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Les Enfants
Dale Hall Primary School
Dale Hall Lane
Ipswich
Suffolk
IP1 4LX

Our Reference EY313862

Dear Alison Linton

Monitoring for provision judged as inadequate

An Ofsted inspector, Lorraine Meldrum Sunter, monitored your provision on 08/10/2014 following your inspection where the provision was judged to be inadequate.

Outcome of monitoring

As a result of our inspection on 12/09/2014, we sent you a welfare requirements notice. If you were set actions at the inspection, or as a result of our subsequent monitoring or investigations, these are included at the end of this letter.

The welfare requirements notice required you to comply with the Statutory Framework for the Early Years Foundation Stage under the following requirements: Risk assessment. The steps you were required to take were detailed in full in the notice sent to you on 26 September 2014.

During the monitoring visit of 08 October 2014 the inspector discussed with you the steps you had taken to address the actions raised in the welfare requirements notice and the notice to improve. She viewed the premises and spoke with the manager. The inspector reviewed relevant documentation regarding risk assessment and registers, and observed how confidential records were stored on the premises and made accessible for inspection.

The inspector found that as well as a barrier in place across the entrance to the breakfast club, you have also developed a monitoring and recording system which is completed each time a child may wish to leave the area, such as going to the toilet.

Staff escort the children to their school areas at the required times. Parental consent forms are completed, allowing children to leave the setting and go into the school playground.

You now have a lockable cupboard on the premises, which allows easy access to all records and documentation necessary for ensuring children's well-being and safety.

All staff have been reminded by you to adhere to the setting's mobile phone and camera policy at all times, which contributes to children's safety.

Following a thorough induction and probationary period, you plan supervision meetings for each member of staff on a 3 monthly basis. You use these meetings to identify any training needs or issues that may arise.

You ensure registers of children's attendance and of any visitors are completed daily. Each child is allocated a key person. Information of key persons and their identified children are clearly displayed on the noticeboard for parents to see.

Having considered all the evidence, the inspector is of the opinion that the setting has taken prompt and effective action to address the points for improvement.

Next steps

The next step will be a full inspection.

I hope that you have found the visit helpful in promoting improvement in your setting. If you have any further queries please contact us on the number at the top of this letter.

Yours sincerely

Nick Hudson
National Director, Early Education

Actions

Action	Due date	Closed date
ensure risk assessments identify aspects of the environment that need to be checked on a regular basis, when and by whom those aspects will be checked, and how the risk will be removed or minimised	03/04/2014	08/10/2014
improve risk assessment to ensure that children cannot leave the premises unsupervised	17/09/2013	13/05/2014
ensure that the designated practitioner responsible for behaviour management has the necessary skills to advise and support other staff on behaviour issues and implement an effective policy to ensure the safety of all children	13/11/2013	13/05/2014
ensure that staff deployment meets the needs of all children to ensure their safety	17/09/2013	13/05/2014
ensure that there is a policy to safeguard children from inappropriate use of mobile telephones and cameras and that it is fully effective	18/09/2013	13/05/2014
ensure that parents are informed of the name of their child's key person and understand their role, to enable staff to work in partnership and really get to know children and respond to their individual needs	27/09/2013	13/05/2014
ensure all records that Ofsted has permitted to be kept off the premises are easily accessible and available for inspection	27/09/2013	13/05/2014
ensure that regular and effective staff appraisals are carried out to identify training needs and secure opportunities for continued professional development.	22/11/2013	13/05/2014
ensure that measures are taken to	18/09/2013	13/05/2014

prevent children from leaving the premises without staff being aware (compulsory part of the Childcare Register)

ensure that children's behaviour is managed in a suitable manner (compulsory part of the Childcare Register)	18/09/2013	13/05/2014
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ensure that measures are taken to prevent children from leaving the premises without staff being aware (voluntary part of the Childcare Register)	18/09/2013	13/05/2014
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ensure that children's behaviour is managed in a suitable manner (voluntary part of the Childcare Register).	18/09/2013	13/05/2014
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