

Guru Gobind Singh Khalsa College

Roding Lane, Chigwell, Essex IG7 6BQ

Inspection dates

25 June 2018

Overall outcome

The school does not meet all of the independent school standards that were checked during this inspection

Main inspection findings

Part 3. Welfare, health and safety of pupils

Paragraph 7, 7(a) and 7(b)

- The previous inspection judged safeguarding arrangements to be inadequate. This is because leaders did not have a rigorous enough oversight of the systems and processes in order to ensure pupils' safety at all times, including those regarding staff recruitment. Additionally, the recording of concerns for vulnerable pupils was poorly administered and managed.
- The school's action plan stated that a number of actions would be taken to meet the unmet standards. Leaders aimed to implement a new safeguarding policy, provide safeguarding training for all staff, and utilise the support of the local authority to check leaders' work to ensure that the single central record is compliant. Additionally, leaders planned to make sure that all roles and responsibilities are clear so that all staff know what their responsibilities are in safeguarding children and pupils. Since the previous inspection, leaders have completed safer recruitment training. They have used this training effectively to improve their recruitment procedures. All the appropriate pre-employment checks on staff have now been carried out in accordance with requirements. This includes prospective staff who are due to begin employment at the school in September 2018. Equally, leaders have systematically and proactively sought to rectify issues with checks on more established staff.
- The designated safeguarding leads have received appropriate safeguarding training so they are now well qualified to carry out their role. They have implemented an orderly system for recording safeguarding concerns about pupils. On scrutiny of the pupils' electronic files, information was seen to be recorded effectively, and leaders' actions and follow-up were timely and appropriate.
- Recent staff training ensures that adults have up-to-date knowledge of their roles and responsibilities in safeguarding pupils. Leaders record staff training, including where staff have reviewed statutory guidance as well as the school's safeguarding and child protection policies. Staff are using this training appropriately to make detailed referrals to leaders when they have concerns about pupils. This information provides leaders with a clear picture of any issues and allows them to liaise well with external agencies, where required.

- Leaders' actions have now ensured that the school's safeguarding practices are effective, including in the early years and the sixth form. The safeguarding policy is suitable and appropriate, reflecting the latest statutory guidance. Furthermore, leaders are sharing more information with parents, staff and pupils about safeguarding now that systems are implemented and being used effectively. For example, the new safeguarding leaflet is issued upon entry to the school and information regarding safeguarding is posted on the school's website.
- Leaders have ensured that this independent school standard is now met.

Paragraph 9, 9(b), 9(c) and 10

- In September 2017, inspectors found that leaders had no system in place to formally record incidents of inappropriate behaviour and bullying. In addition, pupils reported concerns about the well-being, behaviour and safety of pupils on the school bus, both at the beginning and end of the school day.
- The school's action plan stated that leaders would update the behaviour and the anti-bullying policy and ensure that all staff were trained to record any incidents and ensure that these were rigorously followed up.
- Leaders have thoroughly reviewed their procedures for recording behaviour and bullying incidents. There is a suitable behaviour and anti-bullying policy in place. The recording system shows that leaders are routinely logging incidents and these are followed up to successful resolution.
- Leaders have scrutinised bus transport and the systems in place to ensure that pupils feel safe when they are travelling to and from school. Bus drivers are more actively implementing and communicating behaviour expectations to pupils. This is monitored closely by leaders and by bus monitors. Currently, leaders' evaluation shows that there has been a significant reduction in the number of incidents recorded over the academic year.
- Leaders have ensured that these independent school standards are now met.

Paragraph 11

- At the previous inspection, inspectors considered that the school's health and safety policy was unsuitable and not being applied well enough to secure pupils' safety.
- In their action plan, leaders said they would update the health and safety policy to include all of the latest guidance.
- Leaders have undertaken a series of actions in line with their new and improved health and safety policy. They have identified that a programme of building work needs to be undertaken, so that they can be fully compliant with the standards related to health and safety. Although this programme of work is scheduled for summer 2018, the standard in this paragraph currently remains unmet.
- Leaders have not ensured that this independent school standard is now met.

Paragraph 12

- At the previous inspection, the proprietor had not ensured full compliance with the Fire Safety Order (2005). There were insufficient fire extinguishers in the building, fire signage was misleading and emergency exits were blocked. Moreover, records relating

to fire safety were cursory and emergency lighting was not tested on a monthly basis.

- Leaders planned to review and update the fire safety policy and regularly check fire safety equipment.
- Leaders have successfully carried out some of the proposed actions towards meeting this standard. They have ensured that all staff have had fire awareness training. Emergency lighting has been fitted and is in working order.
- Despite this work, the school does not yet fulfil the Fire Safety Order (2005). This is because the fire alarm has not been upgraded, the electrical installation condition report (EICR) was not available to inspectors, a signed fire exit door leading from the dining area was locked, and inspectors found combustible items in unlocked cabinets and cupboards.
- In addition, during a tour around the school, inspectors found some areas were very untidy. For example, the school's library contained large amounts of old documents in boxes that were a potential fire hazard.
- Leaders have not ensured that this independent school standard is now met.

Paragraph 13

- At the time of the previous inspection, medical records were not sufficiently detailed so that staff could effectively and safely administer medical care and medication. Additionally, there were not enough staff trained to administer first aid.
- The actions leaders specified to be completed have all been carried out. There is an appropriate first aid policy, clearly outlining the school's processes and systems, which is published on the school's website.
- Leaders have ensured that there are now adequate numbers of staff trained in first aid. First aid kits are kept securely, and accident reports note when first aid has been given and who has administered it.
- The administering medicines policy includes information in line with the current guidance. Inspectors checked the records for pupils receiving medical care and found that detailed processes are now being carried out across the school, including in the early years.
- Leaders have ensured that this independent school standard is now met.

Paragraph 15

- During the previous inspection, the admissions and attendance registers were not being maintained accurately. There were also a significant number of pupils who had no admission information.
- Leaders have developed a new electronic admissions register. This is being scrutinised and maintained regularly. The register now contains accurate information, including pupil details, their admission and leaving dates, and where they came from and their new destination when they leave the school.
- A review of attendance systems has been undertaken. Regular analysis of attendance is completed and this information is reported to leaders. This is successfully increasing the accuracy of the recording and making sure that leaders are able to closely monitor pupils' attendance.

- Leaders have ensured that this independent school standard is now met.

Paragraph 16, 16(a) and 16(b)

- Risk assessments were not specifically related to particular events at the previous inspection. They were found to be of poor quality and not sufficient to minimise risk to pupils. In addition, inspectors found that some of the seat belts in the buses used by pupils were not in working order.
- Leaders' proposed actions included implementing a risk assessment policy incorporating statutory guidance that is published on the school's website.
- Risk assessments now consider effectively the risk to pupils during the visits and activities they undertake, including those regarding on-site provision. For example, there is detail regarding the ratios of adults to pupils; and mitigating factors are considered, including transport and the checking and use of working seatbelts.
- Leaders have completed a range of appropriate risk assessments to determine risks associated with various activities and events. Staff have put in place suitable control measures to reduce risks successfully.
- Leaders have ensured that this independent school standard is now met.

Part 4. Suitability of staff, supply staff, and proprietors

Paragraph 18(2), 18(2)(a), 18(2)(b), 18(2)(c), 18(2)(c)(i), 18(2)(c)(ii), 18(2)(c)(iii), 18(2)(c)(iv), 18(2)(d), 18(2)(e), 18(3), 20(6), 20(6)(a), 20(6)(a)(i), 20(6)(a)(ii), 20(6)(b), 20(6)(b)(i), 20(6)(b)(ii), 20(6)(b)(iii) and 20(6)(c)), 21(1), 21(2), 21(3), 21(3)(a), 21(3)(a)(i), 21(3)(a)(ii), 21(3)(a)(iii), 21(3)(a)(iv), 21(3)(a)(v), 21(3)(a)(vi), 21(3)(a)(vii), 21(3)(a)(viii), 21(3)(b), 21(4), 21(6), 21(7), 21(7)(a) and 21(7)(b))

- At the time of the previous inspection, the trustees had not ensured that leaders were carrying out all required pre-employment checks on new staff. The school's submitted action plan took into account this failing. Leaders have focused on securing all aspects of safeguarding and have actively worked with the local authority to gain appropriate insight and support to improve these procedures.
- At the previous inspection, the single central record was missing vital information and subsequently did not comply with statutory requirements. As a result, the checks on the suitability of staff to work at the school were not rigorous and compliant. Record keeping was disorganised and weak, particularly for aspects such as prohibition from teaching checks, disqualification by association declarations, and in obtaining references for staff upon appointment. Additionally, the required checks for trustees had not been undertaken.
- All statutory checks have been carefully carried out and leaders have a much deeper knowledge and understanding of statutory requirements and the importance of keeping up to date with the latest guidance. This has been verified during a recent full safeguarding audit of all aspects of safeguarding, carried out by the local authority.
- The local authority has advised, guided and supported leaders effectively to successfully complete safeguarding checks and implement rigorous systems to ensure that children and pupils are kept safe.

- Leaders have ensured that these independent school standards are now met.

Part 5. Premises of and accommodation at schools

Paragraph 23(1) and 23(1)(c)

- At the time of the previous inspection, the showers were not fully functioning.
- Leaders have ensured that the showers are now in working order.
- Leaders have ensured that this independent school standard is now met.

Paragraph 25

- During the previous inspection, inspectors determined that the school premises were not being maintained to a standard which promoted pupils' health, safety and welfare. This was because there was weak leadership oversight of health and safety, and poor procedures in place for recording aspects of health and safety.
- The processes for carrying out health and safety checks remain weak and leaders are unclear about the statutory requirements. For example, during a tour of the school, inspectors saw a number of broken or removed ceiling tiles, and, on occasion, loose, hanging wires and exposed wiring. Upon request, leaders were unable to produce the electrical installation condition report and were unsure what it was.
- While on the tour of the school, inspectors also found that windows on the first floor were unsafe. They were not fitted with stays to restrict how far they could be opened and so could be opened fully. This presents a potential health and safety risk because pupils could easily climb out of or fall from the windows on the first floor.
- Leaders have not ensured that this independent school standard is now met.

Paragraph 28(1) and 28(1)(c)

- At the time of the previous inspection, cold water supplies for drinking were not clearly labelled as such.
- During a tour of the school, inspectors checked the drinking water signage and all cold drinking water facilities were clearly labelled.
- Leaders have ensured that this independent school standard is now met.

Part 6. Provision of information

Paragraph 32(1), 32(1)(a), 32(1)(b), 32(1)(c), 32(3), 32(3)(a), 32(3)(b), 32(3)(d) and 32(3)(f)

- Leaders had previously not ensured that parents were provided with all the relevant information about the school's provision, in line with these standards.
- The actions outlined in the school's action plan have been successfully completed. Leaders have reviewed and updated the information they make available to parents, including making sure that the current school prospectus contains all relevant information so that parents are well informed.
- Inspectors scrutinised the website prior to the inspection. It now references an updated admissions policy, the reviewed behaviour policy, and the policy for pupils who have

special educational needs (SEN) and/or disabilities, including provision for pupils who have education, health and care (EHC) plans and those who speak English as an additional language.

- A wide range of policies are available on the school's website, including the safeguarding policy, the anti-bullying policy, the health and safety policy and the first aid policy. Additionally, it is clear that hard copies of all policies are available on request.
- Leaders have also provided parents with the number of complaints registered under the formal procedure. This information is also published on the school's website.
- Leaders have ensured that this independent school standard is now met.

Part 7. Manner in which complaints are handled

Paragraph 33, 33(i), 33(i)(i), 33(i)(ii) and 33(k)

- Scrutiny of the complaints policy during the previous inspection found that the complaints policy did not provide all of the required statutory information.
- As with all other policies, leaders have reviewed the complaints policy and it is now compliant with requirements. It now depicts the clear processes, both informal and formal, that are followed when a complaint is received.
- Leaders have ensured that this independent school standard is now met.

Part 8. Quality of leadership in and management of schools

Paragraph 34(1), 34(1)(a), 34(1)(b) and 34(1)(c)

- This standard was not met at the previous inspection because leaders did not demonstrate a good understanding of the independent school standards and, consequently, did not implement them consistently. Furthermore, school leaders did not actively promote pupils' well-being.
- This inspection confirms that leaders have taken some effective action since the previous full inspection in September 2017. This inspection confirms that much has improved and the majority of independent school standards previously judged as not met are now met.
- However, although some leaders have been more effective in their work, aspects of strategic leadership and the trustees' work and impact are not good enough to ensure that all standards are fully met.
- Some of the actions outlined in the school's action plan have been undertaken, and there is evidence that other work is due to be undertaken, such as improving facilities and crucial maintenance work that can only be completed when pupils are off-site. However, scrutiny of trustee and leadership minutes revealed that there is a lack of rigour in the checking and monitoring of the systems implemented. While actions have been taken, leaders are not analysing and evaluating these actions effectively so that they know what the impact is and what their next steps should be.
- Leaders have not ensured that this independent school standard is now met.

Schedule 10 of the Equality Act 2010

- At the time of the previous inspection the school did not have an accessibility policy.
- Leaders have implemented an appropriate accessibility plan. The plan was drawn up following information gathered from an access audit in February 2018.
- Leaders have ensured that this requirement is met.

Statutory requirements of the early years foundation stage

- At the time of the previous inspection, the early years provision was graded inadequate because the school's overall safeguarding arrangements were ineffective and statutory requirements were not met.
- Leaders now maintain detailed records of medical care and have ensured that relevant staff are trained in first aid.
- Immediate action was taken by leaders to improve the site safety for the youngest children on site. This is successfully providing a safe environment for children.
- The local authority has provided effective support to help leaders develop their knowledge and understanding of early years assessment. An electronic system has been successfully implemented and all staff have been trained to use it efficiently. Adults in early years now look closely at the areas of learning and are becoming more proficient in knowing how well children are achieving. Furthermore, the new assessment system shows that adults now routinely share information about children across the Nursery and Reception provision. Recently, the local authority has formally moderated the assessments and confirmed their accuracy.
- A new early years leader has been recruited and joined the school in April 2018. She is being supported effectively by leaders in her new role.
- The early years outside provision has been reviewed and revamped in a remarkably short time. Although this work is ongoing, the outdoor space offers children better-quality provision, with opportunities which are well planned and link closely to children's needs.
- Leaders have ensured that this requirement is met.

Compliance with regulatory requirements

The school does not meet the requirements of the schedule to The Education (Independent School Standards) Regulations 2014 ('the independent school standards') and associated requirements that were checked during this inspection, as set out in the annex of this report. This included the standards and requirements that the school was judged to not comply with at the previous inspection. Not all of the standards and associated requirements were checked during this inspection.

School details

Unique reference number	115437
DfE registration number	881/6042
Inspection number	10054096

This inspection was carried out under section 109(1) and (2) of the Education and Skills Act 2008, the purpose of which is to advise the Secretary of State for Education about the school's suitability for continued registration as an independent school.

Type of school	Independent school with a religious character
School status	Independent school
Age range of pupils	3 to 19
Gender of pupils	Mixed
Gender of pupils in the sixth form	Mixed
Number of pupils on the school roll	349
Of which, number on roll in sixth form	33
Number of part-time pupils	None
Proprietor	Guru Gobind Singh Khalsa College
Chair	N/A
Headteacher	Amarjit Toor
Annual fees (day pupils)	£5,892 to £6,720
Telephone number	020 8559 9160
Website	www.ggskcollege.co.uk
Email address	info@ggskcollege.co.uk
Date of previous standard inspection	26–28 September 2017

Information about this school

- Guru Gobind Singh Khalsa College is situated in Chigwell. It opened in September 1993 and is a non-selective day school for boys and girls, aged between three and 19 years of age.
- The school was last inspected in September 2017 and its overall effectiveness was judged to be inadequate.

- The school welcomes pupils of any faith as well as those who have no faith.
- The school aims to provide a high-quality education for each individual pupil, to promote equality and to develop young people with the attitude and skills to become successful members of society.
- The school has few pupils who have special educational needs (SEN) and/or disabilities or an EHC plan.
- The school does not make use of any alternative provision.

Information about this inspection

- This inspection was carried out at the request of the registration authority for independent schools. The purpose of the inspection was to monitor the progress the school has made in meeting the independent school standards and other requirements that it was judged to not comply with at its previous inspection.
- This was the first progress monitoring inspection following the school's previous standard inspection in September 2017, when the school's overall effectiveness was judged inadequate.
- Following the previous standard inspection, a school action plan was submitted to the Department for Education (DfE) in March 2018. This contained the actions that leaders identified that they were going to take in order to meet the independent school standards. The DfE accepted the school's action plan as appropriate.
- Trustees were unavailable to meet with inspectors during this inspection.
- The inspection was conducted without notice.
- Meetings were held with the headteacher and both the designated safeguarding leader and the deputy designated safeguarding leader. Additionally, inspectors met with leaders of the early years and the sixth form and met other staff during a tour of the school.
- The DfE commissioned Ofsted to conduct this inspection, focusing particularly on the unmet standards in connection with: pupils' health, safety and welfare; the suitability of staff and supply staff; premises and accommodation; provision of information; complaints procedures; and the quality of leadership and management. In addition, inspectors were asked to check that statutory requirements for Schedule 10 of the Equality Act 2010 and the early years foundation stage were met.
- Inspectors scrutinised the review and progress of the school's action plan, a number of policies, including the safeguarding policy, and additional associated policies, for example the anti-bullying policy, the health and safety policy, and complaints procedures. The procedures for safeguarding pupils were scrutinised. Information on assessment in the early years, records of the quality of enrichment opportunities in the sixth form, and information on pupils' behaviour, admissions and attendance were also evaluated.

Inspection team

Tracy Fielding, lead inspector	Her Majesty's Inspector
John Randall	Her Majesty's Inspector

Annex. Compliance with regulatory requirements

The school does not meet the following independent school standards

Standards that were not met at the previous inspection and remain unmet at this inspection

Part 3 Welfare, health and safety of pupils

- The proprietor must ensure that relevant health and safety laws are complied with by the drawing up and effective implementation of a written health and safety policy (paragraph 11).
- The proprietor must ensure compliance with the Regulatory Reform (Fire Safety) Order 2005 (paragraph 12).

Part 5. Premises of and accommodation at schools

- The proprietor must ensure that the school premises and the accommodation and facilities provided therein are maintained to a standard such that, so far as is reasonably practicable, the health, safety and welfare of pupils are ensured (paragraph 25).

Part 8 Quality of leadership and management of schools

- The proprietor must ensure that persons with leadership and management responsibilities at the school demonstrate good skills and knowledge appropriate to their role so that the independent school standards are met consistently; fulfil their responsibilities effectively so that the independent school standards are met consistently; and actively promote the well-being of pupils (paragraphs 34(1), 34(1)(a), 34(1)(b) and 34(1)(c)).

The school now meets the following independent school standards

Part 3 Welfare, health and safety of pupils

- The proprietor must ensure that arrangements are made to safeguard and promote the welfare of pupils at the school; and such arrangements have regard to any guidance issued by the Secretary of State (paragraphs 7, 7(a) and 7(b)).
- The proprietor promotes good behaviour among pupils by ensuring that the policy is implemented effectively and a record is kept of the sanctions imposed upon pupils for serious misbehaviour (paragraphs 9, 9(b) and 9(c)).
- The proprietor must ensure that bullying in the school is prevented, in as far as reasonably practicable, by the drawing up and implementation of an effective anti-bullying strategy (paragraph 10).
- The proprietor must ensure that first aid is administered in a timely and competent manner by the drawing up and effective implementation of a written first aid policy (paragraph 13).
- The proprietor must ensure that an admission and attendance register is maintained in accordance with the Education (Pupil Registration) (England) Regulations 2006 (paragraph 15).

- The proprietor must ensure that the welfare of pupils at the school is safeguarded and promoted by the drawing up and effective implementation of a written risk assessment policy; and appropriate action is taken to reduce risks that are identified (paragraphs 16, 16(a) and 16(b)).

Part 4. Suitability of staff, supply staff, and proprietors

- The proprietor must ensure that, for persons appointed as members of staff at the school:
 - no such person is barred from regulated activity relating to children in accordance with section 3(2) of the 2006 Act where that person is or will be engaged in activity which is regulated activity within the meaning of Part 1 of Schedule 4 to that Act
 - no such person carries out work, or intends to carry out work, at the school in contravention of a prohibition order, an interim prohibition order, or any such direction made under section 128 of the 2008 Act or section 142 of the 2002 Act, or any disqualification, prohibition or restriction which takes effect as if contained in either such direction
 - checks have been carried out to check the person’s identity; the person’s medical fitness; the person’s right to work in the United Kingdom and where appropriate the person’s qualifications
 - where relevant to any such person, an enhanced criminal record check is made in respect of that person and an enhanced criminal record check is obtained before or as soon as practicable after that person’s appointment
 - in the case of any person for whom, by reason of that person living or having lived outside the United Kingdom, obtaining such a certificate is not sufficient to establish the person’s suitability to work in a school, such further checks are made as the proprietor considers appropriate, having regard to any guidance issued by the Secretary of State and in the light of the information from the checks referred to in paragraphs (c) to (f) the proprietor considers that the person is suitable for the position to which the person is appointed.
- The proprietor must ensure that the checks referred to in sub-paragraphs (2)(c) and (2)(e) must be completed before a person’s appointment
(paragraphs 18(2), 18(2)(a), 18(2)(b), 18(2)(c), 18(2)(c)(i), 18(2)(c)(ii), 18(2)(c)(iii), 18(2)(c)(iv), 18(2)(d), 18(2)(e) and 18(3)).
- The proprietor must ensure that the standard in this paragraph is met in relation to an individual (‘MB’), not being the Chair of the school, who is a member of a body of persons corporate or unincorporate named as the proprietor of the school in the register or in an application to enter the school in the register, if MB
 - is not barred from regulated activity relating to children in accordance with section 3(2) of the 2006 Act where that individual is or will be engaging in activity which is regulated activity within the meaning of Part 1 of Schedule 4 of that Act
 - does not carry out work, or intend to carry out work, at the school in contravention of a prohibition order, an interim prohibition order, or any direction made under section 128 of the 2008 Act or section 142 of the 2002 Act or any disqualification, prohibition or restriction which takes effect as if contained in either such direction

- subject to sub-paragraphs (7) to (8), the Chair of the school makes the following checks relating to MB – where relevant to the individual, an enhanced criminal record check; checks confirming MB’s identity and MB’s right to work in the United Kingdom; and where, by reason of MB’s living or having lived outside the United Kingdom, obtaining an enhanced criminal record certificate is not sufficient to establish MB’s suitability to work in a school, such further checks as the Chair of the school considers appropriate, having regard to any guidance issued by the Secretary of State and, where an enhanced criminal record check is made, the Chair obtains an enhanced criminal record certificate relating to the individual

- and subject to sub-paragraph (8), where the Secretary of State makes a request for an enhanced criminal record check relating to MB countersigned by the Secretary of State to be made, such a check is made

(paragraphs 20(6), 20(6)(a), 20(6)(a)(i), 20(6)(a)(ii), 20(6)(b), 20(6)(b)(i), 20(6)(b)(ii), 20(6)(b)(iii) and 20(6)(c)).

- The proprietor keeps a register which shows such of the information referred to in subparagraphs (3) to (7) as is applicable to the school in question and the register referred to in sub-paragraph (1) may be kept in electronic form, provided that the information so recorded is capable of being reproduced in legible form and the information referred to in this sub-paragraph is in relation to each member of staff (‘S’) appointed on or after 1 May 2007, whether
 - S’s identity was checked
 - a check was made to establish whether S is barred from regulated activity relating to children in accordance with section 3(2) of the 2006 Act
 - a check was made to establish whether S is subject to any direction made under section 128 of the 2008 Act or section 142 of the 2002 Act or any disqualification, prohibition or restriction which takes effect as if contained in such a direction
 - checks were made to ensure, where appropriate, that S had the relevant qualifications
 - an enhanced criminal record certificate was obtained in respect of S
 - checks were made pursuant to paragraph 18(2)(d)
 - a check of S’s right to work in the United Kingdom was made; and checks were made pursuant to paragraph 18(2)(e),
- including the date on which each such check was completed or the certificate obtained; and in relation to each member of staff (‘S’) whether a check was made to establish whether S is subject to a prohibition order or an interim prohibition order, including the date of which such check was completed.
 - The information referred to in sub-paragraph (4) is in relation to each member of staff in post on 1 August 2007 who was appointed at any time before 1 May 2007, whether each check referred to in sub-paragraph (3) was made and whether an enhanced criminal record certificate was obtained, together with the date on which any check was completed or certificate obtained.
 - The information referred to in sub-paragraph (6) is, in relation to each member (‘MB’) of a body of persons named as the proprietor appointed on or after 1 May 2007, whether the checks referred to in paragraph 20(6)(b) were made and the date they were made

and the date on which the resulting certificate was obtained.

– The information referred to in sub-paragraph (7) is, in relation to each member of a body of persons named as proprietor in post on 1 August 2007 who was appointed at any time before 1 May 2007, whether each check referred to in sub-paragraph (6) was

- made; and whether an enhanced criminal record certificate was obtained, together with the date on which any check was completed or certificate obtained.

(paragraphs 21(1), 21(2), 21(3), 21(3)(a), 21(3)(a)(i), 21(3)(a)(ii), 21(3)(a)(iii),

21(3)(a)(iv), 21(3)(a)(v), 21(3)(a)(vi), 21(3)(a)(vii), 21(3)(a)(viii), 21(3)(b), 21(4), 21(6), 21(7), 21(7)(a) and 21(7)(b)).

Part 5. Premises of and accommodation at schools

- The proprietor must ensure that suitable changing accommodation and showers are provided for pupils aged 11 years or over at the start of the school year who receive physical education (paragraphs 23(1) and 23(1)(c)).
- The proprietor must ensure that cold water supplies that are suitable for drinking are clearly marked as such (paragraphs 28(1) and 28(1)(c)).

Part 6. Provision of information

- The proprietor must ensure that the information specified in sub-paragraph (2) is provided to parents and parents of prospective pupils and, on request, to the Chief Inspector, the Secretary of State or an independent inspectorate; the information specified in subparagraph (3) is provided to parents and parents of prospective pupils and, on request, to the Chief Inspector, the Secretary of State or an independent inspectorate;
 - particulars of the arrangements for meeting the standard contained in paragraph 7 are published on the school's internet website or, where no such website exists, are provided to parents on request
 - the proprietor must provide particulars of the school's policy on and arrangements for admissions, misbehaviour and exclusions
 - particulars of educational and welfare provision for pupils with EHC plans and pupils for whom English is an additional language
 - particulars of arrangements for meeting the standards contained in paragraphs 9, 10, 11 and 13
 - details of the complaints procedure referred to in paragraph 33, and the number of complaints registered under the formal procedure during the preceding school year (paragraphs 32(1), 32(1)(a), 32(1)(b), 32(1)(c), 32(3), 32(3)(a), 32(3)(b), 32(3)(d) and 32(3)(f)).

Part 7. Manner in which complaints are handled

- The proprietor must ensure that a complaints procedure is drawn up and effectively implemented which deals with the handling of complaints from parents of pupils and which provides for the panel to make findings and recommendations and stipulates that a copy of those findings and recommendations is provided to the complainant, and where relevant, the person complained about; and is available for inspection on the school premises by the proprietor and the headteacher; and provides that correspondence,

statements and records relating to individual complaints are to be kept confidential except where the Secretary of State or a body conducting an inspection under section 109 of the 2008 Act requests access to them (paragraphs 33, 33(i), 33(i)(i), 33(i)(ii) and 33(k)).

Part 8. Quality of leadership in and management of schools

- The proprietor must ensure that persons with leadership and management responsibilities at the school demonstrate good skills and knowledge appropriate to their role so that the independent school standards are met consistently; fulfil their responsibilities effectively so that the independent school standards are met consistently; and actively promote the well-being of pupils (paragraphs 34(1), 34(1)(a), 34(1)(b) and 34(1)(c)).
- The proprietor must ensure that arrangements are made to meet the requirements of paragraph 3 of schedule 10 of the Equality Act 2010.
- The proprietor must ensure that the safeguarding and welfare requirements of the EYFS are met.

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