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Handsworth Day Care Centre
34 St. Peters Road, Handsworth
BIRMINGHAM
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Our Reference 229031

Dear Handsworth Day Care Centre Committee

Monitoring for provision judged as inadequate

An Ofsted inspector, Esther Gray, monitored your provision on 21/10/2014 following your inspection where the provision was judged to be inadequate.

Outcome of monitoring

As a result of our inspection on 24/03/2014, we sent you a welfare requirements notice. If you were set actions at the inspection, or as a result of our subsequent monitoring or investigations, these are included at the end of this letter.

There have been three monitoring visits carried out since the inspection carried out on 24 March 2014. You met with the inspector and a representative of the local authority on 23 September 2014. Since that meeting the roles and responsibilities for staff have been identified. You have demonstrated a good understanding of your roles and a commitment to fulfil your responsibilities in carrying out supervision of the manager. The manager has now moved the setting forward, with your help: She has improved the quality of the environment and taken further steps to enhance the skills of staff and their understanding of how to help children make progress in their learning and development.

During the visit on 21 October 2014, the inspector spoke to practitioners in each room, observed them interacting with children and observed the improvements made to the environment. She also viewed records of children's attendance and the revised risk assessment documents staff use to ensure children are cared for in a safe environment. The inspector found that records for the daily management of the setting are reviewed and practitioners had updated risk assessment check lists and maintained the records of children's hours of attendance. All the newly-convened committee members have submitted the required forms to Ofsted for their new role and checks have either been initiated or completed with Ofsted. There is now a Nominated Person representing the committee.

The inspector found that improvement has been sustained since the last visit. She

noted that further improvement has been made to the deployment of staff to ensure children and families' needs are met, with a familiar key worker clearly identified for each child. You have addressed the risks previously identified by the inspector, particularly in the outdoor area. However, although you have addressed the risks that have been pointed out to you, you have not demonstrated a thorough understanding of what might pose a risk to children's safety and staff therefore cannot effectively identify and eliminate other risks. Further improvement is required to ensure staff can identify any and all risks that arise. Further improvement is also required to ensure they have the necessary support to increase their understanding of how to use their observations of children's development and to reflect on their own development needs. The inspector is, however, satisfied that sufficient steps have been taken for an evaluation to be made at a full inspection.

Having considered all the evidence, the inspector is of the opinion that the setting has taken prompt and effective action to address the points for improvement.

Next steps

The next step will be a full inspection.

I hope that you have found the visit helpful in promoting improvement in your setting. If you have any further queries please contact us on the number at the top of this letter.

Yours sincerely

Nick Hudson
National Director, Early Education

Actions

Action	Due date	Closed date
WRN:improve the records maintained to ensure the safe and efficient management of the setting and to help ensure the needs of all children are met; this relates to sleep records, records of staff suitability, qualification and training needs	08/07/2014	28/08/2014
WRN: review the risk assessment process and determine where it is helpful to make written risk assessments in relation to specific issues to inform staff practice and to demonstrate how they are managing risks, such as securing doors to prevent children accessing areas of risk	08/07/2014	28/08/2014
WRN: review staffing arrangements to ensure the needs of all children are met and ensure their safety, developing contingency arrangements and identifying roles and responsibilities, such as who will lead the learning and development planning	08/07/2014	28/08/2014
WRN: ensure that every child's care is tailored to meet their individual needs to help children become familiar with the setting and offer a settled relationship for the child and build relationships with their parents; this includes times when numbers of children are low and familiar staff are redeployed to accommodate older children	26/09/2014	21/10/2014
develop the quality of teaching by, monitoring staff's practice to ensure their interactions effectively extend children's learning and ensure training is focused on raising staff's knowledge of their understanding of the Early Years Foundation Stage and how to promote the characteristics of effective learning	30/09/2014	21/10/2014
ensure the resources available to	30/09/2014	21/10/2014

children, especially in the pre-school room, are sufficient to promote interest and challenge during activities to enable children to fully engage with their learning

ensure children are provided with beneficial routines that support their emotional and physical well-being and promote their independence skills	23/09/2014	21/10/2014
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ensure staff are fully aware of the requirements of the Early Years Foundation Stage in relation to completing the progress check for children between the ages of two and three years, this includes sharing this information with other staff as they move into the pre-school room	23/09/2014	21/10/2014
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ensure that the premises and equipment used for the purposes of the childcare are safe and suitable for that childcare (compulsory part of the Childcare Register)	23/09/2014	21/10/2014
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ensure that the premises and equipment used for the purposes of the childcare are safe and suitable for that childcare (voluntary part of the Childcare Register)	30/09/2014	21/10/2014
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WRN: ensure that all reasonable steps to ensure staff and children are not exposed to risk and demonstrate how risks are managed	26/09/2014	21/10/2014
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WRN: ensure that the daily record of the names of children being cared for on the premises and their hours of attendance are accurately recorded at all times	26/09/2014	21/10/2014
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develop the quality of teaching by, monitoring staff's practice to ensure their interactions effectively extend children's learning and ensure training is focused on raising staff's knowledge of their understanding of the Early Years Foundation Stage and how to promote the characteristics of effective learning	26/05/2014	23/09/2014
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ensure the resources available to children, especially in the pre-school room, are sufficient to promote interest and challenge during activities to enable children to fully engage with their learning	26/05/2014	23/09/2014
ensure children are provided with beneficial routines that support their emotional and physical well-being and promote their independence skills.	26/05/2014	23/09/2014
ensure that children's behaviour is managed in a suitable manner (compulsory part of the Childcare Register)	26/05/2014	12/05/2014
ensure staff are fully aware of the requirements of the Early Years Foundation Stage in relation to completing the progress check for children between the ages of two and three years, this includes sharing this information with other staff as they move into the pre-school room	26/05/2014	23/09/2014
ensure that children's behaviour is managed in a suitable manner (voluntary part of the Childcare Register)	26/05/2014	12/05/2014
WRN:ensure that people looking after children are suitable to fulfil the requirements of their roles and responsibilities; this includes the role of manager, deputy and designated person for child protection and safeguarding	09/05/2014	28/08/2014
WRN:ensure that practitioners and any other person who is likely to have regular contact with children (including those living or working on the premises are suitable; this refers to recruitment processes and continued suitability of adults on the premises	09/05/2014	28/08/2014
WRN: ensure there is a named practitioner responsible for behaviour management in the setting with necessary skills to advise other staff on behaviour issues and to access expert	09/05/2014	28/08/2014

advice if necessary; this includes how to group children according to need and age

WRN: develop an effective system for dealing with behaviour management issues to ensure children are kept safe and to promote positive behaviour amongst all children	09/05/2014	28/08/2014
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WRN: implement the risk assessment procedures more effectively to ensure hazards to children are kept to a minimum, with particular reference to children's safety gates and broken radiator covers	09/05/2015	28/08/2014
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ensure that the premises and equipment used for the purposes of the childcare are safe and suitable for that childcare (compulsory part of the Childcare Register)	26/05/2014	23/09/2014
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ensure that the premises and equipment used for the purposes of the childcare are safe and suitable for that childcare (voluntary part of the Childcare Register)	26/05/2014	23/09/2014
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ensure that the registered person and any person caring for, or in regular contact, with children: is suitable to work with children which must include obtaining an enhanced Disclosure and Barring Service check and be mentally fit for the work (compulsory part of the Childcare Register)	26/05/2014	12/05/2014
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ensure effective systems are in place to ensure that the registered person and any person caring for, or in regular contact, with children: is suitable to work with children which must include obtaining an enhanced Disclosure and Barring Service check and be mentally fit for the work (voluntary part of the Childcare Register).	26/05/2014	12/05/2014
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WRN: ensure that every child's learning and care is tailored to meet their individual needs; this includes the	09/05/2014	28/08/2014
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deployment of staff to ensure the continuity of care by the child's key person

WRN:ensure that all reasonable steps to ensure staff and children are not exposed to risk and demonstrate how risks are managed	26/09/2014	23/09/2014
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WRN:ensure that every child's care is tailored to meet their individual needs to help children become familiar with the setting and offer a settled relationship for the child and build relationships with their parents; this includes times when numbers of children are low and familiar staff are redeployed to accomodate older children	26/09/2014	23/09/2014
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WRN:ensure that the daily record of the names of children being cared for on the premises and their hours of attendance are accurately recorded at all times	26/09/2014	23/09/2014
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