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Little Folks Nursery & Out of School
Club
Westwards Close
Kingstanding
Birmingham
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Our Reference EY428026

Dear Mishi Nurseries Limited

Monitoring for provision judged as inadequate

An Ofsted inspector, Sally Smith, monitored your provision on 05/06/2014 following your inspection where the provision was judged to be inadequate.

Outcome of monitoring

As a result of our inspection on 19/03/2014, we sent you a notice to improve. If you were set actions at the inspection, or as a result of our subsequent monitoring or investigations, these are included at the end of this letter unless we have already verified that they have been completed.

During the monitoring visit, the inspector discussed with you the steps you have taken to address the actions raised in the notice to improve. She looked at your current action plans and discussed those for future improvement. She had a discussion with the manager and staff. She discussed how you maintain an accurate record of children's and staff attendance and also looked at the contingency arrangements you have in place, to ensure children are safe and well cared for and correct ratios are maintained at all times. She discussed your key person system and how this is implemented. She looked at your Disclosure and Barring Service checks for staff. You confirmed that you have been in contact with the local authority, who have made arrangements to conduct a support visit shortly.

The inspector found that you addressed the actions raised at the last inspection immediately after the event. Systems are now in place to ensure correct staff to children ratios are maintained at all times. An accurate register is maintained in each of the base rooms to record children's arrival and departure times. Staff also record their arrival and departure and this information is also recorded in each of the rooms. This shows how and where staff are deployed at any one time. You have considered contingency arrangements, should the need arise. The manager is supernumerary, so can help out if required and bank staff can also be used from your other settings.

You also use agency staff if absolutely necessary, ensuring that appropriate checks are in place to determine their suitability. In order to ensure consistency for children's care, wherever possible, you use the same agency member of staff. All staff employed at the nursery are qualified to a minimum of National Vocational Qualification (NVQ) level 3.

Your key person system is outlined and discussed with parents. A list of key persons and their key group of children is displayed. You are currently assembling a photograph board with pictures of all staff and their key children to further improve identification for parents/carers and other family members. The key person arrangements ensure that transitions run smoothly and help children settle into nursery.

You are continually reviewing what you do and seeking to improve the service you provide. Your current focus is on the environment, both indoors and outdoors, so that these can be further enhanced to improve the play and learning experiences for all children.

Having considered all the evidence, the inspector is of the opinion that the setting has taken prompt and effective action to address the points for improvement.

Next steps

The next step will be a full inspection.

I hope that you have found the visit helpful in promoting improvement in your setting. If you have any further queries please contact us on the number at the top of this letter.

Yours sincerely

Nick Hudson
National Director, Early Education

Actions

Action	Due date	Closed date
ensure adult-to-child ratios are maintained at all times to meet the needs of all children and ensure their safety	19/03/2014	05/06/2014
maintain an accurate daily record of the names of the children being cared for on the premises, their hours of attendance and the names of each child's key person.	19/03/2014	05/06/2014
keep records of the following and retain them for a period of two years: a daily record of the names of the children looked after on the premises and their hours of attendance (compulsory part of the Childcare Register)	19/03/2014	05/06/2014
keep records of the following and retain them for a period of two years: a daily record of the names of the children looked after on the premises and their hours of attendance (voluntary part the Childcare Register).	19/03/2014	05/06/2014