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Tykes Pre-School  
Tilgate Community Centre  
Shakleton Road  
Tilgate Crawley  
West Sussex  
RH10 5DF

Our Reference EY398546

Dear Victoria Rodena Bailey

### **Monitoring for provision judged as inadequate**

An Ofsted inspector, Nikki Whinton, monitored your provision on 03/06/2014 following your inspection where the provision was judged to be inadequate.

### **Outcome of monitoring**

As a result of our inspection on 03/04/2014, we sent you a welfare requirements notice. The actions you were set are included at the end of this letter.

The welfare requirement notice had a completion date of 30 April 2014 and required you to: ensure there are appropriate systems in place to confirm staff understanding of safeguarding issues, particularly with regard to identification of the signs and symptoms of possible abuse. You were issued with a notice to improve with a completion date of 2 May 2014 that required you to: implement a clear and well understood policy and procedures for assessing risks to children's safety and review risk assessments regularly. This is with particular regard to the storage of aerosol cans and the reporting of broken or faulty equipment; implement appropriate hygienic procedures to ensure the health of children is effectively promoted, with particular regard to the nappy changing procedures. In addition, you were issued with a notice to improve with a completion date of 30 May 2014 that required you to: improve staff understanding of observation and assessment, with particular regard to identifying children's achievements and in identifying children's next steps in learning.

An inspector visited you on 3 June 2014 to monitor your progress. The inspector discussed with your manager the steps you had taken to address the actions raised in the welfare requirement notice and the notice to improve. The inspector spoke to staff, observed the interactions between the children and the staff, scrutinised the environment and documentation. The inspector found that the safeguarding policy and procedures and the staff induction procedures had been reviewed and updated to include reference to the potential signs and symptoms of possible abuse. Staff had

undertaken targeted training and articulated a secure understanding of their safeguarding roles and responsibilities, including with regard to whistleblowing. The daily risk assessment checklist had been revised and updated in order to better identify potential risks to children. There was now a separate risk assessment checklist for the nappy changing area to help ensure any faulty equipment was immediately identified, removed and replaced. It was observed that children were able to freely access a hand sanitiser, which supported them in developing their self-care skills. There were hygienic nappy changing strategies in place, which were reinforced through a written nappy changing procedure sited within the cloakroom for staff reference. However, a new planning and assessment program had only just been introduced, which was not yet embedded into practice. The staff had not yet attended targeted training to improve their understanding of observation and assessment, in order to effectively identify children's achievements and their next steps.

As a result of the monitoring visit, you will be issued with a notice to improve with a completion date of 1 September 2014 that requires you to: improve staff understanding of observation and assessment, with particular regard to identifying children's achievements and in identifying children's next steps in learning.

Having considered all the evidence, the inspector is of the opinion that the setting has not taken prompt and effective action to address the points for improvement.

### **Next steps**

The next step will be further monitoring.

If you have any further queries please contact us on the number at the top of this letter.

Yours sincerely

Nick Hudson  
National Director, Early Education

## Actions

Action	Due date	Closed date
implement appropriate hygiene procedures to ensure the health of children is effectively promoted, with particular regard to the nappy-changing procedures	02/05/2014	03/06/2014
improve staff understanding of observation and assessment, with particular regard to identifying children's achievements and in identifying children's next steps in learning.	30/05/2014	03/06/2014
implement a clear and well-understood policy and procedures for assessing risks to children's safety and review risk assessments regularly. This is with particular regard to the storage of aerosol cans and the reporting of broken or faulty equipment	02/05/2014	03/06/2014
improve staff understanding of observation and assessment, with particular regard to identifying children's achievements and in identifying children's next steps in learning	01/09/2014	