

The Pencil Case Afterschool Club Ltd

Birmingham City Council, Sports Ground, Laurel Road, Birmingham, B21 9PB



Inspection date

Previous inspection date

18 January 2017

Not applicable

The quality and standards of the early years provision	This inspection:	Inadequate	4
	Previous inspection:	Not applicable	
Effectiveness of the leadership and management		Inadequate	4
Quality of teaching, learning and assessment		Inadequate	4
Personal development, behaviour and welfare		Inadequate	4
Outcomes for children		Not applicable	

Summary of key findings for parents

This provision is inadequate

- Children's welfare is significantly compromised. The provider does not ensure that all the necessary checks to determine the suitability of all staff working with the children are carried out.
- The provider has not appointed a named deputy who is suitable to take charge in the manager's absence. Staff do not have a good enough understanding of their roles and responsibilities.
- The provider has not maintained her public liability insurance.
- The provider has not ensured that at least one member of staff holds an appropriate first-aid qualification. She does not inform parents of accidents that have occurred. The first-aid box does not contain appropriate contents.
- The provider does not ensure that children are supervised at all times. Staff do not implement behaviour rules and expectations adequately to promote and manage children's good behaviour.
- The provider does not share or gain information about children's individual experiences with schools. Staff do not provide a wide enough range of activities that meet the needs and interests of children.

It has the following strengths

- Children generally enjoy the time that they spend in the club.

What the setting needs to do to improve further

The provision is inadequate and Ofsted intends to take enforcement action

We will issue a Welfare Requirements Notice requiring the provider to:

	Due Date
■ implement robust vetting procedures to ensure that all staff are suitable to work with children, which must include obtaining a Disclosure and Barring Service check	08/02/2017
■ ensure at least one member of staff holds an appropriate first-aid qualification	08/02/2017
■ ensure accident procedures are followed, that parents are informed of any injuries that have occurred to their child and any first-aid treatment given	08/02/2017
■ ensure that the first-aid box contains appropriate contents for use with children	08/02/2017
■ ensure staffing arrangements meet the needs of all children and that children are supervised effectively to promote their safety and well-being	08/02/2017
■ make sure there is a named deputy who is suitable to take charge in the absence of the manager	08/02/2017
■ ensure that staff know how to manage children's behaviour in an appropriate way so that children develop a better understanding of the rules and boundaries that promote their welfare and safety	08/02/2017
■ obtain public liability insurance and ensure it is maintained at all times	08/02/2017
■ ensure staff are provided with support, guidance and coaching that they need so that they have a good understanding of how to promote children's safety and welfare and offer good quality experiences	08/02/2017
■ ensure children are offered purposeful activities and experiences that meet their individual needs	08/02/2017
■ ensure a regular two-way flow of information is established with all schools to complement and build on children's experiences	08/02/2017
■ protect the privacy of the children in your care at all times including any recording of the children on CCTV that is not under your direct control	08/02/2017
■ ensure that vehicles in which children are being transported, and the driver of those vehicle, are suitable and adequately insured.	08/02/2017

Inspection activities

- The inspector observed the activities indoors and the interactions between staff and children.
- The inspector talked to staff and children at appropriate times during the inspection.
- The inspector completed a joint observation with the provider.
- The inspector held a meeting with the provider. She looked at relevant documentation and evidence of the suitability of staff working in the club.
- The inspector spoke to a number of parents during the inspection and took account of their views.

Inspector

Rupinder Phullar

Inspection findings

Effectiveness of the leadership and management is inadequate

The arrangements for safeguarding are not effective. The provider has failed to ensure that a robust system for vetting staff is in place. She does not obtain a Disclosure and Barring Service check to make sure all staff working with children are suitable to do so. This puts children's welfare and safety at risk. The provider does not inform parents of injuries that have occurred or the first-aid treatment given to their child while attending the club. The provider has not maintained valid public liability insurance. The provider has not appointed a named deputy who is suitable to take charge in the absence of the manager. As a result of poor management and inadequate staffing arrangements, children are not adequately supervised and their well-being and safety is compromised. The provider does not make sure that staff understand their responsibilities to ensure that they perform their roles adequately. This results in poor practice and has a negative impact on children. Self-evaluation processes are poor and do not identify the significant weaknesses in meeting the legal requirements. However, the provider has attended safeguarding training and is aware of the signs of abuse and neglect. The safeguarding policy and procedures are in line with the Local Safeguarding Children Board.

Quality of teaching, learning and assessment is inadequate

Staff do not respond to children's interests or provide a rich environment for children to enjoy after their day at school. Staff do not plan activities that give children the opportunity to engage in play-based experiences that promote their ongoing development. As a result, some children become restless because they are not engaged in challenging and stimulating experiences. The provider does not share or gain information from the schools that children attend. This means that they do not have the information they need to tailor children's experiences and build on what they know and can do. Staff share information with parents about their child's time at the club. However, during the inspection, some parents expressed dissatisfaction in the experiences the children are offered.

Personal development, behaviour and welfare are inadequate

Weaknesses in leadership and management mean that children's safety and welfare is significantly compromised. The provider has not ensured that at least one member of staff holds an appropriate first-aid qualification and the first-aid box does not contain the appropriate contents. This means that the staff are not equipped to respond to accidents which put children's health at risk. Children are put at further risk because staff do not supervise them adequately at all times. During the inspection, a child was left in the toilet, which is also used by members of the public, unsupervised for a considerable amount of time. Staff do not implement strategies to manage children's behaviour appropriately. Children do handstands without appropriate safety equipment. Staff do not stop children or alert them to the consequences of these actions on their own safety and the safety of others around them. This encourages other children to imitate inappropriate and risky behaviours of others. Staff find out from parents about their child's dietary needs. They provide snacks that are generally healthy.

Setting details

Unique reference number	EY490932
Local authority	Birmingham
Inspection number	1023405
Type of provision	Out of school provision
Day care type	Childcare - Non-Domestic
Registers	Early Years Register, Compulsory Childcare Register, Voluntary Childcare Register
Age range of children	4 - 11
Total number of places	35
Number of children on roll	21
Name of registered person	The Pencil Case Afterschool Club Ltd
Registered person unique reference number	RP534715
Date of previous inspection	Not applicable
Telephone number	01215236802

The Pencil Case Afterschool Club Ltd was registered in 2015. The club employs two members of childcare staff, which includes the provider. Of these, one holds an appropriate early years qualification at level 3. The club is open from 3.15pm to 6pm, Monday to Friday, during school term time. It is also open from 8am to 6pm during school holidays.

This inspection was carried out by Ofsted under sections 49 and 50 of the Childcare Act 2006 on the quality and standards of provision that is registered on the Early Years Register. The registered person must ensure that this provision complies with the statutory framework for children's learning, development and care, known as the early years foundation stage.

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