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Little Stars Pre-School  
Kirkley Sports & Social Club  
Recreation Ground, Walmer Road  
Lowestoft  
Suffolk  
NR33 7LE

Our Reference 251594

Dear Allison Jane Bayfield

### **Monitoring for provision judged as inadequate**

An Ofsted inspector, Lindsey Cullum, monitored your provision on 08/09/2014 following your inspection where the provision was judged to be inadequate.

### **Outcome of monitoring**

As a result of our inspection on 02/06/2014, we sent you a notice to improve. If you were set actions at the inspection, or as a result of our subsequent monitoring or investigations, these are included at the end of this letter.

During the monitoring visit the inspector discussed with you the steps you have taken to address the actions raised in the notice to improve. She viewed the activities and resources available in the main playroom and the outdoor area. The inspector also spoke to you, individual members of staff and to a representative from the local authority. She viewed information about children's learning and development and planning documentation and looked at records relating to children's health and medical needs. She discussed with you the practice for protecting children from the effects of the sun and emergency procedures to ensure the safety of children.

The inspector found that you have developed a comprehensive action plan to address the issues raised at your last inspection. You have continued to reflect upon the quality of practice within your setting and set additional targets to plan for ongoing improvement.

You have welcomed support from your local authority and have sent staff on an appropriate training course to improve their knowledge and skills in specific areas, including assessment and planning. The inspector found that you have introduced effective systems to share this knowledge, which has improved the understanding of all staff. Discussions with staff demonstrate that they are aware of each child's individual stage of development through ongoing observations of the children. They

use this to help identify and plan for their next steps in their learning and to identify where additional support or challenge is needed. This has led to an improved programme of planned activities. Records demonstrate that children are making steady progress towards the early learning goals, across all areas of learning.

You showed the inspector records that confirm all necessary information on children's medical and health needs is now gathered and recorded. Discussions with staff demonstrated that all staff are aware of the individual needs of each child attending the setting. You also demonstrated to the inspector how you and the staff take effective steps to protect children from the effects of the sun. Records show that sun cream is applied to children before they are exposed to the sun, sun hats are provided and shaded areas are created outside. As a result, staff are able to effectively promote children's well-being.

The inspector found that you are implementing effective procedures to ensure the safety of children in the event of an emergency, when using the toilets. The use of walkie talkies enables staff to communicate with each other when supervising children using different areas of the premises. This has led to staff being able to summon help promptly in an emergency. While the play areas used by the children are secure, you are still pursuing, through discussion with the Fire Officer, a means of securing the main entrance fire door so the whole building is secure during pre-school opening times.

Staff now create a cosy, comfortable area each day, both indoors and outside, as they set out resources. Children use this space when they need to relax and rest or play quietly. As a result, children's well-being is prioritised.

The inspector found that you have improved the positioning of the fresh drinking water. This has had a positive impact on the children, as all children are able to access a drink when they need, to promote their health and well-being.

Having considered all the evidence, the inspector is of the opinion that the setting has taken prompt and effective action to address the points for improvement.

### **Next steps**

The next step will be a full inspection.

I hope that you have found the visit helpful in promoting improvement in your setting. If you have any further queries please contact us on the number at the top of this letter.

Yours sincerely

Nick Hudson  
National Director, Early Education

## Actions

Action	Due date	Closed date
improve staff's knowledge and understanding of how children learn, so that they can plan and provide activities which will stimulate children and ensure they make good progress in all areas of learning	01/07/2014	08/09/2014
ensure that children's health and welfare is promoted by sharing relevant medical information with all staff, and by taking appropriate action to protect all children from the effects of the sun	01/07/2014	08/09/2014
implement appropriate procedures to ensure the safety of children, in the event of an emergency, when using the toilet facilities	01/07/2014	08/09/2014
provide children with a cosy and comfortable area in which to relax, play quietly, or sleep.	01/07/2014	08/09/2014