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Our Reference 137385

Dear Audrey Bobb

Monitoring for provision judged as inadequate

An Ofsted inspector, Rebecca Hurst, monitored your provision on 05/09/2014 following your inspection where the provision was judged to be inadequate.

Outcome of monitoring

As a result of our inspection on 02/06/2014, we sent you a notice to improve. If you were set actions at the inspection, or as a result of our subsequent monitoring or investigations, these are included at the end of this letter.

During the monitoring visit the inspector discussed with you the steps you have taken to address the actions raised in the notice to improve. The inspector looked at your systems for recording Disclosure and Barring Service checks and for carrying out first aid training. She also reviewed staff qualifications and your arrangements for the supervision and appraisals for staff. The inspector spoke with you about your action plans and the steps you have taken to make improvements.

The inspector found that you are addressing the issues raised at your last inspection in order to make improvements to the service you provide. As a result, you have been able to identify in your action plan how you intend to improve, and how you will maintain these improvements.

The inspector viewed the Disclosure and Barring Service checks that have been received for some staff. You have not recorded this information for all staff yet, which is a requirement and must include the disclosure reference number, the date the disclosure was obtained and details of who obtained it. Disclosure and Barring checks have now been initiated for all staff, although you are awaiting the return of some checks. You state that these staff are not left unsupervised with children, which helps to keep them safe. Three staff now hold current first-aid certificates and another member of staff has first-aid training booked to attend shortly. This supports children's health safety and well-being.

Two staff members of staff are currently undertaking appropriate level three qualifications and are nearing completion of this training. In addition, you are planning that another member of staff attends training to gain a recognised qualification. These measures reflect that you are taking the necessary steps to meet the requirements for staffing qualifications. You have begun to carry out supervision meetings with the staff, although this is still in its infancy. This is helping you to identify the support staff need to carry out their roles. In addition, you plan to give staff individual responsibilities at the setting. These measures will help develop the quality of staff practice at the club, which will benefit children.

You have shown a positive approach to the changes required. Having considered all the evidence, the inspector is of the opinion that at this time you have taken prompt and effective action to address the points for improvement.

Having considered all the evidence, the inspector is of the opinion that the setting has taken prompt and effective action to address the points for improvement.

Next steps

The next step will be a full inspection.

I hope that you have found the visit helpful in promoting improvement in your setting. If you have any further queries please contact us on the number at the top of this letter.

Yours sincerely

Nick Hudson
National Director, Early Education

Actions

Action	Due date	Closed date
implement effective systems to ensure that any person caring for, or in regular contact with, children is suitable to work with children which must include obtaining an enhanced Disclosure and Barring Service check (voluntary part of the Childcare Register)	02/07/2014	
implement robust vetting procedures, which include obtaining an enhanced Disclosure and Barring Service check, and maintain records of these to show that checks have been carried out to assess staff suitability to work with children	02/07/2014	
implement effective systems to ensure that any person caring for, or in regular contact with, children is suitable to work with children which must include obtaining an enhanced Disclosure and Barring Service check (compulsory part of the Childcare Register)	02/07/2014	
put appropriate arrangements in place for the supervision of staff who have contact with children and families to make sure they have the necessary skills to fulfil their roles, and if not to arrange training to improve their skills and practice	02/06/2014	
put effective systems in place to ensure that at least half of all staff working with children hold at least a full and relevant qualification at level 2	02/07/2014	
ensure that there is always a member of staff working with children on the premises, and on outings, who holds a current paediatric first-aid certificate, in order to know how to react and care for children if they have an accident or are injured.	02/07/2014	05/09/2014
ensure that at least one person caring for	02/07/2014	05/09/2014

children holds an appropriate first-aid qualification (compulsory part of the Childcare Register)

ensure that at least one person caring for children holds an appropriate first-aid qualification (voluntary part of the Childcare Register).	02/07/2014	05/09/2014
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