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Playworld (New Forest) CIC
Bartley C of E Middle School, Winsor
Road
Winsor
SOUTHAMPTON
SO40 2HR

Our Reference EY469594

Dear Playworld (New Forest) CIC

Monitoring for provision judged as inadequate

An Ofsted inspector, Linda du Preez, monitored your provision on 19/11/2014 following your inspection where the provision was judged to be inadequate.

Outcome of monitoring

As a result of our inspection on 20/10/2014, we sent you a welfare requirements notice. If you were set actions at the inspection, or as a result of our subsequent monitoring or investigations, these are included at the end of this letter.

The welfare requirements notice required you to deploy staff effectively to ensure children are adequately supervised and that their needs are met and safety maintained, with particular regard to when they move between the indoor and outdoor areas and visit the toilets. At the monitoring visit on 19 November 2014, the regulatory inspector found that you had improved the routine and the arrangements for supervising children. Older children no longer take younger children to the toilets and staff have clear arrangements in place to support younger children. You have employed an extra member of staff to improve the routine and arranged meetings with all staff to reinforce the importance of supervising children at all times. Children have also been involved in the changes, as they 'self-register' when they move between indoors, and outdoors. However, the regulatory inspector observed that the routine is less well organised when children first arrive at the club and that staff are sometimes busy with completing documents and arranging snack at the same time, rather than supervising the children effectively. You held discussion with the regulatory inspector and agreed that you needed more time to embed the improvements throughout all aspects of the routine and across the whole staff team. You agreed that managers need to observe this aspect of the routine more closely to drive improvement.

Following the inspection on 20 October 2014 you were also sent a notice to improve,

which required you to train all staff to understand the safeguarding policy and procedures. All staff have now participated in safeguarding training and you held meetings to discuss the setting policies and procedures. As a result, they have more comprehensive and consistent understanding of safeguarding.

The notice to improve also required you to obtain an enhanced Disclosure and Barring Service (DBS) check for all staff. You showed the regulatory inspector evidence of Disclosure and Barring Service (DBS) checks for all staff.

The notice to improve required you to ensure that all staff receives induction training and effective supervision to enable them to understand their roles and responsibilities. The regulatory inspector found that staff were generally consistent in their approach to implementing policies and procedures. You have issued all staff with the company employee handbook and taken them all through the policies to ensure they fully understand how to put them into practice. The inspector will look into the arrangements for ongoing supervision at the next monitoring visit.

The notice to improve also required you to take all reasonable steps to prevent unauthorised persons entering the areas of the premises used by the provision and have an agreed procedure for checking the identity of visitors to those areas. The regulatory inspector observed that you have good processes in place to check the identity of visitors. These include comprehensive signing in procedures within the school and identity checks when entering the club. However, during the routine there is a large gate, which provides access to the areas where children play outside. You explained to the inspector that although you manage this risk by supervising the children closely, you are working with the school to improve these arrangements. The inspector will consider how you and the school have agreed to manage the risk relating to the gate at the next monitoring visit.

The notice to improve required you to take all reasonable steps to ensure children are not exposed to risks, and ensure any identified risks are managed effectively, with particular regard to removing or minimising the risks from outdoor play equipment and from children visiting the toilets unsupervised. The regulatory inspector observed how staff manage the toilet routines, so that children are suitably supervised and check all areas before children access them. You showed the inspector comprehensive risk assessments.

The notice to improve also required you to ensure an accurate record of the times of children's attendance is maintained. You have improved the arrangements for record keeping, ensuring that these are factual and orderly. The regulatory inspector looked at a range of records and observed staff completing them consistently.

Although you have driven improvement following your last inspection, you need time

to fully embed some of these improvements and to allow time for meetings to take place with the school regarding the premises.

Having considered all the evidence, the inspector is of the opinion that the setting has not taken prompt and effective action to address the points for improvement.

Next steps

The next step will be further monitoring.

If you have any further queries please contact us on the number at the top of this letter.

Yours sincerely

Nick Hudson
National Director, Early Education

Actions

Action	Due date	Closed date
train all staff to understand the provider's safeguarding policy and procedures and ensure that all staff have an up-to-date knowledge of safeguarding issues; this must enable staff to identify signs of possible abuse and neglect at the earliest opportunity, and to respond in a timely and appropriate way	20/11/2014	24/11/2014
take all reasonable steps to ensure children are not exposed to risks, and ensure any identified risks are managed effectively, with particular regard to removing or minimising the risks from outdoor play equipment and from children visiting the toilets unsupervised	03/11/2014	24/11/2014
keep a daily record of the names of the children looked after on the premises and their hours of attendance (compulsory part of the Childcare Register).	21/10/2014	24/11/2014
ensure any person caring for, or who is in regular contact with children is suitable; this must include obtaining an enhanced Disclosure and Barring Service check (voluntary part of the Childcare Register)	20/11/2014	24/11/2014
ensure that no one can enter the premises without the knowledge of a person who is caring for children on the premises (voluntary part of the Childcare Register)	03/11/2014	24/11/2014
keep a daily record of the names of the children looked after on the premises and their hours of attendance (voluntary part of the Childcare Register).	20/10/2014	24/11/2014
take all reasonable steps to prevent unauthorised persons entering the areas of the premises used by the provision and have an agreed procedure for checking the identity of visitors to those areas	03/11/2014	24/11/2014

ensure any person caring for, or who is in regular contact with children is suitable; this must include obtaining an enhanced Disclosure and Barring Service check (compulsory part of the Childcare Register)	20/11/2014	24/11/2014
ensure that no one can enter the premises without the knowledge of a person who is caring for children on the premises (compulsory part of the Childcare Register)	03/11/2014	24/11/2014
deploy staff effectively to ensure children are adequately supervised and that their needs are met and safety maintained, with particular regard to when they move between the indoor and outdoor areas and visit the toilets	14/11/2014	
obtain an enhanced Disclosure and Barring Service (DBS) check for all staff	20/11/2014	24/11/2014
ensure that all staff receive induction training and effective supervision to enable them to understand their roles and responsibilities	27/11/2014	
ensure an accurate record of the times of children's attendance is maintained.	21/10/2014	24/11/2014
ensure staff are trained on the written statement of procedures to be followed to safeguard children from abuse or neglect (compulsory part of the Childcare Register)	20/11/2014	24/11/2014