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Sunflowers Out Of School Club
Broomfield School
Broomfield Avenue
Northallerton
North Yorkshire
DL7 8RG

Our Reference EY294417

Dear Warnes Nurseries Ltd

Monitoring for provision judged as inadequate

An Ofsted inspector, Lindsey Pollock, monitored your provision on 21/07/2014 following your inspection where the provision was judged to be inadequate.

Outcome of monitoring

As a result of our inspection on 20/05/2014, we sent you a notice to improve. If you were set actions at the inspection, or as a result of our subsequent monitoring or investigations, these are included at the end of this letter unless we have already verified that they have been completed.

During the monitoring visit the inspector discussed with your senior manager the steps that have been taken to address the actions raised in the notice to improve. She also talked to staff and children and observed the children engaging in play. The inspector looked at your planning and the children's individual learning journals. She also looked at staff files, risk assessments and your action plans.

The inspector found that you have been proactive in addressing the issues raised at inspection and a comprehensive action plan is in place to meet the actions and to further raise the quality of the provision. The senior manager explained that you have worked with the local authority adviser and welcomed her support and guidance.

The senior manager described how you took immediate steps following the inspection to safeguard children. The change of manager was notified to Ofsted and effective measures were put in place to ensure children are not left alone with anyone whose suitability had not been verified. This is done by ensuring staff are deployed appropriately. Policies and procedures, including the safer recruitment policy, have been reviewed and updated. You held staff meetings during which, the experienced leadership team delivered training on the setting's safeguarding policies

and procedures. You described how this has built staff's confidence and knowledge of what to do should they be concerned about a child. You have obtained a copy of the risk assessment completed by the school for the outdoor area. Following this, the setting's own risk assessment was reviewed and updated to ensure children are safe and appropriately supervised while playing outdoors. The inspector found that risk assessments identify the risk to children from gaining unsupervised access to the kitchen area, and how by fitting a latch, this risk has been minimised.

The senior manager showed the inspector the systems that have been implemented to ensure that records and documentation are easily accessible and available at all times. You have done this by compiling individual files for each member of staff and you state these are now kept on the premises at all times. The inspector found these to be easily accessible, organised and inclusive of all required documentation to evidence the suitability of staff. This helps to further safeguard children when they are in your care.

The senior manager detailed how robust induction procedures are now in place. These include training on all of the policies and procedures and have been undertaken with new staff working within the setting. She described the arrangements that have been made for supervision and performance management to monitor and support staff practice. This includes a monthly supervision session and an annual appraisal session for each member of staff. In addition, the manager provides ongoing support and direction at each session and the senior manager completes weekly practice observations. This fosters a culture of mutual support, teamwork and continuous improvement.

The inspector found that steps have been taken to improve the learning and development provision. The senior management described how staff from the out of school club have visited other childcare settings within the company so they can observe good practice and liaise with more experienced staff to help them with activity planning. Partnerships with early years teachers have improved. The inspector found that verbal information about children is exchanged between yourselves and the teacher and a further meeting is to be arranged to discuss children's learning and development in more detail. The senior manager explained how you now use information about what children have been doing at school to inform activity planning. This helps to promote children's learning further. The senior manager described how this improvement in planning has had a positive impact on how the older children behave, as they are more interested and engaged in the activities. She described how staff have reinforced older children's understanding of acceptable behaviour by having discussions with them and by having the same rules and boundaries as school so they get consistent messages. Throughout the visit the inspector observed the children enjoying their play and behaving appropriately.

The senior manager described how a more effective key-person system has been introduced. You have done this by making sure the key person is fully aware of which children they are responsible for and for ensuring they are aware of their responsibilities for liaising with their parents and teachers to improve the quality of care and learning.

Having considered all the evidence, the inspector is of the opinion that the setting has taken prompt and effective action to address the points for improvement.

Next steps

The next step will be a full inspection.

I hope that you have found the visit helpful in promoting improvement in your setting. If you have any further queries please contact us on the number at the top of this letter.

Yours sincerely

Nick Hudson
National Director, Early Education

Actions

Action	Due date	Closed date
ensure that Ofsted are notified of any changes to the person who is managing the early years provision	21/05/2014	21/07/2014
ensure that safeguarding and recruitment procedures are effectively implemented, and that people whose suitability has not been checked are not allowed unsupervised contact with children being cared for	20/05/2014	21/07/2014
ensure that all staff, including management, have up-to-date safeguarding knowledge, and understand the safeguarding policy and procedures, so they are able to respond, in a timely and appropriate way, to any concerns they might have about a child's safety or welfare	04/06/2014	21/07/2014
ensure all reasonable steps are taken to ensure risks associated with supervising children in the outside space, and children's access to the kitchen, are effectively identified and minimised	20/05/2014	21/07/2014
ensure that all records and relevant documentation are easily accessible and available at all times, this includes staff records and qualifications	20/05/2014	21/07/2014
ensure a robust induction procedure is in place, so that all staff fully understand their roles and responsibilities and all relevant policies and procedures	04/06/2014	21/07/2014
implement effective supervision and performance management arrangements, to monitor staff practice and to support them to improve their teaching skills, to promote children's welfare and their learning and development	18/06/2014	21/07/2014
develop the planning of activities, so that children are engaged in purposeful play,	17/06/2014	21/07/2014

tailored to meet their individual needs and complements their learning at school

ensure that no individual who is unsuitable to work with children has unsupervised access to a child receiving childcare (compulsory part of the Childcare Register) 20/05/2014 21/07/2014

implement an effective key person system to engage with parents and other providers of the Early Years Foundation Stage, in order to strengthen the two-way sharing of information, to ensure children's learning and development are complemented and there is continuity of learning for all children. 17/06/2014 21/07/2014

ensure that no individual who is unsuitable to work with children has unsupervised access to a child receiving childcare (voluntary part of the Childcare Register) 20/05/2014 21/07/2014

ensure that all necessary measures are taken to minimise any identified risks (compulsory part of the Childcare Register) 20/05/2014 21/07/2014

ensure that all necessary measures are taken to minimise any identified risks (voluntary part of the Childcare Register) 20/05/2014 21/07/2014

ensure that where older and younger children are together, the behaviour of children over the age of eight years does not have a negative effect on the younger children (compulsory part of the Childcare Register) 20/05/2014 21/07/2014

ensure that where older and younger children are together, the behaviour of children over the age of eight years does not have a negative effect on the younger children (voluntary part of the Childcare Register) 20/05/2014 21/07/2014

ensure that Ofsted are informed of a new manager of childcare on non-domestic premises (compulsory part of the 21/05/2014 21/07/2014

Childcare Register)

ensure that Ofsted are informed of a new manager of childcare on non-domestic premises. (voluntary part of the Childcare Register) 21/05/2014 21/07/2014