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Jumping Jack's Day Nursery
408 Oakwood Lane
LEEDS
LS8 3LF

Our Reference EY411222

Dear Sarah Smith

Monitoring for provision judged as inadequate

An Ofsted inspector, Ann Doubleday, monitored your provision on 28/08/2014 following your inspection where the provision was judged to be inadequate.

Outcome of monitoring

As a result of our inspection on 22/07/2014, we sent you a welfare requirements notice. If you were set actions at the inspection, or as a result of our subsequent monitoring or investigations, these are included at the end of this letter.

The welfare requirements notice required you to comply with the Statutory Framework for the Early Years Foundation Stage under the following requirements: Child Protection; Food and drink and Safety and suitability of premises. The steps you were required to take were detailed in full in the notice sent to you on 1 August 2014.

During the monitoring visit of 28 August 2014 the inspector discussed with you the steps you had taken to address the welfare requirements and the actions raised in the notice to improve. You told her that until the welfare requirement notices had been resent to the nursery you had not received them and had also not received your inspection report. You said that as soon as you had received the notices you took action. The inspector observed staff working with the children. She looked at planning documentation, records of staff and children's attendance, your safeguarding policy, sun cream policy and information prepared for parents. She also spoke to members of staff present on the day and observed the routines and practice to ensure appropriate cleanliness of the nursery.

The inspector found that you have issued staff with further information on the signs and symptoms of abuse and the procedure to follow. Staff were able to tell the inspector the procedure to follow if there are allegations of abuse made against adults in the setting. You also confirmed that staff have recently attended safeguarding training. This means that children are effectively safeguarded in the

event of a child protection concern.

The inspector looked at the menu of food provided and at the food available in the kitchen. She found that fresh fruit and vegetables were available. She observed the food offered at lunchtime which included fresh salad. Children are now offered a more appropriate choice of cereal at breakfast time. You are therefore starting to promote the good health of children by providing a more balanced diet.

You have made improvements to the cleanliness of the premises. The inspector observed that the changing trolley was clean and the bathroom was freshly painted. There was a new changing mat in use. The cleanliness of the kitchen had also improved. A new oven was in place and the splash back panel behind it had been deep cleaned. There were no dirty pots evident in the kitchen. This means that children are no longer exposed to an unclean environment and staff now understand the importance of ensuring cleaning routines are maintained. Therefore, the good health of children is more effectively promoted.

The recording of children's attendance has improved. The inspector looked at the records for the last two weeks and you had ensured the times children arrive and are collected were recorded. The inspector also observed that the adult to child ratios were met.

The inspector looked at a sample of staff files and confirmed with you the recruitment and vetting procedures. You informed the inspector that you had previously had staff records in two files and one of these files was not located at inspection. The deputy manager has been unable to locate her qualification certificate but has sent off to request a new one. You confirmed that you know the member of staff is appropriately qualified as she was trained at your setting. You have demonstrated that your recruitment and vetting procedure is sufficiently robust to safeguard children.

The inspector found that you have prepared a leaflet for parents about the curriculum and have included in this information details of their child's key worker. You have started to distribute these to parents. This supports parents in guiding their children's development at home. Staff do plan activities based upon children's interests and their individual learning needs. This means that the quality of practice has improved and children's learning needs are more effectively met.

The inspector spoke to you about the procedures for protecting all children from the effects of the sun in hot weather. You do provide sun hats and ask parents to provide sun cream for their children. However, you have now provided some sun cream so that if parents who have not provided it, you can apply some, with parents consent, in order to minimise the risk of exposure of too much sun in hot weather.

The inspector spoke to you about the arrangements for staff supervision. You have received the local authority training plan and have set up time in the next week to undertake supervision sessions with staff and identify their training needs. You have not yet completed the supervision sessions with staff as you have just returned from holiday and the day of the visit was the first day the nursery had opened following your leave.

Having considered all the evidence, the inspector is of the opinion that the setting has taken prompt and effective action to address the points for improvement.

Next steps

The next step will be a full inspection.

I hope that you have found the visit helpful in promoting improvement in your setting. If you have any further queries please contact us on the number at the top of this letter.

Yours sincerely

Nick Hudson
National Director, Early Education

Actions

Action	Due date	Closed date
1. ensure all staff know what action is to be taken in the event of an allegation being made against a member of staff	09/08/2014	12/08/2014
2. Provide children with healthy, balanced and nutritious meals and snacks	09/08/2014	11/11/2014
3. ensure the premises and equipment are clean and hygienic with specific regard to the kitchen and nappy changing area	09/08/2014	11/11/2014
train all staff to understand the safeguarding policy in order to identify the signs and symptoms of possible abuse and neglect	08/08/2014	11/11/2014
maintain an accurate daily record of the names of children being cared for and their hours of attendance	08/08/2014	11/11/2014
implement robust recruitment procedures to ensure the suitability of all staff is verified	08/08/2014	11/11/2014
use information gathered through observations of children to plan for each child's individual needs in order to support them to make good progress in their learning and development	08/08/2014	11/11/2014
provide information to parents about the range and type of activities and experiences provided for children and how the Early Years Foundation Stage is being delivered	08/08/2014	11/11/2014
ensure parents are provided with the name of their child's key person and the staffing in the setting	08/08/2014	11/11/2014
keep and implement a written statement of procedures to be followed for the protection of children, intended to safeguard the children being cared for	08/08/2014	11/11/2014

(compulsory part of the Childcare Register)

keep and implement a written statement of procedures to be followed for the protection of children, intended to safeguard the children being cared for (voluntary part of the Childcare Register)	08/08/2014	11/11/2014
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promote the good health of child attending by ensuring they are protected from the sun when playing outdoors	08/08/2014	11/11/2014
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ensure records are easily accessible and available at inspection, with specific regard to the deputy manager's qualification certificate	08/08/2014	11/11/2014
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ensure supervision meetings provide opportunities for staff to receive coaching and improve their personal effectiveness.	08/08/2014	11/11/2014
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ensure that the premises and equipment used for the purposes of childcare are safe and suitable for that childcare (compulsory part of the Childcare Register)	08/08/2014	11/11/2014
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ensure that the premises and equipment used for the purposes of childcare are safe and suitable for that childcare (voluntary part of the Childcare Register)	08/08/2014	11/11/2014
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keep a daily record of the names of the children looked after on the premises and their hours of attendance (compulsory part of the Childcare Register)	08/08/2014	11/11/2014
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keep a daily record of the names of the children looked after on the premises and their hours of attendance (voluntary part of the Childcare Register)	08/08/2014	11/11/2014
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provide parents with information about the activities the children will undertake (compulsory part of the Childcare Register)	08/08/2014	11/11/2014
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provide parents with information about the activities the children will undertake (voluntary part of the Childcare Register).	08/08/2014	11/11/2014
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