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Star Club 2000 Ltd  
Christ Church C of E Primary School  
Derwent Road  
LANCASTER  
LA1 3ES

Our Reference EY415312

Dear Star Club 2000 Ltd

### **Monitoring for provision judged as inadequate**

An Ofsted inspector, Lindsey Pollock, monitored your provision on 11/06/2014 following your inspection where the provision was judged to be inadequate.

### **Outcome of monitoring**

As a result of our inspection on 12/03/2014, we sent you a notice to improve. If you were set actions at the inspection, or as a result of our subsequent monitoring or investigations, these are included at the end of this letter unless we have already verified that they have been completed.

During the monitoring visit the inspector discussed with you the steps that have taken to address the actions raised in the notice to improve. She also talked to staff and children. She observed children having their snack and engaging in outdoor play. The inspector looked at how you and your staff's knowledge of the Early Years Foundation Stage has increased, to ensure that all of the learning and development and the safeguarding and welfare requirements are met. You explained how you have implemented an effective key-person system and how you have informed parents of this. The arrangements for the monitoring and evaluation of the setting and for the appraisal and supervision of staff were discussed. Documentation supporting this process was looked at. The inspector discussed how you complement children's learning at school and looked around the premises both indoors and outdoors.

The inspector found that a comprehensive action plan is in place, which has supported you in addressing the issues raised at your last inspection. You have also welcomed the support of your local authority adviser who has helped with this process.

You have worked with the local authority advisor to raise your knowledge of the Early Years Foundation Stage. You now have all guidance documentation to support

you in meeting the requirements and have familiarised yourself with them. Following the visits from the adviser, you have met with your staff team to share your knowledge. As result, staff, including yourself, have an increased understanding of how to ensure that all of the requirements are met. This means that children learn and develop well and are kept healthy and safe. You have implemented an effective key-person system. Because of the low number of early years children attending, you have taken on this role yourself. You have spoken to all parents to advise them of this, and have included details in the welcome letter for new children. As a key person you requested information from parents about their children including their interests, likes and dislikes. This has helped you to meet the individual needs of each child and plan activities that interest them. Partnerships with early years teachers have improved. The inspector found that verbal information about children is exchanged between yourself and the teacher and you have shared information about activity planning. A further meeting is to be arranged to discuss children's progress in more detail and for you to look at their development records in school. You explained how you now use information about what children have been doing at school to inform activity planning. This helps to promote children's learning further.

You detailed how regular supervision and appraisal of staff has been introduced. Following the last inspection an appraisal system has been introduced and so far, this has been formally undertaken with one member of staff. You explained how you plan to carry out appraisals for the remaining staff before the end of the summer school term. Through discussion with your staff, you have identified training and development needs and two members of your staff are keen to complete a higher level training course. You are currently exploring ways of introducing peer observations, which will help you to further enhance the provision. This is in addition to on-going support and direction already provided at each session. This fosters a culture of mutual support, teamwork and continuous improvement.

Having considered all the evidence, the inspector is of the opinion that the setting has taken prompt and effective action to address the points for improvement.

### **Next steps**

The next step will be a full inspection.

I hope that you have found the visit helpful in promoting improvement in your setting. If you have any further queries please contact us on the number at the top of this letter.

Yours sincerely

Nick Hudson  
National Director, Early Education

## Actions

Action	Due date	Closed date
improve knowledge of the Statutory framework for the Early Years Foundation Stage to ensure that all of the legal requirement are met to fully promote children's learning, development and welfare needs	11/04/2014	11/06/2014
implement an effective key person system to build relationships with parents and ensure that every child's learning and care is tailored to meet their individual needs and support their emotional well-being	11/04/2014	11/06/2014
improve staff's knowledge and understanding of the learning and development requirements and ensure that they support individual children's progress fully by complementing their learning at school	11/04/2014	11/06/2014
put into place clear systems for the appraisal, coaching and supervision of staff, so that this has a positive impact on children's care and learning.	11/04/2014	11/06/2014