

Ofsted
Piccadilly Gate
Store Street
Manchester
M1 2WD

Telephone: 0300 123 1231
Fax: 0300 123 3159
Minicom: 0161 618 8524
Email: enquiries@ofsted.gov.uk
Web: www.ofsted.gov.uk



Our Reference 102112

Monitoring for provision judged as inadequate

An Ofsted inspector, Sue Mann, monitored your provision on 04/09/2014 following your inspection where the provision was judged to be inadequate.

Outcome of monitoring

As a result of our inspection on 03/06/2014, we sent you a notice to improve. If you were set actions at the inspection, or as a result of our subsequent monitoring or investigations, these are included at the end of this letter.

During the monitoring visit, the inspector discussed with you the steps you have taken to address the actions raised in the notice to improve. She observed the interaction between you and the children and watched a play dough activity. The inspector spoke to you and a representative from the local authority. The inspector looked at children's records, written parent permission forms, risk assessments and planning documents. The inspector checked the suitability of household members and the assistants. You have welcomed support from your local authority. With their support you have developed an action plan to address the issues raised at your last inspection and are making progress in implementing these plans. This is helping to bring about improvement. The inspector found that you keep a daily record of the names of the children being cared for and their hours of attendance. This is helping to ensure that ratios are maintained. You discussed the key-person arrangements, stating that you and your assistant care jointly for the children and that the children respond to both of you. You have updated all the children's records to ensure that you have their full names, dates of birth, the names and address of every parent and/or carer and where children usually live. In addition, you also have emergency contact details of every parent and/or carer. This means that you are able to contact parents quickly should the need arise. You have obtained written permission from every parent in order to be able to take children on outings and to leave children with your assistants when required. This means that you are meeting the legal requirements. The inspector reviewed accident and injury records. You are confidentially recording any accidents a child has while in your care. However, there is no record of the treatment given to children. This means that parents are unable to read what treatment, if any, was administered. The inspector found that you have reviewed your risk assessments to identify and minimise all possible hazards to

children, particularly indoors. Risk assessments have been updated and include all areas of the indoor environment which the children use, including the new garden room. You also carry out visual checks each day to ensure that the areas children come into contact with are suitable. This helps to protect children while in your care. You are using information gained through observing the children to identify the next steps in their learning and plan suitable activities. You are gathering information from parents of new children as they start to help you identify their current skills and abilities. This information helps to consider the individual needs, interests and stages of development of each child. It helps you to plan appropriate, challenging experiences and activities to support their development. This helps children make consistent progress in relation to their starting points and develop the skills required for the next stages in their learning. The inspector observed a play dough activity with a group of children. She observed how you support children to develop their communication and language skills. The session was interactive, which encouraged the children to use their developing speaking and listening skills. You named the different shaped cutters for the younger children and asked the older children what shape it was. You included familiar nursery rhymes in the activity as you and the children used the cutters to make ducks from the play dough. The inspector observed how you asked children questions about what they were doing and provided commentary about what they were doing. This helps to develop their vocabulary and enables them to begin to talk about what they are doing. This means that you are helping children to increase their communication and language skills by encouraging their speaking and listening. The inspector looked at examples of children's learning journeys and monthly assessment reports. She found that these are sent home regularly to help keep parents informed about their children's progress. This enables parents to add any comments about what they have seen their children doing at home. The inspector found that you are now asking all parents for information on children's skills and abilities when they start with you. This enables you to plan relevant activities and experiences which are familiar to children when they start. Consequently, parents are able to be more involved in their children's learning and able to share their views on a regular basis. Having considered all the evidence, the inspector is of the opinion that at this time you have taken prompt and effective action to address the points for improvement.

Having considered all the evidence, the inspector is of the opinion that the childminder has taken prompt and effective action to address the points for improvement.

Next steps

The next step will be a full inspection.

I hope that you have found the visit helpful in promoting improvement in your

childminding service. If you have any further queries please contact us on the number at the top of this letter.

Yours sincerely

Nick Hudson
National Director, Early Education

Actions

Action	Due date	Closed date
ensure that a daily record of the names of the children being cared for, their hours of attendance and the names of each child's key person is maintained to show the children present and to demonstrate that ratios are maintained	24/06/2014	04/09/2014
ensure that records are maintained for each child including their full name; date of birth; name and address of every parent and /or carer; which parent(s) and/or carer(s) the child normally lives with and emergency contact details of the parent(s) and/or carer(s) so that these are available when needed	24/06/2014	04/09/2014
ensure that parents'/and or carers' permission is obtained to leave children with an assistant	24/06/2014	04/09/2014
ensure that parents' written permission is obtained for outings	24/06/2014	04/09/2014
ensure that a written record of accidents or injuries and the first-aid treatment given is maintained	24/06/2014	04/09/2014
ensure that the risk assessment identifies aspects of the indoor environment that need to be checked on a regular basis and how the risk will be removed or minimised	24/06/2014	04/09/2014
ensure that there is sufficient and suitable furniture and equipment for children to eat their meals	24/06/2014	04/09/2014
improve the planning to consider the individual needs, interests and stage of development of each child and use this information to plan and provide age appropriate resources and experiences to support each child's development	24/06/2014	04/09/2014
improve knowledge of how to help	24/06/2014	04/09/2014

children to increase their communication and language skills as well as possible by talking aloud, describing what children are doing and encouraging them to comment on their play activities

involve parents in their children's learning by improving the exchange of information on entry, encouraging them to share their views to support their children's learning. 24/06/2014 04/09/2014

ensure the following records are maintained : the name, address and date of birth of each child; the name, home address and telephone number of parents for each child looked after on the premises; a daily record of the children looked after and their hours of attendance; and any accidents that occur on the premises (compulsory part of the Childcare Register) 24/06/2014 04/09/2014

ensure that the premises and equipment used for the purpose of children are safe and suitable (compulsory part of the Childcare Register). 24/06/2014 04/09/2014

ensure the following records are maintained : the name, address and date of birth of each child; the name, home address and telephone number of parents for each child looked after on the premises; a daily record of the children looked after and their hours of attendance; and any accidents that occur on the premises (voluntary part of the Childcare Register) 24/06/2014 04/09/2014

ensure that the premises and equipment used for the purpose of children are safe and suitable (voluntary part of the Childcare Register). 24/06/2014 04/09/2014