

# Chelmsford YMCA Out Of School Club @ Writtle



Writtle Junior School, Margarettng Road, Writtle, Essex, CM1 3HG

**Inspection date** 26 June 2017  
Previous inspection date 7 October 2013

<b>The quality and standards of the early years provision</b>	<b>This inspection:</b>	<b>Inadequate</b>	<b>4</b>
	Previous inspection:	Good	2
Effectiveness of the leadership and management		Inadequate	4
Quality of teaching, learning and assessment		Good	2
Personal development, behaviour and welfare		Inadequate	4
Outcomes for children		Not applicable	

## Summary of key findings for parents

### This provision is inadequate

- The provider has failed to ensure that there is a practitioner designated to take the lead responsibility for safeguarding within the club. This compromises children's welfare.
- The provider has not ensured that staff looking after children remain suitable to fulfil the requirements of their roles.
- The provider has failed to tell staff that they are expected to disclose any convictions, cautions, court orders, reprimands and warnings that may affect their suitability to work with children. This compromises children's safety.
- The provider has not recorded information about the staff identity checks and vetting procedures that have been completed during recruitment processes.
- The provider has not put appropriate procedures in place to effectively support the supervision of staff and their professional development

### It has the following strengths

- Teaching is good. Staff provide a range of interesting activities to interest and enthuse children, complementing their learning in school.
- Children are happy and settled. They have developed strong bonds with their key person and other staff. This supports their emotional well-being.

## What the setting needs to do to improve further

### To meet the requirements of the early years foundation stage and the Childcare Register the provider must:

	<b>Due Date</b>
■ ensure that a practitioner is appointed to take the lead responsibility for safeguarding within the club	10/07/2017
■ implement systems to ensure that staff looking after children remain suitable to fulfil the requirements of their roles	10/07/2017
■ ensure that staff understand their responsibility to disclose any circumstances that may affect their suitability to work with children	10/07/2017
■ ensure that information about the staff identity checks and vetting processes that have been completed are recorded and accessible	10/07/2017
■ implement appropriate procedures to effectively supervise staff and support their professional development.	10/07/2017

### Inspection activities

- The inspector observed children playing inside and outside.
- The inspector spoke to children and staff and took account of the views of parents via their written comments.
- The inspector sampled a range of documentation to help verify the suitability of staff.
- The inspector had a tour of the facilities.
- The inspector held a meeting with the manager.

### Inspector

Jemma Hudson

## Inspection findings

### **Effectiveness of the leadership and management is inadequate**

Safeguarding is not effective. The provider has failed to ensure that there is a designated practitioner to take the lead on safeguarding within the club. This compromises children's safety. On the day of the inspection, the provider failed to provide evidence to demonstrate that staff working with children are suitable to fulfil the requirements of their roles. Additionally, staff do not demonstrate an awareness that they must disclose any circumstances that may affect their suitability to work with children. The manager ensures staff participate in regular team meetings. However, on the day of the inspection, she was unable to produce evidence to demonstrate that effective supervision arrangements are in place to support staff and promote their continuing professional development. Parents speak highly of the staff and the service that they provide.

### **Quality of teaching, learning and assessment is good**

Staff have a good understanding of how children learn. They provide interesting resources to meet children's needs and capture their interests. Children enjoy accessing the range of activities provided. For example, they delight in exploring how shaving foam feels in the messy play area. These experiences help to build on the knowledge and skills that children gain from school. Staff promote children's communication skills well. They ask children questions and give them the time they need to consider their answer and respond fully. Staff support children well during adult-led activities. For example, they move around small groups of children to provide any help or support that they might need as the children create collages using a variety of art and craft materials.

### **Personal development, behaviour and welfare are inadequate**

Records are not correctly maintained and do not meet legal requirements. The provider was not able to provide information about the staff identity checks and vetting processes that have been completed. This compromises children's well-being. However, children are well supported by the provision. They receive a warm welcome and they settle quickly. The key-person system is effective. Staff have formed positive relationships with their key children and know them well. Staff are skilled in managing behaviour. They use a range of appropriate strategies. This means that behaviour in the club is generally good and the atmosphere is calm. Children benefit from free-flow access to outdoor area. This means that they have regular access to fresh air and exercise, which promotes their understanding of healthy lifestyle and supports their physical development.

## Setting details

<b>Unique reference number</b>	EY381435
<b>Local authority</b>	Essex
<b>Inspection number</b>	1065256
<b>Type of provision</b>	Out of school provision
<b>Day care type</b>	Childcare - Non-Domestic
<b>Registers</b>	Early Years Register, Compulsory Childcare Register, Voluntary Childcare Register
<b>Age range of children</b>	4 - 11
<b>Total number of places</b>	24
<b>Number of children on roll</b>	4
<b>Name of registered person</b>	Chelmsford Y.M.C.A. (Trading) Limited
<b>Registered person unique reference number</b>	RP520389
<b>Date of previous inspection</b>	7 October 2013
<b>Telephone number</b>	07827 318727

Chelmsford YMCA Out of School Club @ Writtle registered in 2008. It is managed by the YMCA. The club employs three members of childcare staff, all of whom hold appropriate early years qualifications at level 3. The club opens Monday to Friday, all year round. Sessions are from 7.30am until 8.50am and 3.15pm until 6pm.

This inspection was carried out by Ofsted under sections 49 and 50 of the Childcare Act 2006 on the quality and standards of provision that is registered on the Early Years Register. The registered person must ensure that this provision complies with the statutory framework for children's learning, development and care, known as the early years foundation stage.

Any complaints about the inspection or the report should be made following the procedures set out in the guidance 'Complaints procedure: raising concerns and making complaints about Ofsted', which is available from Ofsted's website: [www.gov.uk/government/organisations/ofsted](http://www.gov.uk/government/organisations/ofsted). If you would like Ofsted to send you a copy of the guidance, please telephone 0300 123 4234, or email [enquiries@ofsted.gov.uk](mailto:enquiries@ofsted.gov.uk).

The Office for Standards in Education, Children's Services and Skills (Ofsted) regulates and inspects to achieve excellence in the care of children and young people, and in education and skills for learners of all ages. It regulates and inspects childcare and children's social care, and inspects the Children and Family Court Advisory Support Service (Cafcass), schools, colleges, initial teacher training, work-based learning and skills training, adult and community learning, and education and training in prisons and other secure establishments. It assesses council children's services, and inspects services for looked after children, safeguarding and child protection.

If you would like a copy of this document in a different format, such as large print or Braille, please telephone 0300 123 4234, or email [enquiries@ofsted.gov.uk](mailto:enquiries@ofsted.gov.uk).

You may reuse this information (not including logos) free of charge in any format or medium, under the terms of the Open Government Licence. To view this licence, visit [www.nationalarchives.gov.uk/doc/open-government-licence/](http://www.nationalarchives.gov.uk/doc/open-government-licence/), write to the Information Policy Team, The National Archives, Kew, London TW9 4DU, or email: [psi@nationalarchives.gsi.gov.uk](mailto:psi@nationalarchives.gsi.gov.uk).

This publication is available at [www.ofsted.gov.uk/resources/120354](http://www.ofsted.gov.uk/resources/120354).

Interested in our work? You can subscribe to our website for news, information and updates at [www.ofsted.gov.uk/user](http://www.ofsted.gov.uk/user).

Piccadilly Gate  
Store St  
Manchester  
M1 2WD

T: 0300 123 4234  
Textphone: 0161 618 8524  
E: [enquiries@ofsted.gov.uk](mailto:enquiries@ofsted.gov.uk)  
W: [www.gov.uk/government/organisations/ofsted](http://www.gov.uk/government/organisations/ofsted)

© Crown copyright 2017

