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Tiny Tots Bradford Ltd
72 Thornton Road
Bradford
BD1 2DG

Our Reference EY470415

Dear Tiny Tots Bradford Limited

Monitoring for provision judged as inadequate

An Ofsted inspector, Elizabeth Patricia Edmond, monitored your provision on 17/06/2014 following your inspection where the provision was judged to be inadequate.

Outcome of monitoring

As a result of our inspection on 13/05/2014, we sent you a welfare requirements notice. If you were set actions at the inspection, or as a result of our subsequent monitoring or investigations, these are included at the end of this letter unless we have already verified that they have been completed.

Since your inspection you have been able to demonstrate that you have made a good attempt to address all of the weaknesses highlighted. You have made appropriate arrangements to evidence that staff are suitable to working with children and have put measures in place to supervise new staff until their suitability is confirmed. All staff have now attended a relevant First Aid course. You have appointed an appropriately qualified manager and a deputy who both now understand their roles within the setting. You have appointed staff members to take a lead role in safeguarding and behaviour management, although some training around these specialist roles is yet to be attended. Induction and supervision processes for are now in place but need more time to become fully embedded in regular practice. These processes are already highlighting training successes and the most urgent training needs but are not yet fully completed for all staff members. Your staffing rotas now ensure that there are always at least two staff on duty when children are present.

Key staff have attended a recognised Food Hygiene course, other staff who are also involved in food preparation have received some advice on this but have yet to attend recognised training. Children have free access to drinking water and know from their photographs on the side which is their bottle.

Measures to ensure that the premises are safe and suitable have been addressed. The daily check list now being used ensures that any hazards are removed immediately. Guidance and relevant documents on annual risk assessment have been sought from the Pre-School Learning Alliance however these are yet to be completed. The baby room is being used appropriately to ensure that babies' care and development needs are addressed at all times.

Having considered all the evidence, the inspector is of the opinion that the setting has taken prompt and effective action to address the points for improvement.

Next steps

The next step will be further monitoring.

I hope that you have found the visit helpful in promoting improvement in your setting. If you have any further queries please contact us on the number at the top of this letter.

Yours sincerely

Nick Hudson
National Director, Early Education

Actions

Action	Due date	Closed date
ensure there is a designated practitioner to take lead responsibility for safeguarding children and ensure that named person attends a child protection course (Child Protection – 3.5)	13/06/2014	19/06/2014
train all staff to understand the safeguarding policies and procedures to ensure that all staff have up to date knowledge and understanding of safeguarding issues (Child Protection – 3.6)	13/06/2014	19/06/2014
ensure any person whose suitability has not been checked, including through a Disclosure and Barring Service check is not left unsupervised with children at any time (Suitable People 3.11)	13/06/2014	19/06/2014
record information about staff qualifications and the identity checks and vetting processes that have been completed (including Disclosure and Barring Service checks for all staff caring for children including the reference number, date obtained and who obtained it) (Suitable People – 3.12)	13/06/2014	19/06/2014
improve the daily recording of the names of children being cared for and their hours of attendance (Information about the provider – 3.75)	13/06/2014	19/06/2014
ensure staffing arrangements meet the needs of all children and ensure their safety at all times, with specific regard to staffing at the start and end of each day (Staff:child ratios – 3.27)	13/06/2014	19/06/2014
ensure that all staff who are responsible for the preparation and handling of food are trained in food hygiene (Food and drink – 3.46)	13/06/2014	19/06/2014
ensure fresh drinking water is available at	13/06/2014	19/06/2014

all times for children to independently access when they are thirsty (Food and drink – 3.45)

ensure at least one person who has a current paediatric first aid certificate is on the premises at all times when children are present (Staff qualifications, training, support and skills – 3.24)	13/06/2014	19/06/2014
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ensure a manager is appointed and there is a named deputy who is qualified and capable to take charge in the manager's absence (Staff qualifications, training, support and skills – 3.21)	13/06/2014	19/06/2014
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