

Ecclesall Kids Club (infant)

High Storrs Road, Sheffield, South Yorkshire, S11 7LG



Inspection date

29 June 2015

Previous inspection date

20 March 2012

The quality and standards of the early years provision	This inspection: Previous inspection:	Not met Good	
			2
The setting does not meet legal requirements for early years settings			

Summary of key findings for parents

The provision does not meet requirements

- The provider has a poor understanding of the safeguarding and welfare requirements. As a result, there are several breaches of the requirements.
- The provider has not fulfilled their responsibility with regards to notifying Ofsted of any changes to committee members.
- The manager keeps all records relating to staff vetting, recruitment and appraisals at home. This means that all of this information is not readily available for inspection.
- The manager does not understand the importance of introducing supervision meetings for all staff. This means that staff are not regularly supported or coached, in order to improve their practice and professional development.
- The manager does not understand the importance of ensuring that parents are informed on the same day that medicine is administered to their child.
- The manager does not ensure that the entrance gate to the club is fully secure, in order to keep children safe.
- Safeguarding policies and procedures are in place that meet statutory requirements. However, the manager does not ensure that copies of the written statements of safeguarding procedures are available to parents.
- The manager and staff are not using current guidance documents or are aware of the changes to the Early Years Foundation Stage.

There were no children present when this inspection took place. The findings in this report are based on evidence gathered from discussions with those who care for the children and an inspection of the premises, equipment and relevant documentation. Where there are no children present, no judgement is made on the quality of the early years provision as there is no reliable evidence on which to assess its impact on children. The report states whether the provider continues to meet the requirements of registration.

What the setting needs to do to improve further

To meet the requirements of the Early Years Foundation Stage the provider must:

- ensure all staff records are easily accessible and available for inspection, particularly with regard to vetting, recruitment and appraisal information
- ensure regular supervision meetings are conducted in order to continue to provide support, coaching and training to ensure opportunities for staff's professional development are secured
- ensure that accurate records are kept of any medication that is administered to a child and inform parents on the same day that medication is given, to protect their child's well-being
- improve knowledge and understanding of the changes to the Early Years Foundation Stage, so that children's learning in school is fully complemented in the club
- ensure that children are safe while playing outside by securing the main entrance gate so that unwanted visitors cannot enter and children cannot leave unsupervised
- ensure written statements of safeguarding procedures are made available to parents, in particular, the club's policy for the use of mobile phones and cameras, to protect children from their possible misuse.

To meet the requirements of the Childcare Register the provider must:

- ensure Ofsted are notified of changes to the committee, including the name, date of birth and telephone number of any new members of the committee (compulsory part of the Childcare Register)
- keep a record of vetting processes for all committee members, which includes the criminal records disclosure reference number, the date a disclosure was obtained and details of who obtained it (compulsory part of the Childcare Register)
- ensure that no one can enter the playground without the knowledge of a person who is caring for children and make sure that children are unable to leave the premises unsupervised (compulsory part of the Childcare Register)
- make copies of the written statements of safeguarding procedures available to parents, so that they are aware of the procedures to be followed for the protection of children (compulsory part of the Childcare Register)
- keep records and retain them for a period of two years of any medication administered to any child who is cared for on the premises, including the date and circumstances and who administered it, including medicine which the child is permitted to self-administer, together with a record of a parent/guardian/carer's consent (compulsory part of the Childcare Register)
- keep a record of vetting processes for all committee members, which includes the criminal records disclosure reference number, the date a disclosure was obtained and details of who obtained it (voluntary part of the Childcare Register)
- make copies of the written statements of safeguarding procedures available to parents, so that they are aware of the procedures to be followed for the protection of children (voluntary part of the Childcare Register)
- keep records and retain them for a period of two years of any medication administered to any child who is cared for on the premises, including the date and circumstances and who administered it, including medicine which the child is permitted to self-administer, together with a record of a parent/guardian/carer's consent (voluntary part of the Childcare Register)
- ensure that no one can enter the playground without the knowledge of a person who is caring for children and make sure that children are unable to leave the premises unsupervised (voluntary part of the Childcare Register)
- ensure Ofsted are notified of changes to the committee, including the name, date of birth and telephone number of any new members of the committee (voluntary part of the Childcare Register).

Inspection activities

- The inspector observed the areas used by children.
- The inspector held meetings with both managers and the nominated person.
- The inspector checked evidence of suitability and qualifications of staff working with children.
- The inspector looked at a range of policies and documents, including the safeguarding policy and registration documents.

Inspector

Jane Tucker

Setting details

Unique reference number	300856
Local authority	Sheffield
Inspection number	864683
Type of provision	Out of school provision
Registration category	Childcare - Non-Domestic
Age range of children	0 - 17
Total number of places	35
Number of children on roll	82
Name of provider	Ecclesall Kids Club Committee
Date of previous inspection	20 March 2012
Telephone number	0114 235 2986

Ecclesall Kids Club Committee was registered in 1998. The club employs seven members of childcare staff. Of these, five hold appropriate early years qualifications at level 2 and level 3 and two are unqualified. The club opens Monday to Friday from 3.10pm to 5.45pm during term time and 8.30am to 5.45pm in the school holidays.

This inspection was carried out by Ofsted under sections 49 and 50 of the Childcare Act 2006 on the quality and standards of provision that is registered on the Early Years Register. The registered person must ensure that this provision complies with the statutory framework for children's learning, development and care, known as the Early Years Foundation Stage.

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