

Our Lady's Out of School Care Club



Our Ladys RC Primary School, Leamington Road, Princethorpe, Rugby, Warwickshire, CV23 9PU

Inspection date	12 July 2016
Previous inspection date	29 November 2012

The quality and standards of the early years provision	This inspection:	Inadequate	4
	Previous inspection:	Satisfactory	3
Effectiveness of the leadership and management		Inadequate	4
Quality of teaching, learning and assessment		Good	2
Personal development, behaviour and welfare		Inadequate	4
Outcomes for children		Not applicable	

Summary of key findings for parents

This provision is inadequate

- Leaders and managers do not have a secure understanding of their roles and responsibilities. Systems for evaluation are not robust enough to identify and address where there are breaches in legal requirements.
- Leaders and managers have not appointed a lead practitioner in the club who is trained and responsible for liaison with local statutory children's services. The manager has not checked the suitability of all persons working with or who have regular contact with children in the club. This means that children's welfare is not assured.
- The record of children's attendance is not maintained accurately. There are not enough persons with a valid first-aid qualification to ensure children receive prompt attention when needed.
- There are no arrangements in place to check that the manager and other adults working with children maintain good standards of practice. They have not appointed a deputy to manage the club in the manager's absence.
- Documentation with the name, home address and telephone number of anyone who has regular unsupervised contact with the children attending the club is not maintained well enough and is not available for inspection.

It has the following strengths

- The manager has worked hard to ensure that children's experiences in the club help them to enjoy and achieve. Activities help children to build on the skills they learn during the school day.

What the setting needs to do to improve further

To meet the requirements of the early years foundation stage and the Childcare Register the provider must:

	Due Date
■ ensure that there is a named lead practitioner responsible for safeguarding who has attended an approved training course to enable them to provide pertinent support, advice and guidance to staff on any specific safeguarding concerns	31/08/2016
■ keep a clear and accurate record for all staff of their identity checks, the Disclosure and Barring Service reference number, the date a disclosure was obtained and details of who obtained it	31/08/2016
■ maintain an accurate record of attendance	15/07/2016
■ ensure robust arrangements are in place for the supervision of the manager and all persons working with and who have contact with children in the club	31/08/2016
■ ensure there is a named deputy in place who is capable of taking charge in the manager's absence	31/08/2016
■ ensure there are sufficient qualified paediatric first aiders in the club to make sure children receive prompt attention in the event of an accident or illness	31/08/2016
■ record the name, home address and telephone number of anyone who will regularly be in unsupervised contact with the children attending the club.	31/08/2016

To further improve the quality of the early years provision the provider should:

- improve self-evaluation processes and ensure that any weakness in the provision is quickly identified and swiftly addressed.

Inspection activities

- The inspector observed children's activities indoors and outdoors.
- The inspector held a meeting with the manager of the club. She looked at relevant documentation, such as the club's self-evaluation and evidence of the suitability of the manager, all adults working in the club and committee members.
- The inspector reviewed written information provided by parents and spoke to children and the adults in the setting at appropriate times during the inspection.
- The inspector evaluated activities with the manager of the club.

Inspector

Rupinder Phullar

Inspection findings

Effectiveness of the leadership and management is inadequate

The arrangements for safeguarding are not effective. Leaders and managers do not have a secure understanding of the safeguarding and welfare requirements. Not enough has been done to assure the safety and well-being of children. They have not appointed a designated lead practitioner who has attended appropriate training to provide pertinent support and guidance to staff on any specific safeguarding issues. Not all required documentation is in place. There is a variety of volunteer staff from the host school who support the employed manager. However, the manager does not have a record of their name, home address and telephone number. In addition, she has not kept a record of their suitability checks or made sure these are in place. Leaders and managers do not have suitable systems of supervision in place for the manager and all persons who work with or have regular contact with children. This means that they are not well supported in their roles and their performance is not monitored effectively. In addition, leaders have not ensured that a deputy manager is in place to cover in the absence of the manager. However, the manager and all persons working with or have regular contact with children are aware of the signs of abuse and the procedures to report any concerns. The manager ensures that physical risks in the setting are assessed and potential hazards are removed. The manager includes the views of parents and children in the evaluation process and welcomes their suggestions. However, evaluation has not been rigorous enough to identify where there are breaches in requirements.

Quality of teaching, learning and assessment is good

Children enjoy coming to the club. They have developed strong friendships with the children and the adults. Children are independent and confidently make choices in their play from a wide variety of activities. The manager is the key person and she works closely with parents and children to ensure that their individual needs are met. Children's voices are heard and they have a key role in planning how they spend their time in the club. Children's achievements and artwork are prominently displayed. This helps to promote a sense of belonging. The manager works closely with the staff in the host school, so that the activities provided allow children to build on the knowledge and skills they are learning during the day.

Personal development, behaviour and welfare are inadequate

Inadequate leadership and management mean that children's welfare is not assured. The manager does not keep an accurate record of attendance as required. It is not clear when individual children are present. The manager is the only person with a valid paediatric first-aid qualification. However, children use different areas of the school premises, including a large outdoor play space. This means that in an emergency, the club does not have an adequate number of qualified first aiders to respond to accidents immediately. Children explore their environment freely and demonstrate good levels of confidence. They learn about the benefits of daily exercise and fresh air. Children play cooperatively and behave well. They are respectful of others.

Setting details

Unique reference number	200721
Local authority	Warwickshire
Inspection number	1040986
Type of provision	Out of school provision
Day care type	Childcare - Non-Domestic
Registers	Early Years Register, Compulsory Childcare Register, Voluntary Childcare Register
Age range of children	2 - 4
Total number of places	40
Number of children on roll	33
Name of registered person	Our Lady's Out of School Care Club Committee
Registered person unique reference number	RP526531
Date of previous inspection	29 November 2012
Telephone number	07917304580

Our Lady's Out of School Care Club was registered in 1997. The club is open Monday to Friday during term time only. Sessions are from 8am until 8.45am and from 3.30pm until 6pm. There is one member of staff employed to work directly with the children. The staff member holds a level 3 qualification. The club has various volunteers from the host school working in the club.

This inspection was carried out by Ofsted under sections 49 and 50 of the Childcare Act 2006 on the quality and standards of provision that is registered on the Early Years Register. The registered person must ensure that this provision complies with the statutory framework for children's learning, development and care, known as the early years foundation stage.

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