

Ofsted
Piccadilly Gate
Store Street
Manchester
M1 2WD

Telephone: 0300 123 1231
Fax: 0300 123 3159
Minicom: 0161 618 8524
Email: enquiries@ofsted.gov.uk
Web: www.ofsted.gov.uk



Bubbles Nursery
Old Laundry, Clenchers Mill Lane
Eastnor
LEDBURY
HR8 1RR

Our Reference EY391346

Dear Sheila Bee

Monitoring for provision judged as inadequate

An Ofsted inspector, Esther Gray, monitored your provision on 01/08/2014 following your inspection where the provision was judged to be inadequate.

Outcome of monitoring

As a result of our inspection on 18/03/2014, we sent you a notice to improve. If you were set actions at the inspection, or as a result of our subsequent monitoring or investigations, these are included at the end of this letter.

Following a monitoring visit carried out on 10 June 2014 a further notice to improve was issued and a welfare requirement notice also issued to identify priority actions required to ensure the safety and well-being of children within the nursery. It is an offence for a person who, without reasonable excuse, fails to comply with a welfare requirements notice. Failure to comply may result in a prosecution.

During the monitoring visit of 1 August 2014, the inspector discussed the improvements you made with regard to the actions raised at the previous monitoring visit and the inspection carried out on 18 March 2014. She viewed documentation you supplied in support of your discussion, demonstrating how the improvements have been made. These documents included risk assessment documents, your child protection policy and revised accident log systems. The inspector also sampled records demonstrating how staff are vetted and checked and how supervision is carried out to include on-going suitability checks and how your support of staff learning and development is promoted.

The inspector found that the risk assessment process and accident logs being reviewed has improved the way practitioners record accidents in sufficient detail to identify what actually happened and what first aid treatment was needed and given to the child at the time or subsequently. This improves your assessment of how well staff are supervising children, treating their injuries and informing parents and

whether there are common factors contributing to accidents, which you need to address. You have engaged with the local authority advisory body and taken their advice in developing the documents and policy and procedures to ensure they are up-to-date and meet the local safeguarding guidelines.

You have developed a new supervision model and the paperwork. The system you have adopted has resulted in staff training needs being more effectively identified and, for example, in one instance a move facilitated for a practitioner whose personal needs are better met by being located in a different room with a different age group of children. The improvement positively impacts on children as their needs are also better met by practitioners whose ability and training is enhanced by your identification of how to drive this improvement through the development of the supervision process.

The omissions to required documentation identified at the last monitoring visit have now been addressed. Your record of staff's suitability checks now includes the date when the criminal record check was issued and who has issued it. Records of children's attendance have been reviewed and any accident records now provide sufficient detail about what happened. Your safeguarding policy and your complaints policy has been updated and information about how to contact Ofsted and the local authority now inform staff correctly of the process to follow. You have improved procedures for checking required records about children and/or staff and ensure they are completed accurately for parents and staff to refer to.

Having considered all the evidence, the inspector is of the opinion that the setting has taken prompt and effective action to address the points for improvement.

Next steps

The next step will be a full inspection.

I hope that you have found the visit helpful in promoting improvement in your setting. If you have any further queries please contact us on the number at the top of this letter.

Yours sincerely

Nick Hudson
National Director, Early Education

Actions

Action	Due date	Closed date
WRN: ensure that risk assessments identify aspects of the environment that need to be checked on a regular basis and ensure staff effectively use these to monitor safety so that they keep play areas free from hazards and check that any equipment they intend to use is in good condition and fit for purpose	11/07/2014	01/08/2014
WRN: develop and implement effective supervision and self-evaluation procedures to foster a culture of mutual support, teamwork and continuous improvement, in order to embed consistent good quality practice and to improve the outcomes for children	11/07/2014	01/08/2014
WRN: improve procedures for monitoring and reviewing policies and procedures. Specifically revise the safeguarding policy so it is in line with the Local Safeguarding Children Board guidance and procedures and update the complaints policy to include accurate information for parents about how to contact Ofsted.	11/07/2014	01/08/2014
improve assessment of risks to ensure that the premises and equipment used for the purpose of childcare are always safe and suitable for that childcare (compulsory part of the Childcare Register)	11/07/2014	01/08/2014
make the following information available to parents: Ofsted's address (compulsory part of the Childcare Register)	11/07/2014	01/08/2014
improve record keeping to ensure children's hours of attendance are accurately recorded and that sufficient information is recorded about accidents to children (compulsory part of the Childcare Register).	11/07/2014	01/08/2014

improve assessment of risks to ensure that the premises and equipment used for the purpose of childcare are always safe and suitable for that childcare (voluntary part of the Childcare Register)	11/07/2014	01/08/2014
WRN: improve monitoring of documentation to ensure requirements are met. Specifically ensure that details are kept of the date of issue of staff's Disclosure and Barring Service checks and of who obtained them, maintain accurate records of every child's hours of attendance and ensure accident records contain sufficient information about the accident, injuries and first aid treatment.	11/07/2014	01/08/2014
make the following information available to parents: Ofsted's address (voluntary part of the Childcare Register)	11/07/2014	01/08/2014
improve record keeping to ensure children's hours of attendance are accurately recorded and that sufficient information is recorded about accidents to children (voluntary part of the Childcare Register).	11/07/2014	01/08/2014