includes details of all required checks together with the dates on which they were completed. The register is set up to accommodate the required information for any supply staff who may be appointed through an agency.
- The standards in part 4 are likely to continue to be met if the DfE approves implementation of the material change.

Part 5. Premises of and accommodation at schools

Paragraphs 23 and 28

- The school provides suitable toilet and washing facilities for the sole use of pupils. The new building includes a toilet facility which can be secured from the inside and is intended for use by only one pupil at a time.
- Pupils on the school roll who are also resident in the associated children's home have access to additional toilet facilities within the shared area of the home, which is adjacent to the school.
- Staff have access to separate toilet and washroom facilities.
- Shower facilities are available for use by any pupils, including day pupils.
- Suitable drinking water is available within two of the classrooms and within the kitchen of the adjacent home. All drinking water supplies are suitably labelled.
- Washrooms for pupils and for staff have cold and hot water available in their washbasins. The temperature of the hot water is subject to suitable temperature regulation. Cold water in these washbasins is not available as drinking water.

Paragraph 24

- One room in the new building is designated as a medical room. This is adjacent to the pupils' toilet and washroom. The proprietor has provided a folding bed to cater for any sick or injured pupil who may require short-term care. The school's policy would allow any resident pupil to return to the children's home for supervised care if unwell.

Paragraphs 25, 26 and 27

- The premises, including the new building, are maintained and decorated to a good standard. Classrooms are well lit and airy and provide sufficient space for effective learning. Acoustic conditions are good and there is no noise intrusion to disrupt learning.
- Suitable lighting is provided in all external areas of the school to assist movement out of classrooms and entry to and departure from the premises.

Paragraph 29

- There is suitable outside space for play and recreation. The grounds of the school also provide facilities for small animal care and horticulture. Games and additional physical activities are provided at suitable off-site facilities.
- The standards in part 5 are likely to continue to be met if the DfE approves implementation of the material change.

Part 8. Quality of leadership in and management of schools

Paragraph 34

- The proprietor has ensured that the buildings and facilities of the school site are suitable to support effective learning. The additional building provides sufficient additional accommodation to cater well for the proposed increase in pupil numbers.
- During the inspection, the inspector visited each teaching group. All pupils were suitably engaged and interested in their learning. Teachers' planning is very individualised and includes imaginative and creative activities to re-engage pupils who have missed significant periods of recent education. There is an appropriate level of challenge in learning to extend the achievement and progress of the most able pupils to potential success in GCSE examinations.
- The standards in part 8 are likely to continue to be met if the DfE approves implementation of the material change.

Schedule 10 of the Equality Act 2010

- The school has produced a suitable accessibility plan for the premises. The school meets the requirements of the Equality Act 2010.

Compliance with regulatory requirements

The school is likely to meet the requirements of the schedule to the Education (Independent School Standards) Regulations 2014 ('the independent school standards') and associated requirements that are relevant to the material change.

School details

Unique reference number	144619
DfE registration number	855/6040
Inspection number	10092883

This inspection was carried out under section 162(4) of the Education Act 2002, the purpose of which is to advise the Secretary of State for Education about the school's likely compliance with the independent school standards relevant to the material change that the school has applied to make.

Type of school	Other independent special school
School status	Independent special school
Proprietor	Jennifer Collighan
Headteacher	Jennifer Collighan
Annual fees (day pupils)	£37,050 to £59,865
Telephone number	01455 828 003
Website	www.clovellyhouse.co.uk
Email address	JCollighan@clovellyhouse.co.uk
Date of previous standard inspection	17–18 April 2018

Pupils

	School's current position	School's proposal	Inspector's recommendation
Age range of pupils	10 to 18	10 to 18	10 to 18
Number of pupils on the school roll	5	10	10

Pupils

	School's current position	School's proposal
Gender of pupils	Mixed	Mixed
Number of full-time pupils of compulsory school age	4	10

Number of part-time pupils	0	0
Number of pupils with special educational needs and/or disabilities	5	10
Of which, number of pupils with an education, health and care plan	4	10
Of which, number of pupils paid for by a local authority with an education, health and care plan	4	10

Staff

	School's current position	School's proposal
Number of full-time equivalent teaching staff	5	8
Number of part-time teaching staff	0	8
Number of staff in the welfare provision	n/a	n/a

Information about this school

- Clovelly House School is an independent special school which provides full-time education for pupils aged between 10 and 18 years who are placed at the school by a variety of local authorities.
- The school is situated in a rural location in Leicestershire. It aims to develop pupils' self-worth, emotional resilience and positive well-being in a nurturing environment.
- The school aims to meet the needs of pupils who have special educational needs and/or disabilities. Most pupils have missed large periods of previous education and require individual support to access learning.
- The school does not use the services of any alternative providers.
- The school's previous standard Ofsted inspection was in April 2018.

Information about this inspection

- The DfE commissioned this material change inspection in response to the school's request to increase the registered capacity of the school from six to 10 pupils.
- The inspector visited all areas of the school's premises, including an additional building installed since the time of the previous inspection, to assess the school's capacity to increase the number of pupils on roll.
- The inspector observed teaching and learning in each classroom. He held discussions with the headteacher, who is also the proprietor, and spoke informally with members of staff and with pupils.
- The inspector scrutinised policies, procedures and records to check the school's compliance with the relevant independent school standards.

Inspection team

David Young, lead inspector

Ofsted Inspector

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