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Jimmy D's  
Deeping St James CP School  
Hereward Way, Deeping St. James  
Peterborough  
Cambridgeshire  
PE6 8PZ

Our Reference 253769

Dear Jimmy D's Committee

### **Monitoring for provision judged as inadequate**

An Ofsted inspector, Veronica Sharpe, monitored your provision on 07/08/2014 following your inspection where the provision was judged to be inadequate.

### **Outcome of monitoring**

As a result of our inspection on 29/04/2014, we sent you a notice to improve. If you were set actions at the inspection, or as a result of our subsequent monitoring or investigations, these are included at the end of this letter.

During the monitoring visit, the inspector discussed with you the steps you have taken to address the actions raised in the notice to improve. She looked at the premises and had discussions with you about the risk assessments and the steps you take to keep children safe. The inspector examined the records of children's attendance and your written risk assessments. She checked your knowledge of the safeguarding procedures and discussed the training staff have received. Children's learning records were sampled and your action plan was discussed.

The inspector found that you and staff members have attended basic child protection training, and that an advanced course is booked for yourself and another member of staff in the new term. To keep children safe in the interim, the designated person for your associated pre-school is available to support you and staff if there are concerns about a child's welfare. The training you have attended so far has developed your ability to respond to possible signs of abuse and neglect. This helps you to protect children from harm.

You have instigated supervision meetings with staff that enable you to discuss and develop staff skills. You now meet regularly with the chairperson of your committee to provide you with professional support. As a result, training needs for staff have been identified and a number of courses attended. This means staff are now better

equipped to ensure children make good progress in their learning and development.

Records of children's attendance have been improved by ensuring there is an accurate log of their times of arrival and departure, and when they are elsewhere. This helps to keep children safe. The inspector found that you have reviewed risk assessments to ensure hazards to children are identified and addressed. A daily check list has been introduced to remind staff of areas of risk. A comprehensive, annual risk assessment is now conducted, with the last one being in May 2014. All this has helped the staff to ensure children play in a safe environment.

You have taken steps to ensure that the requirements of other agencies are met. The inspector found that you have moved the first-aid equipment and medical fridge out of the kitchen area. Your administration helper has undertaken to keep you advised of any changes to other legislation that might affect the operation of the club. This promotes children's welfare appropriately.

The inspector found that you now keep clear records of any emergency evacuations to ensure that all children practise the procedure regularly. Fire exits are kept clear and accessible. Your fire door is now easily opened and fit for purpose. As a result, children and staff understand how to keep safe in the event of a fire or other emergency. You have been active in improving the links with the school. For example, you have obtained details of Reception class themes and topics and are using these to enhance the planning of activities for children attending the club. This helps to ensure some consistency in children's learning experiences. You have planned further developments for the autumn term, where you hope to liaise more closely with the new Reception teacher to find out more about individual children's progress. This will enable you to further improve consistency of learning for all children. You have assessed children's development and given that information to parents. Daily feedback with parents on arrival and collection enables staff to collect information about children's interests at home. All of this contributes to improved partnerships with parents and school to benefit children.

Having considered all the evidence, the inspector is of the opinion that the setting has taken prompt and effective action to address the points for improvement.

### **Next steps**

The next step will be a full inspection.

I hope that you have found the visit helpful in promoting improvement in your setting. If you have any further queries please contact us on the number at the top of this letter.

Yours sincerely

Nick Hudson  
National Director, Early Education

## Actions

Action	Due date	Closed date
ensure that all external governing legislation is complied with, particularly health and safety legislation, in respect of having suitable, hygienic procedures in place for dealing with accidents and minor injuries by considering the organisation of the premises and equipment	01/05/2014	08/08/2014
ensure that the practitioner with lead responsibility for safeguarding has undertaken a suitable child protection course that enables them to identify, understand and respond appropriately to signs of possible abuse and neglect	31/07/2014	08/08/2014
ensure that effective supervision improves the daily experience for children and overall quality of the provision through a regular programme of ongoing training to develop practitioners' skills, knowledge and understanding of the learning and development requirements	30/06/2014	08/08/2014
ensure that an accurate daily record is kept of the names of the children being cared for to ensure their safety in the event of needing to evacuate the premises in an emergency	01/05/2014	08/08/2014
ensure that the procedure for assessing any risks to children's safety is rigorous enough to identify aspects of the environment that need to be regularly checked, when and by whom	01/05/2014	08/08/2014
ensure the safety of children, staff and others in the event of an emergency by implementing an emergency evacuation procedure which ensures all are clear on what to do, and ensure that fire exits are fit for purpose and easily opened at all times	01/05/2014	08/08/2014

liaise with parents and the reception teacher to improve the provision of fun-based enjoyable activities which complement children's learning at home and in school.	01/05/2014	08/08/2014
undertake a risk assessment of the premises and equipment at least once in each calendar year, and immediately, where the need for an assessment arises (compulsory part of the Childcare Register)	01/05/2014	08/08/2014
ensure that all necessary measures are taken to minimise any identified risks (compulsory part of the Childcare Register)	01/05/2014	09/08/2014
ensure that all necessary measures are taken to minimise any identified risks (voluntary part of the Childcare Register).	01/05/2014	08/08/2014