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Schools Out  
Holy Trinity C of E Junior & Infant  
School, Rear Of  
11 Havelock Road, Handsworth  
Birmingham  
West Midlands  
B20 3LP

Our Reference EY320674

Dear Dorothy Dixon

### **Monitoring for provision judged as inadequate**

An Ofsted inspector, Esther Gray, monitored your provision on 05/11/2014 following your inspection where the provision was judged to be inadequate.

### **Outcome of monitoring**

As a result of our inspection on 14/05/2014, we sent you a notice to improve. If you were set actions at the inspection, or as a result of our subsequent monitoring or investigations, these are included at the end of this letter.

During the monitoring visit of the 5 November 2014 the inspector discussed with you the steps you had taken to address the actions raised in the notice to improve issued following the inspection carried out on 14 May 2014 and the subsequent improvements you had made since the monitoring visit carried out on 19 September 2014.

The previous monitoring visit had revealed weaknesses that remained in the security of the setting and in the deployment of staff to ensure children are not able to leave the premises unsupervised, unauthorised persons cannot enter the provision, and that children are adequately supervised, particularly in the outside area. This was the subject of a welfare requirement notice and was a priority focus of this latest monitoring visit. It is an offence for a person who, without reasonable excuse, fails to comply with a welfare requirements notice. Failure to comply may result in a prosecution.

The inspector also monitored the further notice to improve which had been issued identifying action that you were required to undertake to ensure that risk assessments inform staff practice in removing or managing the risk and demonstrate how the risk will be managed, with particular regard to the security of the premises.

The inspector found that you had taken steps to secure the outdoor areas by deploying staff appropriately to monitor the gate near the rooms used by 'Schools Out' at the end of the school day. Practitioners were diligent in monitoring security and safety during the visit. Whilst you continue to explore further measures to ensure security is maintained, you explained that the gates cannot be locked as they are identified as emergency exits and access routes for the emergency services to the school. The inspector viewed the outdoor areas and the risk assessment checklist and found instructions to staff about steps to take in safeguarding children whilst outdoors. There was space for staff to make a note of the steps taken for each risk identified. The inspector also observed two activities being managed safely during the visit. Children were engaged in making chocolate dipped apples and staff had carefully managed this activity to ensure the hot chocolate would not be of risk to young children taking part. You also supervised a firework activity where children learned about the risks associated with fireworks and how you should hold a sparkler to prevent injury. Children were offered gloves if they had not brought their own into the setting. The inspector notes that they were clearly enjoying the activity and managed this safely.

The inspector reviewed your response to the actions. She also reviewed the online self-evaluation form submitted on 9 July 2014. It was evident that you have taken effective action to address the security and supervision issues identified during the previous visits. You have not yet updated the self-evaluation form or completed a plan to make further improvements; however, sufficient steps have now been taken for an evaluation to be made at full inspection.

Having considered all the evidence, the inspector is of the opinion that the setting has taken prompt and effective action to address the points for improvement.

### **Next steps**

The next step will be a full inspection.

I hope that you have found the visit helpful in promoting improvement in your setting. If you have any further queries please contact us on the number at the top of this letter.

Yours sincerely

Nick Hudson  
National Director, Early Education

## Actions

Action	Due date	Closed date
ensure that children receiving childcare are kept safe from harm (compulsory part of the Childcare Register)	14/05/2014	19/09/2014
ensure that children receiving childcare are kept safe from harm (voluntary part of the Childcare Register).	14/05/2014	19/09/2014
ensure that children are adequately supervised and staff are deployed to ensure that children's needs are met, with particular regard to supervision of children in the outside area	22/10/2014	05/11/2014
take action to ensure children are not able to leave the premises unsupervised and to prevent unauthorised persons entering the provision	22/10/2014	05/11/2014
ensure that risk assessments inform staff practice in removing or managing the risk and demonstrate how the risk will be managed, with particular regard to managing the security of the premises	22/10/2014	05/11/2014
ensure that a child is unable to leave the premises without a person who is caring for children on those premises becoming aware of the child leaving (compulsory part of the Childcare Register).	22/10/2014	05/11/2014
ensure that a child is unable to leave the premises unsupervised except where the child is aged eight or over and the parent of the child has agreed that they may leave the provision unaccompanied (voluntary part of the Childcare Register).	22/10/2014	05/11/2014
improve procedures for the deployment of staff to make sure children are adequately supervised at all times and that staff deployment is effective to ensure children's needs are met and their safety assured; this specifically relates to times when children play outside or while	14/05/2014	05/11/2014

using the climbing equipment in the playground

take action to improve security measures to ensure children do not leave the premises unsupervised and to prevent unauthorised persons entering the provision	14/05/2014	05/11/2014
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ensure adult-to-child ratios are maintained at all times to meet the needs of all children and ensure their safety	14/05/2014	19/09/2014
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conduct and implement effective supervision systems to ensure staff are provided with support, coaching and training to ensure continuous improvement of the provision and enhance their work with children	30/05/2014	19/09/2014
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extend further the partnerships with other settings that children attend, to improve how information is shared and to complement their learning in the setting in which they spend more time.	30/05/2014	19/09/2014
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