

The 3.30 Fun Club

St John's C. of E. Primary School, School Lane, Burscough, Ormskirk, Lancashire, L40 4AE



Inspection date

12 May 2015

Previous inspection date

29 March 2010

The quality and standards of the early years provision	This inspection:	Inadequate	4
	Previous inspection:	Good	2
How well the early years provision meets the needs of the range of children who attend		Good	2
The contribution of the early years provision to the well-being of children		Inadequate	4
The effectiveness of the leadership and management of the early years provision		Inadequate	4
The setting does not meet legal requirements for early years settings			

Summary of key findings for parents

This provision is inadequate

- The provider has insufficient knowledge to meet the safeguarding and welfare requirements of the Early Years Foundation Stage. Therefore, there are breaches of this framework and, consequently, breaches of the compulsory and voluntary parts of the Childcare Register, on which the setting is registered.
- Children's welfare is not sufficiently promoted. The provider has a poor understanding of child protection issues, including the correct procedures to follow, should she be concerned about a child's welfare.
- There are no systems in place to review and ensure the ongoing suitability of staff, in order to safeguard children.
- Some records are not maintained, or are not available, with regards to complaints, confirmation of first-aid qualifications and the suitability of staff.
- The provider has failed to ensure there is a named deputy available to take the lead in the absence of the manager.
- There are no systems in place for staff, including the manager, to receive effective supervision and coaching to help improve their ongoing personal effectiveness.

It has the following strengths

- Children enjoy the activities provided at the setting, are happy and have good relationships with the staff.

What the setting needs to do to improve further

To meet the requirements of the Early Years Foundation Stage the provider must:

- ensure that persons responsible for the setting have a clear understanding of their roles and responsibilities to safeguard children, including the procedures to follow in the event that they have concerns about a child's welfare
- implement systems to review the suitability of all staff and ensure that staff know that they are expected to disclose any convictions, cautions, court orders, reprimands and warnings that may affect their suitability to work with children, during their employment
- record and make available information about the identity checks and vetting processes that have been completed, including the Disclosure and Barring Service check reference number, the date this was obtained and details of who obtained it, in order to confirm the suitability of staff
- ensure there is a named deputy who is capable and qualified to take charge of the setting in the manager's absence
- ensure that documentation is maintained to confirm there is at least one person with a current paediatric first-aid qualification on the premises at all times, when children are present
- ensure appropriate arrangements are put in place for the supervision of staff, in order to monitor individual's personal effectiveness and to identify training needs
- implement a written complaints policy and keep a written record of any complaints and the outcome
- ensure documentation and records required are available for inspection and not stored off the premises without prior agreement from Ofsted.

To meet the requirements of the Childcare Register the provider must:

- implement a written record of policies and procedures to be followed for the protection of children, intended to safeguard the children being cared for from abuse and neglect (compulsory part of the Childcare Register)
- ensure there are effective systems to ensure that the registered person, the manager and any person caring for, or in regular contact with, children and any person who lives or works on the premises where childcare is provided is suitable to work children, which must include obtaining an enhanced Disclosure and Barring Service check (compulsory part of the Childcare Register)
- ensure that at least one person who is caring for children has an appropriate first-aid qualification (compulsory part of the Childcare Register)
- make available to Ofsted, on request, a summary of complaints made in relation to the requirements during the past 12 months and the action that was taken as a consequence (compulsory part of the Childcare Register)
- produce for Ofsted, on request, a list of such complaints made during the previous three years (compulsory part of the Childcare Register)
- implement a written record of policies and procedures to be followed for the protection of children, intended to safeguard the children being cared for from abuse and neglect (voluntary part of the Childcare Register)
- ensure there are effective systems to ensure that the registered person, the manager and any person caring for, or in regular contact with, children and any person who lives or works on the premises where childcare is provided is suitable to work with children, which must include obtaining an enhanced Disclosure and Barring Service check (voluntary part of the Childcare Register)
- ensure that at least one person who is caring for children has an appropriate first-aid qualification (voluntary part of the Childcare Register)
- make available to Ofsted, on request, a summary of complaints made in relation to the requirements during the past 12 months and the action that was taken as a consequence (voluntary part of the Childcare Register)
- produce for Ofsted, on request, a list of such complaints made during the previous three years (voluntary part of the Childcare Register).

Inspection activities

- The inspector toured the setting and observed activities in the hall.
- The inspector held meetings with the registered person throughout the inspection and spoke to the headteacher of the host school.
- The inspector spoke to members of staff and to the children at appropriate times during the inspection.
- The inspector checked evidence of the suitability of some staff working with children and sampled a range of other documentation.

Inspector

Donna Birch

Inspection findings

How well the early years provision meets the needs of the range of children who attend. This is good

Staff set out a suitable selection of activities for children. Children enthusiastically enter the setting and engage in meaningful play. They work together to construct dens and chat with staff about their ideas and are able to follow instructions well. This promotes their communication and imagination skills. Staff interact positively with children and support them to share and take turns. Children enjoy their time with staff and ask them to join in their games. They extend their mathematical skills and social skills, as they play a board game about telling the time. Staff offer children praise and encouragement and, therefore, children display confidence in their surroundings. Appropriate information is obtained about each child when they enrol. This enables children's key person to plan for their interests and find out about their individual needs. There are effective systems in place to share information with the host school and with parents. Consequently, there is a shared approach to meeting children's individual needs.

The contribution of the early years provision to the well-being of children is inadequate

The provider has insufficient knowledge of the safeguarding and welfare requirements. Therefore, in the absence of the manager, they cannot ensure the safety and protection of children in the setting. Staff can not sufficiently identify signs and symptoms of abuse or who to contact outside their own organisation to seek help and advice. Staff are not advised that they are expected to disclose any changes to their suitability. This means the provider is unable to ensure their continued suitability, as part of robust safeguarding arrangements. Children are happy and settled in the setting, and have good social skills. They enjoy nutritious and healthy snacks at the setting.

The effectiveness of the leadership and management of the early years provision is inadequate

The provider has an inadequate understanding of the requirements of the Early Years Foundation Stage and there is insufficient reviewing of practice. Consequently, there are a significant number of breaches in legal requirements, which impact on children's welfare and their individual needs being met. Staff roles and responsibilities are not made clear. In the absence of the manager, the provider has failed to ensure there is a named deputy who is able to take charge of the setting. Record keeping is poor, which impacts negatively on the efficient and safe management of the setting. Documentation is not available, as required for inspection, to confirm that all staff are suitable and that first-aid qualifications are in place, meaning children's well-being is not protected. The provider has not made prior agreement with Ofsted to store confidential records off the premises. Some staff also work in the host school and, therefore, the provider was able to provide evidence of their suitability. The records of complaints are also not available for inspection and the provider's understanding of complaints procedures is not robust enough, to deal effectively with complaints in the absence of the manager. There are no systems in place to review staff performance. The provider's poor knowledge and understanding of these systems means staff, including the manager, are not supported to discuss their concerns.

about children's development and well-being. Furthermore, staff, including the manager, are not supported to receive coaching and find solutions to improve their personal effectiveness.

Setting details

Unique reference number	309705
Local authority	Lancashire
Inspection number	864936
Type of provision	Out of school provision
Registration category	Childcare - Non-Domestic
Age range of children	4 - 11
Total number of places	24
Number of children on roll	52
Name of provider	The 3.30 Fun Club Committee
Date of previous inspection	29 March 2010
Telephone number	07773 012 545

The 3.30 Fun Club was registered in 1997. It operates from a church hall, which is situated within the grounds of St John's C of E Primary School Burscough, Lancashire. The setting employs 3 members of childcare staff. All of whom hold appropriate early years qualifications at levels 3 and 4. The before- and after-school club opens Monday to Friday, term time only. Sessions are from 7.45am until 8.45am and 3.30pm to 6pm.

This inspection was carried out by Ofsted under sections 49 and 50 of the Childcare Act 2006 on the quality and standards of provision that is registered on the Early Years Register. The registered person must ensure that this provision complies with the statutory framework for children's learning, development and care, known as the Early Years Foundation Stage.

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