

# Highgate Family Support Centre

Highgate Baptist Church, Conybere Street, Birmingham, West Midlands, B12 0YL



## Inspection date

24 June 2016

Previous inspection date

4 September 2014

The quality and standards of the early years provision	This inspection:	Requires improvement	3
	Previous inspection:	Requires Improvement	3
Effectiveness of the leadership and management		Requires improvement	3
Quality of teaching, learning and assessment		Good	2
Personal development, behaviour and welfare		Requires improvement	3
Outcomes for children		Not applicable	

## Summary of key findings for parents

### This provision requires improvement. It is not yet good because:

- Procedures for notifying Ofsted of the appointment of a new nominated person have not been completed in a timely manner.
- Not all records to demonstrate how some staff's suitability has been assessed are available for inspection.
- Procedures for staff supervision and opportunities to enhance their good practice and help them enrich children's experiences are not well established.

### It has the following strengths

- Staff create a friendly and welcoming environment where children are happy and have fun. Children's behaviour is good. Staff are positive role models who help children learn to share, take turns and respect others.
- Children are successfully supported by the well qualified, experienced and well-established staff team. Staff provide a consistent routine, helping children feel safe and secure during their time at the club.
- Partnerships with parents and the local schools that children attend are good. Effective information sharing ensures children's needs are met and that staff are able to complement and enhance children's learning.

## What the setting needs to do to improve further

### To meet the requirements of the early years foundation stage and the Childcare Register the provider must:

	Due Date
■ ensure Ofsted is provided with the required information, in order for suitability checks to be carried out in a timely manner	15/07/2016
■ ensure records to show how the suitability of all staff has been assessed are available for inspection	15/07/2016
■ ensure effective systems are in place to confirm the suitability of any person caring for children or working on the premises. This must include obtaining an enhanced Disclosure and Barring Service check	15/07/2016
■ inform Ofsted of changes to the nominated individual.	15/07/2016

### To further improve the quality of the early years provision the provider should:

- strengthen procedures for staff supervision so that they develop their good practice and further enhance experiences for children.

### Inspection activities

- The inspector looked at areas of premises that are used by the club, including the outdoor area.
- The inspector discussed the activities provided with the manager and observed activities indoors and outdoors.
- The inspector held discussions with staff and children during the inspection.
- The inspector checked evidence of the suitability and qualifications of staff working with children. She also looked at a sample of policies and risk assessments, and talked to the manager about plans for improvement.
- The inspector spoke to parents during the inspection and took account of their views.

### Inspector

Jackie Nation

## Inspection findings

### Effectiveness of the leadership and management requires improvement

The provider has failed to fully complete the procedures to notify Ofsted of changes to the nominated person. Although their Disclosure and Barring Service checks are in place, Ofsted does not have the necessary information to fully assess their suitability. Furthermore, evidence to show the required checks for some other staff is not made available for inspection. While this does not have a significant impact on children's well-being, it does not support the effective management of the setting. The arrangements for safeguarding are effective. Staff are vigilant and supervise the children well. They are clear about their responsibility to protect children at all times. Positive action has been taken to address the actions from the last inspection to promote children's safety in the outdoor area. Supervision arrangements are in place. However, they are not yet fully embedded to show the impact on practice and children's experiences. Parents are very pleased with the provision. They like the welcoming environment and the kind, supportive staff team. They say that staff follow clear boundaries regarding behaviour and in a way that retains children's dignity.

### Quality of teaching, learning and assessment is good

Children are confident, happy and enjoy the time they spend in the club. Staff have a warm rapport with the children and interactions are strong. They know the children well and provide enjoyable activities and experiences linked to their interests. They understand that some children need time to relax and chat with their friends after their busy school day. Children continue to develop good skills to support their future learning. For example, staff help children to build on their abilities in reading and counting and they help with homework. Children enjoy art and craft activities that link well to current events. They learn about the wider world and make flags depicting different countries involved in a football competition. They decorate bunting to hang in the garden and plant seeds to grow flowers. Children use their imagination well in role play and they like manipulating dough to make blue hearts.

### Personal development, behaviour and welfare require improvement

There are associated weaknesses in leadership and management that require improvement and have the potential to affect children's welfare. However, children's health, physical development and emotional well-being are promoted effectively. Children have good opportunities to spend time outdoors or play games in the large hall. They talk about how much they like street dance sessions and confidently show their moves. Mealtimes are a sociable occasion and children enjoy healthy snacks and meals. Children are involved in devising the club rules. They are polite and develop positive relationships with each other and the staff team. Staff are calm, caring and attentive, helping children feel safe and secure. They praise children for their achievements, building their confidence and self-esteem. Children understand how to keep themselves safe. For example, they remind one another that only one person can be on the slide or you might hurt yourself and they know how to evacuate the premises in an emergency. The key-person system works well and helps build a collaborative approach with parents.

## Setting details

<b>Unique reference number</b>	257169
<b>Local authority</b>	Birmingham
<b>Inspection number</b>	1041007
<b>Type of provision</b>	Out of school provision
<b>Day care type</b>	Childcare - Non-Domestic
<b>Registers</b>	Early Years Register, Compulsory Childcare Register, Voluntary Childcare Register
<b>Age range of children</b>	4 - 11
<b>Total number of places</b>	40
<b>Number of children on roll</b>	33
<b>Name of registered person</b>	Highgate Family Support Centre
<b>Registered person unique reference number</b>	RP523094
<b>Date of previous inspection</b>	4 September 2014
<b>Telephone number</b>	0121 440 6788 or 3471

Highgate Family Support Centre was registered in 1995. The club employs six members of childcare staff. Of these, four hold appropriate early years and Playwork Qualifications at level 2 or 3. The club is open Monday to Friday during school term time. Sessions are from 3pm until 6pm.

This inspection was carried out by Ofsted under sections 49 and 50 of the Childcare Act 2006 on the quality and standards of provision that is registered on the Early Years Register. The registered person must ensure that this provision complies with the statutory framework for children's learning, development and care, known as the early years foundation stage.

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