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La Coccinelle  
Unit 3, Acorn Business Park  
Killingbeck Drive  
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LS14 6UF

Our Reference EY473173

Dear La Coccinelle Ltd

### **Monitoring for provision judged as inadequate**

An Ofsted inspector, Lindsay Dobson, monitored your provision on 14/08/2014 following your inspection where the provision was judged to be inadequate.

### **Outcome of monitoring**

As a result of our inspection on 19/05/2014, we sent you a notice to improve. If you were set actions at the inspection, or as a result of our subsequent monitoring or investigations, these are included at the end of this letter.

During the monitoring visit the inspector discussed with you the steps you have taken to address the action raised in the notice to improve. She observed practice in the indoor playrooms and the outdoor area and had a discussion with you about the provision. The inspector also spoke to some staff and took account of the written views of some parents. She was unable to speak to the representative from the local authority as she was not available during the monitoring visit. The inspector did however, look at the records of her support visits to the setting, including the detailed action and improvement plan. The inspector also looked at documentation to evidence staff suitability, such as staff Disclosure and Barring Service checks and she talked to the manager and the staff about their updated knowledge of safeguarding children. The inspector held discussions with the manager and looked at training documentation used to develop staff's ability to observe, assess and plan for children's learning. She talked to the newly appointed deputy manager about her role and how she supports the manager. The inspector checked evidence of staff's qualifications, including first-aid certificates. She looked at documentation with regard to risk assessments and the updated policies implemented to promote children's good health. The inspector also talked to the manager and the staff about the new key person system which has been implemented.

The inspector found that you have developed a comprehensive action plan to address the issues raised at your last inspection. You have also welcomed the good

support from the local authority advisor and local authority safeguarding consultant. This has enabled you to effectively address the areas for improvement and plan for ongoing developments. This includes putting a new deputy manager in to post to assist you in ensuring all requirements are met. Her role is to help you and the staff team embed new systems and also improve practice throughout the nursery and to take charge in your absence.

The inspector found that you have addressed the issues about staff's suitability by ensuring they all have a current Disclosure and Barring Service check. You have also updated your recruitment procedures to ensure these checks are carried out prior to the formal offer of employment to new staff. You discussed with the inspector how you have provided additional training for all staff with regard to their safeguarding responsibilities and practices. As a result, they are secure in their knowledge of the procedures they must follow to recognise, record and report any concerns about children or colleagues. You are further maintaining this knowledge and understanding by regularly testing the staff through questioning and written quizzes. As a result, children are protected and safeguarded well. Additionally, you have ensured that staff have undertaken first-aid training so that there is always a member of staff with appropriate knowledge and skills on site to care for children if an accident occurs. You have addressed the concerns about the key person system. You have ensured that all children have a dedicated member of staff appointed to them. The key person is responsible for supporting their ongoing learning, meeting their individual welfare needs and liaising with their parents. As a result, children's emotional welfare and learning needs are met and effective partnerships with parents are developed.

The inspector discussed the changes you have made to the way you promote children's health during outdoor play. You have changed the procedures for applying sun cream to children and staff now put this on them fifteen minutes before they go out to play. As a result, children's good health is maintained. Additionally, you have updated and extended the risk assessment procedures, with particular regard to the outdoor area. You have implemented a system for staff to check this area immediately before children go out to play as well as at the start and end of the day. This further ensures children safety and well-being is promoted.

The inspector discussed with you how you have provided both external and in-house training for management and staff on a new planning, observation and assessment system. You have introduced systems of peer observations to ensure there are clear evaluations of staff practice to improve the quality of teaching. You also use these to directly monitor the strengths and areas for development for each member of staff. This specific support for staff enables them to focus on their engagement and interaction with children and develops their confidence in providing good quality teaching for children. Staff focus on using children's observed interests to ensure

that their play is purposeful. Their progress is effectively monitored. Ongoing planning closely follows these developing interests, their next steps in learning and their individual learning styles. As a result, children are engaged and eager to participate in activities that are well thought out and offer good stimulation, challenge and fun.

You have reviewed and updated your self-evaluation document, further highlighting the areas you want to develop. You have shared valuable information with the parents following the inspection and you continue to do so as further changes are made to staff practice and the organisation of the nursery. Parents comment favourably on the action you have taken and the information you have shared with them.

Having considered all the evidence, the inspector is of the opinion that the setting has taken prompt and effective action to address the points for improvement.

### **Next steps**

The next step will be a full inspection.

I hope that you have found the visit helpful in promoting improvement in your setting. If you have any further queries please contact us on the number at the top of this letter.

Yours sincerely

Nick Hudson  
National Director, Early Education

## Actions

Action	Due date	Closed date
train and support all staff to understand safeguarding issues and how to respond appropriately to them in order to safeguard children from harm	02/06/2014	14/08/2014
ensure any person whose suitability has not been checked, including through a Disclosure and Barring Service check, is not left unsupervised with children at any time	20/05/2014	14/08/2014
ensure when the manager is not on site that there is a named deputy left who is qualified and capable to take charge in the manager's absence	20/05/2014	14/08/2014
ensure at least one person who has a current paediatric first-aid certificate is on the premises at all times when children are present	20/05/2014	14/08/2014
embed the key-person system to ensure children are supported to become familiar with the setting and build a settled relationship with staff	02/06/2014	14/08/2014
ensure thorough risk assessments are conducted and all hazards are removed or minimised, with specific regards to the outdoor play area	02/06/2014	14/08/2014
promote the good health of children attending by ensuring they are protected from the sun when playing outdoors	20/05/2014	14/08/2014
develop staffs' knowledge and understanding of how to observe, plan and assess children's learning in order to provide a challenging and enjoyable experience for each child's individual learning needs.	02/06/2014	14/08/2014
ensure that at least one person who is caring for children has an appropriate first-aid qualification (compulsory part of	20/05/2014	14/08/2014

the Childcare Register)

ensure that at least one person who is caring for children has an appropriate first-aid qualification (voluntary part of the Childcare Register)	20/05/2014	14/08/2014
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ensure any person caring for, or in regular contact with, children is suitable to work with children which must include obtaining an enhanced Disclosure and Barring Service check (compulsory part of the Childcare Register)	02/06/2014	14/08/2014
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ensure any person caring for, or in regular contact with, children is suitable to work with children which must include obtaining an enhanced Disclosure and Barring Service check (voluntary part of the Childcare Register)	02/06/2014	14/08/2014
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undertake a risk assessment of the premises immediately, where the need for assessment arises (compulsory part of the Childcare Register)	02/06/2014	14/08/2014
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undertake a risk assessment of the premises immediately, where the need for assessment arises (voluntary part of the Childcare Register).	02/06/2014	14/08/2014
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