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Gray's Get Up And Go Club
Leicester High School for Girls
454 London Road
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Our Reference EY430191

Dear Sarah June Gray

Monitoring for provision judged as inadequate

An Ofsted inspector, Mark Evans, monitored your provision on 14/08/2014 following your inspection where the provision was judged to be inadequate.

Outcome of monitoring

As a result of our inspection on 14/07/2014, we sent you a welfare requirements notice. If you were set actions at the inspection, or as a result of our subsequent monitoring or investigations, these are included at the end of this letter.

The welfare requirement notice required you to comply with the Statutory Framework for the Early Years Foundation Stage under the following requirements: Safety and Suitability of Premises, Environment and Equipment and Risk Assessment. The steps you were required to take were detailed in full in the notice sent to you on 4 August 2014.

At your most recent monitoring visit on 14 August 2014, the inspector found, through observation, discussion and documentation, that all actions to be completed by 11 August 2014 were met.

You have always had an intercom system in place to reduce the risk of persons entering the premises unauthorised. This invites any visitors to press the intercom buzzer at the main entrance door to speak to staff regarding their entry into the premises. The intercom enables staff to view the visitor through a visual display unit and speak to them through the audio connection to verify who they are. Where staff are able to verify the identity of the visitor, they allow them access. Where they cannot staff go to the main entrance to greet the visitor and clarify the purpose of their visit.

To ensure that any other person working on the school site does not enter the registered premises without authorisation, you have made your security procedures

clear to all and ensure that the security intercom system is used at all times. Your written risk assessments have been updated and also include the use of notices displayed on external doors that inform those working on site not to leave doors open behind them, to supply proof of identification and ensure completion of the visitor's record should they need to access the registered premises.

You have taken steps to make the premises more secure so that children are unable to leave unsupervised by fitting a draw-bolt, out of reach of children, to the secondary entrance door leading into the main hall. However, the door is designated as a fire escape route and you confirmed that the fire safety officer has subsequently advised you that the door should not be obstructed with the use of the draw-bolt because of potential risk to effective evacuation. Written risk assessment confirms the use of the draw-bolt and of some difference of opinion as to whether it can be used. Your current position is not to use the draw-bolt because of it being a fire evacuation risk. However, you have got round this by fitting an electronic door audio alarm. This is activated when the door is opened with a bleeping sound. This alarm informs staff that the door is being operated and alerts them to any child opening the door which they can then respond to as appropriate. Written risk assessment confirms that when staff and children are in the adjacent outdoor play area, the door alarm is set to continuous alarm and that children only re-enter the premises with staff. The continuous alarm setting is to alert staff to any unauthorised use of the door during outdoor play.

You have reviewed the security of the premises and updated your written risk assessments. Your risk assessments include the procedure for staff to following an unknown person arrives to collect a child. In this instance staff will contact the parent of the child to confirm and authorise the collection. Additionally when parents arrive to collect their children, a member of staff supervises the hall door area to increase security.

You have taken positive steps to reduce the risk of unauthorised persons entering the premises and of children leaving the premises unsupervised. These actions provide a safer and more secure environment for children and help to safeguard their well-being.

The next visit will be a full inspection.

Having considered all the evidence, the inspector is of the opinion that the setting has taken prompt and effective action to address the points for improvement.

Next steps

The next step will be a full inspection.

I hope that you have found the visit helpful in promoting improvement in your setting. If you have any further queries please contact us on the number at the top of this letter.

Yours sincerely

Nick Hudson
National Director, Early Education

Actions

Action	Due date	Closed date
ensure that a child is unable to leave the premises unsupervised except where the childcare is open access childcare, or where the child is aged eight or over and the parent of the child has agreed that they may leave the provision unaccompanied (voluntary part of the Childcare Register).	11/08/2014	14/08/2014
ensure that unknown persons are unable to enter the setting without the knowledge of the person caring for children (compulsory part of the Childcare Register)	15/07/2014	14/08/2014
ensure that unknown persons are unable to enter the setting without the knowledge of the person caring for children (voluntary part of the Childcare Register)	15/07/2014	14/08/2014
ensure that children receiving childcare are kept safe from harm (compulsory part of the Childcare Register)	11/08/2014	14/08/2014
ensure that children receiving childcare are kept safe from harm (voluntary part of the Childcare Register)	11/08/2014	14/08/2014
ensure that a child is unable to leave the premises without a person who is caring for children on those premises becoming aware of the child leaving (compulsory part of the Childcare Register).	11/08/2014	14/08/2014
ensure risk assessments are completed and effectively implemented in order to identify aspects of the environment that need to be checked on a regular basis, and then take steps to remove, minimise and manage risks and hazards. For example, the security of the club and the management of builders carrying out maintenance duties	11/08/2014	14/08/2014

ensure the premises are secure at all times to prevent unauthorised people gaining access to the children and to prevent children being able to leave the premises without the knowledge of staff	11/08/2014	14/08/2014
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