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Hilltop Koosh Club  
West Ardsley Community Centre  
Batley Road, West Ardsley  
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Our Reference EY331513

Dear Kaleidoscope Day Nurseries Ltd

### **Monitoring for provision judged as inadequate**

An Ofsted inspector, Laura Hoyland, monitored your provision on 23/09/2014 following your inspection where the provision was judged to be inadequate.

### **Outcome of monitoring**

As a result of our inspection on 30/06/2014, we sent you a notice to improve. If you were set actions at the inspection, or as a result of our subsequent monitoring or investigations, these are included at the end of this letter.

During the monitoring visit the inspector discussed with your manager the steps you and the team have taken to address the actions raised in the notice to improve. She observed staff practice and interaction with children, looked at a range of documents including reports sent to school, written observations of children's learning, qualification certificates, Disclosure and Barring Service checks and the setting's development plan. In addition, the inspector held discussions with the manager and deputy manager. The inspector also requested that the manager informed the local authority representative that she was conducting a monitoring visit.

The inspector found that you have shared information with school regarding children's interests and stages of development. Staff have completed a written summary detailing children's next steps in learning and have started to liaise with school to complement children's learning between settings. Staff plan a range of activities for children to participate in, that incorporate their interests. It was also evident that there is a balance of adult-led and child-initiated activities planned and implemented in practice.

The inspector found that each child is allocated a key person, who is responsible for liaising with parents and gathering information about children's individual needs, including medical and dietary requirements. A written form is completed detailing

children's information, likes and dislikes, which enables staff to get to know children and their families.

Staff demonstrate a positive attitude to continuous improvement. The management team have created a detailed development plan, which clearly shows the progress that has been made. All staff have reviewed policies and procedures and the manager has conducted supervision meetings with all staff. Staff are aware of their roles and responsibilities and where to access children's information in the absence of the manager. The manager has completed the Ofsted self-evaluation document and has identified clear priorities for further improvement.

Having considered all the evidence, the inspector is of the opinion that the setting has taken prompt and effective action to address the points for improvement.

### **Next steps**

The next step will be a full inspection.

I hope that you have found the visit helpful in promoting improvement in your setting. If you have any further queries please contact us on the number at the top of this letter.

Yours sincerely

Nick Hudson  
National Director, Early Education

## Actions

Action	Due date	Closed date
ensure effective management arrangements are in place to drive continuous improvement, for example, by improving staff knowledge of the Early Years Foundation Stage and improve arrangements for accountability and access to information and knowledge of individual children, especially when the manger is absent.	14/07/2014	23/09/2014
ensure a two-way flow of information between providers, when children attend more than one setting and develop the key person system to ensure every child's learning and care is always tailored to meet their individual needs	14/07/2014	23/09/2014
complement learning with settings in which children spend more time; improve the planning of challenging and enjoyable experiences, in relation to the prime areas of learning and ensure a better mix of adult-led and child-initiated activities	14/07/2014	23/09/2014