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Handsworth Day Care Centre
32/34 St. Peters Road
Handsworth
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Our Reference 229031

Dear Handsworth Day Care Centre Committee

Monitoring for provision judged as inadequate

An Ofsted inspector, Esther Gray, monitored your provision on 12/05/2014 following your inspection where the provision was judged to be inadequate.

Outcome of monitoring

As a result of our inspection on 24/03/2014, we sent you a welfare requirements notice. If you were set actions at the inspection, or as a result of our subsequent monitoring or investigations, these are included at the end of this letter unless we have already verified that they have been completed.

During the monitoring visit of the 12 May 2014, the inspectors, Esther Gray and Kam Jandu, discussed the progress you have made and the steps you have taken to improve the quality of care and education, since the inspection carried out on 24 March 2014. They spoke with staff, observed staff interacting with children and observed the improvements made to the environment. The inspectors also viewed records and considered the steps taken to put records and files in order. These documents are used for the efficient management of the setting. The inspectors looked at records upon which you rely to ensure recruitment procedures are robust and that staff are suitably trained and vetted to safeguard children. The inspectors also reviewed your written response to the actions raised.

The inspectors found that you had taken immediate steps to regain proper control of the records, after a period of change of the overseeing committee. You are setting about ensuring those records are now in order to safeguard children and ensure the safe and efficient management of the setting, which includes the recruitment procedures. The newly convened committee members, however, have still to complete all the necessary documents to update Ofsted, and to allow checks to be carried out by Ofsted to safeguard children. Some management records also require updating and the training needs of staff are not up-to-date. The inspectors also

found that your procedures for monitoring sleeping children are not consistently carried out in line with your policy. Consequently, a further welfare requirement notice is being issued, requiring you to improve the records maintained to ensure the safe and efficient management of the setting and to help ensure the needs of all children are met; this relates to sleep records, records of staff suitability, qualification and training needs.

Your written response to the notices identifies action taken to improve the learning environment and resources and routines that promote children's emotional and physical well-being and to promote their independent skills, demonstrates a commitment to and progress in rectifying those things which were of priority and which you have stated are on-going. The action dates were originally set with more time allowed to ensure training could be developed and delivered to promote the improvement in this area of the practitioners work with children and in behaviour management. As a result, a further visit will monitor the improvement and its sustainability.

The inspectors found that you have addressed the risks listed on a further notice to improve which were identified during the inspection. Action has been taken to ensure the risk assessment procedures are implemented effectively to ensure hazards to children are kept to a minimum, with particular reference to children's safety gates and broken radiator covers. However, although you had taken steps to address the risks identified at the inspection, during the monitoring visit the inspectors found that an internal door was left open when the self-closing mechanism failed, leaving a risk that children could access mousetraps and other risks in the unguarded corridor. As a result, a further welfare requirement notice is being issued, requiring you to review the risk assessment process and determine where it is helpful to make written risk assessments in relation to specific issues, to inform staff practice and to demonstrate how they are managing risks, such as, securing doors to prevent children accessing areas of risk.

The inspection report was not published until 19 June 2014, and you were not able to receive feedback from the inspector at the end of the full inspection visit on 24 March 2014. Despite this, you have been proactive in taking some of the steps required, by using the information in the welfare requirement notice and notice to improve documents. Consequently, more time is required to allow further steps to be taken to ensure all actions identified in the full report, as well as the additional improvements required, which are being issued in a further welfare requirement notice, to be implemented. A further monitoring visit will assess if action taken meets the requirements and is embedded and sustained.

Having considered all the evidence, the inspector is of the opinion that the setting has not taken prompt and effective action to address the points for improvement.

Next steps

The next step will be further monitoring.

If you have any further queries please contact us on the number at the top of this letter.

Yours sincerely

Nick Hudson
National Director, Early Education

Actions

Action	Due date	Closed date
develop the quality of teaching by, monitoring staff's practice to ensure their interactions effectively extend children's learning and ensure training is focused on raising staff's knowledge of their understanding of the Early Years Foundation Stage and how to promote the characteristics of effective learning	26/05/2014	
ensure the resources available to children, especially in the pre-school room, are sufficient to promote interest and challenge during activities to enable children to fully engage with their learning	26/05/2014	
ensure children are provided with beneficial routines that support their emotional and physical well-being and promote their independence skills.	26/05/2014	
ensure that children's behaviour is managed in a suitable manner (compulsory part of the Childcare Register)	26/05/2014	12/05/2014
ensure staff are fully aware of the requirements of the Early Years Foundation Stage in relation to completing the progress check for children between the ages of two and three years, this includes sharing this information with other staff as they move into the pre-school room	26/05/2014	
ensure that children's behaviour is managed in a suitable manner (voluntary part of the Childcare Register)	26/05/2014	12/05/2014
ensure that the premises and equipment used for the purposes of the childcare are safe and suitable for that childcare (compulsory part of the Childcare Register)	26/05/2014	

ensure that the premises and equipment used for the purposes of the childcare are safe and suitable for that childcare (voluntary part of the Childcare Register)	26/05/2014	
ensure that the registered person and any person caring for, or in regular contact, with children: is suitable to work with children which must include obtaining an enhanced Disclosure and Barring Service check and be mentally fit for the work (compulsory part of the Childcare Register)	26/05/2014	12/05/2014
ensure effective systems are in place to ensure that the registered person and any person caring for, or in regular contact, with children: is suitable to work with children which must include obtaining an enhanced Disclosure and Barring Service check and be mentally fit for the work (voluntary part of the Childcare Register).	26/05/2014	12/05/2014
WRN:improve the records maintained to ensure the safe and efficient management of the setting and to help ensure the needs of all children are met; this relates to sleep records, records of staff suitability, qualification and training needs	08/07/2014	
WRN: review the risk assessment process and determine where it is helpful to make written risk assessments in relation to specific issues to inform staff practice and to demonstrate how they are managing risks, such as securing doors to prevent children accessing areas of risk	08/07/2014	
WRN: review staffing arrangements to ensure the needs of all children are met and ensure their safety, developing contingency arrangements and identifying roles and responsibilities, such as who will lead the learning and development planning	08/07/2014	