

# The Hub Playscheme

High Street, Edenbridge, Kent, TN8 5AB

<b>Inspection date</b>	05/08/2014
Previous inspection date	09/06/2010

<b>The quality and standards of the early years provision</b>	<b>This inspection:</b>	
	Previous inspection:	
How well the early years provision meets the needs of the range of children who attend		2
The contribution of the early years provision to the well-being of children		4
The effectiveness of the leadership and management of the early years provision		4

## The quality and standards of the early years provision

### This provision is inadequate

- The manager, as the designated lead for safeguarding, has no knowledge of the correct procedure to follow in the event of an allegation being made against a member of staff, and allegation procedures are not included in the written safeguarding policy.
- The records for each child do not include all the required details about their parents and/or carers. As a result, children's welfare is not fully safeguarded.
- Written parental permission for outings is not in place, and children regularly leave the premises to go swimming with the playscheme. This is a breach of requirements.

### It has the following strengths

- The staff provide very good support for all children, taking account of their individual needs. They devise a programme of activities that meets children's interests and supports their overall development.
- Children's confidence increases throughout the scheme, encouraged by the relationships they have with the staff and volunteers.

## Information about this inspection

Inspections of registered early years provision are:

- scheduled at least once in every inspection cycle – the current cycle ends on 31 July 2016
- scheduled more frequently where Ofsted identifies a need to do so, for example where provision was previously judged inadequate
- brought forward in the inspection cycle where Ofsted has received information that suggests the provision may not be meeting the legal requirements of the Early Years Foundation Stage or where assessment of the provision identifies a need for early inspection
- prioritised where we have received information that the provision is not meeting the requirements of the Early Years Foundation Stage and which suggests children may not be safe
- scheduled at the completion of an investigation into failure to comply with the requirements of the Early Years Foundation Stage.

The provision is also registered on the voluntary and compulsory parts of the Childcare Register. This report includes a judgment about compliance with the requirements of that register.

## Inspection activities

- The inspector completed a joint observation and held meetings with the manager.
- The inspector spoke to some children, staff and parents during the inspection.
- The inspector observed activities inside and outdoors, including the swimming trip.
- The inspector checked documentary evidence of safeguarding practices, staff recruitment and evaluation processes.

## Inspector

Sue Taylor

## Full report

### Information about the setting

The Hub Playscheme registered in 1997 and operates from Edenbridge County Primary School, Edenbridge, Kent. Children have use of rooms within the school, and of the outdoor play areas. The playscheme is open during the school holidays, with a week at Easter and two weeks at the beginning of the summer holidays. It opens at 10am and closes at 3pm. The playscheme is registered on the Early Years Register, and both the compulsory and voluntary parts of the Childcare Register. There are currently 70 children aged from four years on roll; of these, eight are in the early years age range.

The playscheme supports children with special educational needs and/or disabilities. There are seven qualified members of staff who primarily care for the children in the early years age range. Out of a total of 22 members of staff and volunteers who care for all the age groups, five hold appropriate early years qualifications at level 3, one holds a level 2 qualification, and one has attained Qualified Teacher Status.

### What the setting needs to do to improve further

#### To meet the requirements of the Early Years Foundation Stage the provider must:

- develop knowledge of the action to be taken in the event of an allegation being made against a member of staff and ensure this is referred to in the written safeguarding policy and procedures
- record the name and address of every parent and/or carer who is known to the provider, (and information about any other person who has parental responsibility for the child); which parent(s) and/or carer(s) the child normally lives with; and emergency contact details for parents and/or carers for each child
- obtain written parental permission for children to take part in outings

### Inspection judgements

#### How well the early years provision meets the needs of the range of children who attend

The playscheme staff team provide an interesting varied range of activities for children that helps support their continued development and learning. The weakness identified in safeguarding does not have a particular impact on children's learning and development. The staff know the children well from previous playschemes, or from working with them in the school. For those children who attend school elsewhere, or are new, the staff gather information from parents and carers about their individual learning and development

needs. Parents and children are aware of the timetable of activities before the playscheme begins. The staff plan the activities following the feedback children gave at the previous playscheme. A consistent favourite with the children is the swimming activity held at the local leisure centre. The leisure centre closes the pools to the public at this time, and the children have a fantastic time. The activity promotes their physical skills particularly well, as well as helping them gain confidence in the water. Children play very positively together in the pool, and during the other playscheme activities, strengthening their personal, social and emotional skills. In addition to planned activities, there are resources for children to make choices from, such as dressing up and role play.

The staff establish strong links with the school where the scheme runs and the majority of the children attend. This means they get relevant details to help support any identified learning need a child may have. The well-thought-out visual timetables easily keep children, staff and parents aware of the day's activities. When thought necessary, a member of staff has a handy visual timetable with them to share with children who need regular reminders of what is happening. This helps children feel secure. There is clear communication and positive relationships with parents and carers overall. This enables staff to gather the necessary details about the children's interests and preferences, including those who do not attend the school.

Children are very aware of the routines at the playscheme. They are relaxed and happy. The conversations and discussions with staff support children's ongoing language development well. Children regularly use the outside area for physical play, for example learning to skip or playing ball games. Such activities help children practise and acquire new physical skills effectively. The younger children mix well with the older children. They acquire positive social skills. The staff encourage and support the abilities that children need for their continual learning.

### **The contribution of the early years provision to the well-being of children**

The staff engage well with the children so children's behaviour is very good. Children listen well and respond positively to staff requests. This helps ensure their safety as they move around the school or engage in play activities. Children take part in fire-evacuation drills so they are aware of what to do in an emergency. The staff manage the walk to the leisure centre extremely well. They wear high-visibility jackets as the children walk down in their groups, with road crossing particularly well managed. This routine helps remind children how to keep themselves safe, such as using the zebra crossing. However, the manager's lack of knowledge with regards to some child-protection procedures does significantly impact on children's overall safety. For example, the lack of some specific records means that the contact details of some parents and carers are unavailable in the event of an emergency, so children may not receive the attention they need.

Children are very comfortable and settled at the playscheme. Even though the playscheme only operates for a short time during the summer and Easter holidays, there is a consistent core staff team. This enables children to develop relationships quickly and staff know them well. The children relate positively to all staff and other children. There are

defined groups of mixed ages, and children have a named member of staff to build a relationship with.

Children's health benefits from having daily access to outdoor play. Staff provide them with good space for energetic exercise in the fresh air, such as using the climbing and balancing structures. Drinking water is always available for children inside and outdoors. The children bring packed lunches, although there is a day when they make a healthy lunch for themselves. This includes making wraps or sandwiches, with fruit-salad kebabs.

### **The effectiveness of the leadership and management of the early years provision**

The leadership and management are inadequate as the provider does not ensure all of the safeguarding and welfare requirements are being met. There is clear written guidance about most of the child-protection procedures and staff know what to do if they have concerns about a child in their care. However, the manager, who is the designated staff member for child protection, is not aware of the correct process to follow if there are allegations made against a member of staff or volunteer. This lack of knowledge puts children at risk. Additionally, the correct process is not included in the written safeguarding policy. Although parents are aware the children go swimming, there is no written consent from parents, as required. Children's records do not note the necessary detail of each parent or carer who has parental responsibility for every child. This breach of requirement also relates to the Childcare Register.

The staff carry out daily risk assessment checks to help ensure the premises are safe. They supervise outdoor play well and children know where they can play. There is an accurate record of the attendance of children and staff, with their names and times noted. A recruitment process is in place to help ensure staff suitability. The provider has obtained appropriate background checks for the whole staff team and maintains a central record.

The staff have meetings and discussion before the playscheme starts to ensure they know about the routines and practices of the playscheme. There are opportunities for staff and volunteers to have confidential discussions with the manager to discuss practice issues or concerns. These processes help to promote children's welfare.

The provider engages children, parents and staff in the evaluation of the playscheme. The manager uses the feedback from everyone to plan activities for future schemes that she believes children will enjoy and benefit from. However, she has failed to recognise that not all of the legal requirements are met. There are positive partnerships with parents and the schools to help ensure children receive the support they need.

### **The Childcare Register**

The requirements for the compulsory part of the Childcare Register are

**Not Met  
(with**

The requirements for the voluntary part of the Childcare Register are

**actions)**

**Not Met  
(with  
actions)**

**To meet the requirements of the Childcare Register the provider must:**

- keep a record of the name, home address and telephone number of a parent/guardian/carer of each child who is looked after on the premises and retain them for a period of two years (compulsory part of the Childcare Register)
- keep a record of the name, home address and telephone number of a parent/guardian/carer of each child who is looked after on the premises and retain them for a period of two years (voluntary part of the Childcare Register).

## What inspection judgements mean

### Registered early years provision

Grade	Judgement	Description
Grade 1	Outstanding	Outstanding provision is highly effective in meeting the needs of all children exceptionally well. This ensures that children are very well prepared for the next stage of their learning.
Grade 2	Good	Good provision is effective in delivering provision that meets the needs of all children well. This ensures children are ready for the next stage of their learning.
Grade 3	Requires improvement	The provision is not giving children a good standard of early years education and/or there are minor breaches of the safeguarding and welfare requirements of the Early Years Foundation Stage. We re-inspect nurseries and pre-schools judged as requires improvement within 12 months of the date of inspection.
Grade 4	Inadequate	Provision that is inadequate requires significant improvement and/or enforcement action. The provision is failing to give children an acceptable standard of early years education and/or is not meeting the safeguarding and welfare requirements of the Early Years Foundation Stage. It will be monitored and inspected again within six months of the date of this inspection.
Met		There were no children present at the time of the inspection. The inspection judgement is that the provider continues to meet the requirements for registration.
Not met		There were no children present at the time of the inspection. The inspection judgement is that the provider does not meet the requirements for registration.

## Inspection

This inspection was carried out by Ofsted under sections 49 and 50 of the Childcare Act 2006 on the quality and standards of provision that is registered on the Early Years Register. The registered person must ensure that this provision complies with the statutory framework for children's learning, development and care, known as the Early Years Foundation Stage.

## Setting details

<b>Unique reference number</b>	127690
<b>Local authority</b>	Kent
<b>Inspection number</b>	929118
<b>Type of provision</b>	Out of school provision
<b>Registration category</b>	Childcare - Non-Domestic
<b>Age range of children</b>	4 - 8
<b>Total number of places</b>	70
<b>Number of children on roll</b>	70
<b>Name of provider</b>	Edenbridge Holiday Activities Scheme Limited
<b>Date of previous inspection</b>	09/06/2010
<b>Telephone number</b>	01732 867845

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## Type of provision

For the purposes of this inspection the following definitions apply:

Full-time provision is that which operates for more than three hours. These are usually known as nurseries, nursery schools and pre-schools and must deliver the Early Years Foundation Stage. They are registered on the Early Years Register and pay the higher fee for registration.

Sessional provision operates for more than two hours but does not exceed three hours in any one day. These are usually known as pre-schools, kindergartens or nursery schools



and must deliver the Early Years Foundation Stage. They are registered on the Early Years Register and pay the lower fee for registration.

Childminders care for one or more children where individual children attend for a period of more than two hours in any one day. They operate from domestic premises, which are usually the childminder's own home. They are registered on the Early Years Register and must deliver the Early Years Foundation Stage.

Out of school provision may be sessional or full-time provision and is delivered before or after school and/or in the summer holidays. They are registered on the Early Years Register and must deliver the Early Years Foundation Stage. Where children receive their Early Years Foundation Stage in school these providers do not have to deliver the learning and development requirements in full but should complement the experiences children receive in school.

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