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Campers Pre-School and Out of
School Club
Dayrell Road
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Our Reference 220166

Dear Maxine Mary Rayne

Monitoring for provision judged as inadequate

An Ofsted inspector, Jan Burnet, monitored your provision on 16/07/2014 following your inspection where the provision was judged to be inadequate.

Outcome of monitoring

As a result of our inspection on 23/04/2014, we sent you a notice to improve. If you were set actions at the inspection, or as a result of our subsequent monitoring or investigations, these are included at the end of this letter unless we have already verified that they have been completed.

During the monitoring visit the inspector discussed with you the steps you have taken to address the actions raised in the notice to improve. She discussed with you; procedures for ensuring the suitability of staff, their roles and responsibilities, and supervision and appraisal procedures. The inspector discussed with you and observed; the key-person system, activity planning and provision, and the food provided for children. She observed staff working with the children.

The inspector found that you have improved your practice with regard to meeting the welfare requirements. Recruitment, selection and vetting procedures have been improved to ensure the suitability of staff in order to safeguard children. Induction procedures are now clear. Information on safer recruitment has been obtained from the National Day Nursery Association and two managers, who were appointed following the last inspection, have been booked onto 'Management improvement and how to improve your team' training. The inspector found that you have taken steps to ensure that staff are clear about their roles and responsibilities. The managers work full-time hours and so you informed the inspector that it has not been necessary to appoint a deputy. Policies have been reviewed and designated staff are named in some of them, for example, the designated person is identified in the

safeguarding policy. You informed the inspector that staff supervision sessions have begun. Staff have taken supervision forms home and they are completing them in readiness for their meetings. The forms were provided for you by the representative of the local authority. You informed the inspector that supervision meetings are planned monthly and that staff meetings are being held every week. You informed the inspector that training needs and requests are being addressed with staff. The inspector found that in order to aid staff in reviewing and improving their practice, the two managers have visited local settings that have been judged as good or outstanding by Ofsted. The managers have attended cluster group meetings and network meetings.

The inspector found that improvement has been made to the quality of the food provided for children at snack times and that parents are asked to provide healthy food in their children's packed lunches. In order to ensure that children can now enjoy uninterrupted play, the routine of the day no longer includes times when all the toys and activities are cleared away and changed. You explained that the playroom is being re-organised to ensure that children can choose and select from a greater variety of resources. You informed the inspector that the partnerships with parents have improved to ensure that information on their children's learning as well as care needs is obtained during their children's induction. You identified that communication with parents has improved on a day-to-day basis and that they are more aware of the observation and assessment records kept by staff. You provided the inspector with a copy of an information leaflet that identifies their children's key person. This has a photograph of the key person on the front and information on qualifications and experience inside, as well as, information on the Early Years Foundation Stage and the areas of learning.

During the monitoring visit you informed the inspector that these changes have been made in consultation with a representative from the local authority. You provided written information given to you by this adviser following her visits, and this identifies the progress that has been made. This was confirmed during the latter part of the inspector's visit in a telephone discussion with the adviser. The inspector also spoke to parents and they told her that they are happy with the service that you provide. They were aware of their children's key person and felt that communication is good. During the monitoring visit the inspector found that interaction between staff and children was positive and children were happily involved in a suitable variety of activities.

Having considered all the evidence, the inspector is of the opinion that the setting has taken prompt and effective action to address the points for improvement.

Next steps

The next step will be a full inspection.

I hope that you have found the visit helpful in promoting improvement in your setting. If you have any further queries please contact us on the number at the top of this letter.

Yours sincerely

Nick Hudson
National Director, Early Education

Actions

Action	Due date	Closed date
have effective systems in place to ensure that the registered person, the manager of the later years provision and any person caring for, or in regular contact with children, is suitable (compulsory part of the Childcare Register)	30/05/2014	16/07/2014
have effective systems in place to ensure that the registered person, the manager of the later years provision and any person caring for, or in regular contact with children, is suitable (voluntary part of the Childcare Register).	30/05/2014	16/07/2014
ensure staff are suitable to fulfil their roles by: implementing a rigorous recruitment and induction process, ensuring that records are kept about the vetting process, identity checks and references	30/04/2014	16/07/2014
ensure that there is an experienced, suitably qualified and capable named deputy who can take charge in the absence of the manager	30/04/2014	16/07/2014
provide children with healthy, balanced, nutritious meals and snacks in sufficient quantity that meets their needs, and so that they can learn about healthy food choices	30/04/2014	16/07/2014
ensure the key-person system is implemented effectively so that every child's care and learning is tailored to meet their individual needs, by working closely in partnership with their parents, to support learning both in the setting and at home.	30/05/2014	16/07/2014
ensure that all staff are clear about their roles and responsibilities by: ensuring that policies are up to date, and by implementing appropriate staff	30/05/2014	16/07/2014

supervision and training arrangements that foster a culture of mutual support, teamwork and continuous improvement

ensure that children of all ages learn through planned, purposeful, uninterrupted play which builds their confidence and independence, guided by practitioners who listen and respond appropriately to their emerging needs and allow them to engage deeply in their learning	30/04/2014	16/07/2014
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