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Our Reference EY296516

Dear Community Action Project

### **Monitoring for provision judged as inadequate**

An Ofsted inspector, Kamaljit Kaur Jandu, monitored your provision on 03/02/2015 following your inspection where the provision was judged to be inadequate.

### **Outcome of monitoring**

As a result of our inspection on 06/01/2015, we sent you a welfare requirements notice. If you were set actions at the inspection, or as a result of our subsequent monitoring or investigations, these are included at the end of this letter.

The welfare requirements notice required you to comply with the Statutory Framework for the Early Years Foundation Stage under the following requirements: Staff: child ratios, Safety and suitability of premises, environment and equipment and Risk assessment.

The inspector also issued a welfare requirements notice and a notice to improve which are due to be complied with by 6 March 2015. These required you to comply with the Statutory Framework for the Early Years Foundation Stage under the following requirements: Child Protection, Staff qualifications, training, support and skills and Key person. The additional action that you were required to take to improve related to the learning and development aspects of care for children.

The steps you were required to take were detailed in full in the notices sent to you on 19 January 2015.

During the monitoring visit of 2 February 2015 the inspector discussed with you the steps you have taken to address the actions raised in the notice to improve. She inspected the premises and observed interaction between staff and children throughout the nursery. She spoke to you, your manager, and to individual members of staff. She looked at your action planning for improvement, records for risk assessment and the record of temperature in the childcare rooms.

The inspector found that you have put in place an action plan in order to make all of the improvements identified at inspection. Improvements have been made regarding staffing at the setting and contingency arrangements are now in place if sufficient staff are not available. Adult child ratios were met at the time of the visit.

Risk assessments have been carried out with regard to use of the portable heaters and plug sockets. The boiler is to be replaced in due course. At the time of the visit, portable heaters were used safely to heat the rooms used by children in the meantime to ensure that an acceptable temperature is maintained. Although the temperature in the baby room was below that which is recommended by environmental health, you have taken steps to improve this and intend to look into this further. Temperatures are monitored throughout the day and a record is kept. Plug sockets have been inspected for safety and a new circuit installed for the childcare rooms. Plug sockets are covered with safety sockets in order to safeguard children. Trailing wires from the CD player have been made safe.

Compliance with the remaining welfare requirements and actions will be assessed at the next visit.

Having considered all the evidence, the inspector is of the opinion that the setting has taken prompt and effective action to address the points for improvement.

### **Next steps**

The next step will be further monitoring.

I hope that you have found the visit helpful in promoting improvement in your setting. If you have any further queries please contact us on the number at the top of this letter.

Yours sincerely

Nick Hudson  
National Director, Early Education

## Actions

Action	Due date	Closed date
raise the quality of teaching and overall practice by implementing effective supervision sessions for staff to provide support, coaching and monitoring in order to increase staff's knowledge and skills	06/03/2015	03/02/2015
ensure all staff consistently use observations and ongoing assessments to determine children's level of achievement, and provide learning experiences which are based on each child's next stage of learning	06/03/2015	03/02/2015
ensure that at least one person who is caring for children has an appropriate first-aid qualification (voluntary part of the Childcare Register)	06/03/2015	03/02/2015
complete a progress check for children aged between two and three years and provide parents with a written summary of their children's progress, including their key strengths and any areas where their progress is less than expected	06/03/2015	03/02/2015
train all staff to understand the safeguarding policy and procedures, and ensure that all staff have up-to-date knowledge of safeguarding issues	06/03/2015	03/02/2015
ensure that at least one person who has a current paediatric first-aid certificate is on the premises and available at all times	06/03/2015	03/02/2015
implement an effective key-person system that enables staff to meet each child's individual needs, especially those with special educational needs and/or disabilities and children who speak English as an additional language	06/03/2015	03/02/2015
ensure that the required staff: child ratios are met so that children are adequately supervised at all times and deploy staff	30/01/2015	03/02/2015

so that children's needs are met

ensure that the premises and equipment are suitable and safe for children particularly in relation to the maintenance of a suitable temperature in the setting and the use of electrical installations and heating equipment	30/01/2015	03/02/2015
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assess the risks or hazards which may arise for the children, and take reasonable steps to remove, minimise and manage those risks and hazards, particularly in relation to the use of electrical installations and heating equipment	30/01/2015	03/02/2015
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ensure that all necessary measures are taken to minimise any identified risks (voluntary part of the Childcare Register)	09/01/2015	03/02/2015
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ensure that the premises and equipment used for the purposes of childcare are safe and suitable for that childcare (voluntary part of the Childcare Register)	30/01/2015	03/02/2015
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improve the arrangements in place to support children with English as an additional language and those with special educational needs and/or disabilities, so that all children are able to join in with activities and routines and are not unfairly disadvantaged.	06/03/2015	03/02/2015
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ensure that the childcare provided is accessible and inclusive and does not to treat any child less favourably than another child by reason of the child's home language, disability and/or learning difficulty (compulsory part of the Childcare Register)	06/03/2015	03/02/2015
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ensure that the childcare provided is accessible and inclusive and does not to treat any child less favourably than another child by reason of the child's home language, disability and/or learning difficulty (voluntary part of the Childcare Register).	06/03/2015	03/02/2015
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ensure that staffing arrangements consistently meet the needs of all children through the implementation of effective procedures to cover staff sickness so that required ratios are maintained and children's safety is ensured.	30/04/2014	03/02/2015
train all staff on the written statement of procedures to be followed to safeguard children from abuse or neglect (voluntary part of the Childcare Register)	30/01/2015	03/02/2015
ensure that at least one person who is caring for children has an appropriate first-aid qualification (compulsory part of the Childcare Register)	06/03/2015	03/02/2015
ensure that partnerships with parents and other provisions that children attend are established, so that children benefit from continuity in their care, learning and development	06/03/2015	03/02/2015
train all staff on the written statement of procedures to be followed to safeguard children from abuse or neglect (compulsory part of the Childcare Register)	06/03/2015	03/02/2015
ensure that all necessary measures are taken to minimise any identified risks (compulsory part of the Childcare Register)	30/01/2015	03/02/2015
ensure that the premises and equipment used for the purposes of childcare are safe and suitable for that childcare (compulsory part of the Childcare Register)	30/01/2015	03/02/2015