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Bright Eyes Day Nursery -
Cheltenham
Knapp Villa
6 Knapp Road,
Cheltenham,
Gloucestershire
GL50 3QQ

Our Reference 101879

Dear Shirley Cormack

Monitoring for provision judged as inadequate

An Ofsted inspector, Champa Miah, monitored your provision on 17/09/2014 following your inspection where the provision was judged to be inadequate.

Outcome of monitoring

As a result of our inspection on 14/07/2014, we sent you a welfare requirements notice. If you were set actions at the inspection, or as a result of our subsequent monitoring or investigations, these are included at the end of this letter.

During the monitoring visit on 17 September 2014 the inspector monitored the outstanding action from the inspection which required you to ensure assessment systems clearly identify children's next steps to support each child to make good progress in their learning and development, and also the welfare requirement notice and notice to improve which had been raised following a complaint on 02 September 2014.

The welfare requirement notice required you to ensure at least one person who has a paediatric first aid certificate is on the premises and available at all times when children are present, and take the layout of the premises into account to ensure that a paediatric first aider is able to respond to emergencies quickly.

The notice to improve required you to ensure you meet the staff:child ratios for children from birth to over three years of age; maintain records to ensure the safe and efficient management of the setting, this relates specifically to keeping accurate staff registers; and ensure you hold a daily record of the names of the children being cared for on the premises and their hours of attendance.

The inspector found that regular observations were being carried out on children and

some next steps were being identified in order to plan activities; however the planned activities did not always reflect what had been identified at the observations therefore did not always meet the children's needs. You told the inspector that you had introduced peer observations and management observations in order to increase staff understanding of children's learning and development. You have also booked staff to attend courses to further increase their knowledge and understanding. The inspector is of the view that you have taken appropriate steps to ensure staff are able to effectively assess and identify children's next steps to support children to make good progress in their learning and development.

You told the inspector that you had booked two members of staff to complete a paediatric first aid certificate and that you intend to ensure all staff are first aid trained. You have taken steps to ensure a paediatric first aider is always on the premises when children are present and, when you have two first aiders, you ensure they are on different floors which will allow them to respond to emergencies quickly.

The inspector checked your staff and child registers for the week of the visit and found that staff and children's attendance times had been clearly recorded. You have implemented a new system whereby when a child is moved from a room or a staff member moves to a different room, they have to sign out of the old room and sign into the new room. This allows you to see who is in each room at any one time. You have reinforced with staff the importance of recording times accurately and staff also now sign out when they take their lunch breaks. The inspector was able to use the registers to also assess that staff:child ratios had been met for the week of the visit. You told the inspector that you were now managing staff:child ratios better by going through the diaries and checking how many staff were available beforehand.

You informed the inspector that a new manager is due to start on 22 September 2014 who is qualified and will build on the good progress you have made since the last inspection.

Although further progress is required in relation to meeting the learning and development requirements, the inspector is satisfied that sufficient steps have been taken for an evaluation to be made at a full inspection.

Having considered all the evidence, the inspector is of the opinion that the setting has taken prompt and effective action to address the points for improvement.

Next steps

The next step will be a full inspection.

I hope that you have found the visit helpful in promoting improvement in your setting. If you have any further queries please contact us on the number at the top

of this letter.

Yours sincerely

Nick Hudson
National Director, Early Education

Actions

Action	Due date	Closed date
ensure assessment systems clearly identify children's next steps to support each child to make good progress in their learning and development.	01/09/2014	18/09/2014
ensure you meet the staff:child ratios for children from birth to over three years of age	16/09/2014	18/09/2014
maintain records to ensure the safe and efficient management of the setting, this relates specifically to keeping accurate staff registers	16/09/2014	18/09/2014
ensure you hold a daily record of the names of the children being cared for on the premises and their hours of attendance	16/09/2014	18/09/2014
ensure that the premises and equipment are clean and that health and safety requirements are complied with; in particular the kitchen, the toddler room and the staff toilet including its nappy changing facilities	13/08/2014	19/08/2014
implement effective procedures for assessing risks to children's safety to ensure that the risk is removed or minimised	13/08/2014	19/08/2014
ensure that the manager is suitable to fulfil the requirements of their role	13/08/2014	19/08/2014
ensure assessment systems clearly identify children's next steps to support each child to make good progress in their learning and development.	01/09/2014	18/09/2014
ensure that the manager of the later years provision and any person caring for, or in regular contact with, children is physically and mentally fit for the work (compulsory part of the Childcare Register)	01/08/2014	19/08/2014

ensure that the manager of the later years provision and any person caring for, or in regular contact with, children is physically and mentally fit for the work (voluntary part of the Childcare Register)	01/08/2014	19/08/2014
ensure that the premises and equipment used for the purposes of the childcare are safe and suitable for that childcare (compulsory part of the Childcare Register)	01/08/2014	19/08/2014
ensure that the premises and equipment used for the purposes of the childcare are safe and suitable for that childcare (voluntary part of the Childcare Register)	01/08/2014	19/08/2014
undertake a risk assessment of the premises and equipment immediately where the need for an assessment arises to ensure that all necessary measures are taken to minimise any identified risks (compulsory part of the Childcare Register).	01/08/2014	19/08/2014
undertake a risk assessment of the premises and equipment immediately where the need for an assessment arises to ensure that all necessary measures are taken to minimise any identified risks (voluntary part of the Childcare Register).	01/08/2014	19/08/2014
ensure at least one person who has a paediatric first aid certificate is on the premises and available at all times when children are present, and take the layout of the premises into account to ensure that a paediatric first aider is able to respond to emergencies quickly	16/09/2014	18/09/2014