

Orchard Extras Out of School Club

Chapel Street, Kirkby-in-Ashfield, Nottinghamshire, NG17 8JY

Inspection date	24 February 2015
Previous inspection date	18 January 2012

The quality and standards of the early years provision	This inspection:	Inadequate	4
	Previous inspection:	Satisfactory	3
How well the early years provision meets the needs of the range of children who attend		Requires improvement	3
The contribution of the early years provision to the well-being of children		Inadequate	4
The effectiveness of the leadership and management of the early years provision		Inadequate	4
The setting does not meet legal requirements for early years settings			

Summary of key findings for parents

This provision is inadequate

- The designated person for safeguarding has not attended appropriate child protection training. This means they do not have sufficient knowledge to provide training, support and guidance to others. Consequently, children are not sufficiently protected from harm.
- The setting has not identified a deputy manager who is capable and qualified to take over the running of the setting in the manager's absence. This compromises the efficient running of the setting.
- There is no written record of the outcome of complaints about the setting. Therefore, parents are not fully informed about factors that may affect the welfare of their children.
- Recruitment processes are not robust enough to ensure that all staff working with children are suitable to do so.
- Self-evaluation of the setting is weak and does not identify breaches of the safety and welfare requirements of the Early Years Foundation Stage. This means that leadership and management is ineffective overall.
- Children do not have regular access to outdoor play. This means they are not maximising their physical skills or learning about the benefits of developing healthy lifestyles.

It has the following strengths

- Children are provided with a range of interesting activities to stimulate their learning and development.

What the setting needs to do to improve further

To meet the requirements of the Early Years Foundation Stage the provider must:

- ensure there is a designated member of staff to take lead responsibility for safeguarding children in the setting and provide support, advice and guidance to other staff about child protection issues on an on-going basis
- ensure there is a named deputy who is capable and qualified to take charge in the manager's absence
- ensure a written record of the outcome of complaints against the setting is maintained
- ensure robust recruitment processes are in place to make sure staff are suitable to work with children, for example, by obtaining references from new staff's previous employers.

To further improve the quality of the early years provision the provider should:

- improve reflective practice to make sure that all legal requirements are met and that self-evaluation is used more robustly to raise the overall quality of the setting
- provide opportunities for children to regularly use the outdoor environment to extend their physical skills and their understanding of the benefits of developing healthy lifestyles.

To meet the requirements of the Childcare Register the provider must:

- ensure there is a designated member of staff to take lead responsibility for safeguarding children in the setting and provide support, advice and guidance to other staff about child protection issues on an on-going basis (compulsory part of the Childcare Register)
- ensure a written record of the outcome of complaints against the setting is maintained (compulsory part of the Childcare Register)
- ensure a written record of the outcome of complaints against the setting is maintained (voluntary part of the Childcare Register).

Inspection activities

- The inspector observed staff collecting children from school and activities in the classroom.
- The inspector spoke to members of staff and children at appropriate times during the inspection and held a telephone conversation with the chairperson of the setting.
- The inspector took into account the views of parents spoken to on the day of the inspection.
- The inspector looked at children's records, evidence of the suitability of staff working in the provision and a range of other documentation, including policies and procedures.

Inspector

Joanne Gray

Inspection findings

How well the early years provision meets the needs of the range of children who attend. This requires improvement

Children are engaged in a range of suitably challenging activities that meet their needs. This is because staff have an adequate understanding of how to provide appropriate experiences for children. They play alongside children and have sufficient teaching skills to support their learning. Staff ask children questions that encourage children to solve problems and develop their language skills, such as 'What do you think?' Younger children develop their imagination and physical skills as they enjoy playing with dolls, and talk to staff about how to dress them. Staff help children with their homework and find out from their teachers if there are tasks they need particular help with. This means there is continuity in children's learning. Children do not have daily access to outdoor play. Therefore, they are not receiving regular opportunities for active play. Children with special educational needs and/or disabilities are adequately supported because staff find out about their needs from parents and the school.

The contribution of the early years provision to the well-being of children is inadequate

The provider has failed to meet some of the welfare and safeguarding requirements. This compromises children's safety and well-being. For example, none of the staff have received the necessary training needed to enable them to act as the designated person for safeguarding. This means that children do not benefit from a member of staff with sufficient knowledge and the overall responsibility for ensuring their safety and welfare. Hygiene arrangements are suitable. Children are supervised adequately during the session and when staff collect them from the school. Staff find out about children's needs from their parents before they start at the setting. Consequently, they are happy and settled. Children are developing independence because staff encourage them to help prepare meals and take care of the equipment. Behaviour is generally good. Children are encouraged to talk about the boundaries in place. They have also made posters for the wall so they all remember the setting's rules. Staff encourage good behaviour by praising children. For example, when children are kind to other's, staff tell them 'I love that attitude.'

The effectiveness of the leadership and management of the early years provision is inadequate

Leadership and management of the setting is inadequate. Robust recruitment procedures are not in place. The provider does not obtain references from the previous employers of new staff to ensure they are suitable to work with children. There is no written record of the outcome of complaints made about the setting. This means parents and Ofsted cannot refer to them on request. The registered person has not identified a deputy who can take over the running of the setting if the manager is absent. Staff's understanding of safeguarding policy and procedure is also lacking because no one has the knowledge to offer them support, advice and guidance where necessary. These breaches of the legal requirements put children's safety at risk and compromise the efficient running of the setting. In addition, self-evaluation of the setting is weak. There are no systems in place

for the staff and committee to reflect on practice and improve the quality of the setting.

Setting details

Unique reference number	EY337963
Local authority	Nottinghamshire
Inspection number	878187
Type of provision	
Registration category	Childcare - Non-Domestic
Age range of children	0 - 17
Total number of places	24
Number of children on roll	63
Name of provider	Orchard Extras Out of School Club Committee
Date of previous inspection	18 January 2012
Telephone number	01623 455939

Orchard Extras Out of School Club was registered in 2006, it operates from a classroom within a primary school. The setting employs three members of childcare staff. Of these, two hold appropriate early years qualifications at level 3 and one at level 2. The setting opens Monday to Friday during term time. Sessions are from 7.30am to 8.45am and 3.15pm to 6pm. It also opens during some school holidays from 7.30am to 6pm. The setting supports a number of children with special educational needs and/or disabilities.

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