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Bright Eyes Day Nursery -  
Cheltenham  
Knapp Villa  
6 Knapp Road,  
Cheltenham,  
Gloucestershire  
GL50 3QQ

Our Reference 101879

Dear Shirley Flook

### **Monitoring for provision judged as inadequate**

An Ofsted inspector, Champa Miah, monitored your provision on 18/08/2014 following your inspection where the provision was judged to be inadequate.

### **Outcome of monitoring**

As a result of our inspection on 14/07/2014, we sent you a welfare requirements notice. If you were set actions at the inspection, or as a result of our subsequent monitoring or investigations, these are included at the end of this letter.

You were required to: ensure that the premises and equipment are clean and that health and safety requirements are complied with; in particular the kitchen, the toddler room and the staff toilet including its nappy changing facilities; implement effective procedures for assessing risks to children's safety to ensure that the risk is removed or minimised; and ensure that the manager is suitable to fulfil the requirements of their role. It is an offence to fail to comply with a welfare requirements notice without reasonable excuse. Failure to comply may result in prosecution.

In addition to the Welfare Requirement Notice, to improve the quality of education and care for children, you were required to: shape learning experiences for each child so they consistently reflect observations of their level of achievement and interests.

An unannounced monitoring visit was carried out on 18 August 2014. The inspector found that you had made significant improvements to the safety and cleanliness of the premises. You had removed toys which were no longer safe from the toddler and pre-school rooms and ordered new items. You had cleaned all the rooms in the building: in particular the staff toilets/nappy changing area and the kitchen were found to be in a clean and tidy condition. You had employed a new cook who would

be responsible for cooking the children's meals and ensuring the cleanliness of the kitchen is maintained. You said the outdoor area still needed cleaning and you were due to do this over the next few days. The inspector observed that the garden was not inviting for the children and the toys needed cleaning but did not consider the area to be unsafe. The inspector was satisfied that overall the premises were clean and no longer a risk to children.

The inspector found that you had updated your risk assessments to ensure hazards to children were minimised. Staff were carrying out daily risk assessments and signing to confirm that these had been completed. You were then checking to ensure the risk assessments had been carried out appropriately. Staff were also found to be aware of the steps to take if new risks were identified. The inspector was satisfied that risks to children had been minimised and the staff were carrying out appropriate risk assessments.

You told the inspector that you were managing the setting following the inspection and until a new manager was appointed you would be job sharing with another manager who has the relevant qualifications and experience. You described your recruitment procedure and what you would be looking for in a manager. You said you would ensure the manager received appropriate training and set a good example for the rest of the staff team. The inspector was satisfied that you had taken steps to ensure the setting was appropriately managed and that you would follow a robust recruitment process when seeking a new manager.

The inspector found that you had also started taking steps to meet the action relating to learning and development. You had carried out observations and provided staff with suggestions for improvement. You had also started training staff to understand how children learn and how to monitor their progress.

The inspector is satisfied that you have met the welfare requirements notice and made some progress towards meeting the action.

Having considered all the evidence, the inspector is of the opinion that the setting has taken prompt and effective action to address the points for improvement.

### **Next steps**

The next step will be further monitoring.

I hope that you have found the visit helpful in promoting improvement in your setting. If you have any further queries please contact us on the number at the top of this letter.

Yours sincerely

Nick Hudson  
National Director, Early Education

## Actions

Action	Due date	Closed date
ensure that the premises and equipment are clean and that health and safety requirements are complied with; in particular the kitchen, the toddler room and the staff toilet including its nappy changing facilities	13/08/2014	19/08/2014
implement effective procedures for assessing risks to children's safety to ensure that the risk is removed or minimised	13/08/2014	19/08/2014
ensure that the manager is suitable to fulfil the requirements of their role	13/08/2014	19/08/2014
ensure assessment systems clearly identify children's next steps to support each child to make good progress in their learning and development.	01/09/2014	
ensure that the manager of the later years provision and any person caring for, or in regular contact with, children is physically and mentally fit for the work (compulsory part of the Childcare Register)	01/08/2014	19/08/2014
ensure that the manager of the later years provision and any person caring for, or in regular contact with, children is physically and mentally fit for the work (voluntary part of the Childcare Register)	01/08/2014	19/08/2014
ensure that the premises and equipment used for the purposes of the childcare are safe and suitable for that childcare (compulsory part of the Childcare Register)	01/08/2014	19/08/2014
ensure that the premises and equipment used for the purposes of the childcare are safe and suitable for that childcare (voluntary part of the Childcare Register)	01/08/2014	19/08/2014
undertake a risk assessment of the	01/08/2014	19/08/2014

premises and equipment immediately where the need for an assessment arises to ensure that all necessary measures are taken to minimise any identified risks (compulsory part of the Childcare Register).

undertake a risk assessment of the premises and equipment immediately where the need for an assessment arises to ensure that all necessary measures are taken to minimise any identified risks (voluntary part of the Childcare Register).	01/08/2014	19/08/2014
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