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School's Out
Welford Primary School
Welford Road
BIRMINGHAM
B20 2BL

Our Reference EY468474

Dear Dorothy Dixon

Monitoring for provision judged as inadequate

An Ofsted inspector, Yvonne Johnson, monitored your provision on 02/07/2014 following your inspection where the provision was judged to be inadequate.

Outcome of monitoring

As a result of our inspection on 04/03/2014, we sent you a welfare requirements notice. If you were set actions at the inspection, or as a result of our subsequent monitoring or investigations, these are included at the end of this letter unless we have already verified that they have been completed.

As a result of our inspection on 04/03/14, we sent you a welfare requirements notice and a notice to improve. The actions you were set are included at the end of this letter.

The welfare requirements notice required you to comply with the Statutory Framework for the Early Years Foundation Stage under the following requirements: Suitable People. The steps you were required to take were detailed in full in the notice sent to you on 26 March 2014. A previous monitoring visit, completed on 10 April 2014, found that you had taken prompt and effective action and were complying with the requirements of this notice. However, you were set additional actions at that visit which were detailed in a letter sent to you on 16 April 2014.

During the monitoring visit of 2 July 2014 the inspector discussed with you the steps you have taken to address the actions raised in the notice to improve. She observed interaction between staff and children throughout the out of school club and had a discussion with a member of staff about the supervision process. The inspector also spoke to you, and your co-manager. The inspector also looked at your DBS records, menu planning, and information displayed for parents. The inspector also looked at the register of attendance and supervision document.

Staff now receive formal supervision on an ongoing basis and you have introduced systems to identify and support specific training needs for individual staff. Registers are kept up to date and parents encouraged to sign their children out of the session, which is monitored by staff. There is also a system of staff signing in and out of the club, which demonstrates that ratios are maintained.

Since the last visit you have sought the views of parents through a questionnaire, to see where further developments can be made to improve the quality of the childcare provided.

Having considered all the evidence, the inspector is of the opinion that at this time you have taken prompt and effective action to address the points for improvement.

Having considered all the evidence, the inspector is of the opinion that the setting has not taken prompt and effective action to address the points for improvement.

Next steps

The next step will be a full inspection.

If you have any further queries please contact us on the number at the top of this letter.

Yours sincerely

Nick Hudson
National Director, Early Education

Actions

Action	Due date	Closed date
maintain a daily record of attendance with accurate information to show when children are on the premises (Statutory Framework for the Early Years Foundation stage: Information about the provider)	28/04/2014	02/07/2014
maintain records to ensure the safe and efficient management of the setting, and to help ensure the needs of all children are met, with specific reference to a daily record of the arrival and departure times of all adults working with children(Statutory Framework for the Early Years Foundation stage: General information and records).	28/04/2014	02/07/2014