

Ofsted
Piccadilly Gate
Store Street
Manchester
M1 2WD

Telephone: 0300 123 1231
Fax: 0300 123 3159
Minicom: 0161 618 8524
Email: enquiries@ofsted.gov.uk
Web: www.ofsted.gov.uk



Wise Owls Nursery
Warlingham Rugby Club
Limpsfield Road
Warlingham
Surrey
CR6 9RB

Our Reference EY333354

Dear Mary Marsden and Michelle Flegg Partnership

Monitoring for provision judged as good

An Ofsted inspector, Linda du Preez, monitored your provision on 12/01/2015 following your inspection where the provision was judged to be good.

Outcome of monitoring

As a result of our inspection on 18/12/2014, we sent you a welfare requirements notice. If you were set actions at the inspection, or as a result of our subsequent monitoring or investigations, these are included at the end of this letter.

When we visited you on 12 January, the regulatory inspector found that you have put procedures in place to maintain the security of the premises. You ensure that the security shutters leading to another room are closed at all times. You have also secured the doors that lead to the hallway. These security arrangements mean that the premises are now more secure and you have made suitable arrangements to prevent the entry of unauthorised persons.

The regulatory inspector found that you have scrutinised local authority and government guidance and policy. You have used this information to update your policy and reflect changes in procedures. You have booked staff onto training and held meetings to ensure they are fully aware of the updated policy. Through discussions, the inspector found that you and your staff team are now fully aware of the requirements in relation to your roles and responsibilities.

In addition to the welfare requirements notice, you were set a number of actions in a notice to improve. The regulatory inspector found that although you have taken some action to improve the arrangements for managing risk, they are not fully effective. The regulatory inspector found that the room was hazardous with toys and fabrics posing a tripping and slipping hazard. Staff handbags were left on the floor within easy reach of children and some were wide open. You said that you ask staff

to ensure there are no dangerous objects in their bags. However, you do not check for potential hazards, nor do you ask visitors whether they have potentially dangerous items in their bags. In addition, the inspector observed a large black bin in the hall with no covering, which poses a risk to children's health.

The notice to improve required you to ensure that confidential information and records about children are stored securely and are only accessible and available to those who have a right or professional need to see them. When the regulatory inspector monitored your provision on 12 January 2015 she found that you have failed to meet this requirement as you had confidential information on display, facing the outside area, which is accessible to members of the public.

The regulatory inspector found that you have made changes to the routines and planning to provide more opportunities for children to explore different media and materials and be imaginative. However, these changes are not yet fully embedded, so will be monitored at the next monitoring visit.

The regulatory inspector saw that you now have the registration certificate on display as required.

The regulatory inspector found that you have put systems in place for staff supervision meetings and appraisals. However, these systems are still in their infancy, so will also be monitored at the next monitoring visit.

At the visit the regulatory inspector looked at the arrangements you have in place to check the suitability of staff and found that they are not robust. This is because you do not follow the required procedures; you have not conducted suitable background checks or sought references for staff. The records that you do have are incomplete and lack sufficient information.

Having considered all the evidence, the inspector is of the opinion that the setting has not taken prompt and effective action to address the points for improvement.

Next steps

The next step will be further monitoring.

If you have any further queries please contact us on the number at the top of this letter.

Yours sincerely

Nick Hudson
National Director, Early Education

Actions

Action	Due date	Closed date
display the registration certificate at all times.	30/12/2014	14/01/2015
take all reasonable steps to ensure that children are not exposed to risks, in particular the risks associated with building work on the premises	09/12/2014	14/01/2015
implement rigorous supervision systems for staff to monitor their performance, to identify and discuss any issues and tackle underperformance	31/01/2015	
ensure children are provided with consistent opportunities to be imaginative and explore different media and materials to express their own ideas and creativity	31/01/2015	
ensure that confidential information and records about children are stored securely and are only accessible and available to those who have a right or professional need to see them	15/12/2014	14/12/2014
ensure there are rigorous procedures in place to maintain the security of the premises and to prevent the entry of unauthorised persons	09/01/2015	14/01/2015
train all staff to understand the safeguarding policy and procedures, including who to contact in the event of an allegation against a member of staff	09/01/2015	14/01/2015
devise and implement an appropriate safeguarding policy and procedure in line with Local Safeguarding Children Board procedures.	09/01/2015	14/01/2015
take all reasonable steps to ensure that children are not exposed to risks throughout all areas of the provision	30/01/2015	
ensure that confidential information and records about children are stored	30/01/2015	

securely and are only accessible and available to those who have a right or professional need to see them

put effective systems in place to ensure that practitioners, and any other person who is likely to have regular contact with children (including those living or working on the premises), are suitable 30/01/2015

record information about staff qualifications and the identity checks and vetting processes that have been completed (including the criminal records disclosure reference number, the date a disclosure was obtained and details of who obtained it). 30/01/2015