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Glitter-Bug's Nursery
Newtown Cp School
Newtown
TROWBRIDGE
Wiltshire
BA14 0BB

Our Reference EY401051

Dear Sarah Louise Williams-Hudd

Monitoring for provision judged as inadequate

An Ofsted inspector, Brenda Flewitt, monitored your provision on 29/04/2014 following your inspection where the provision was judged to be inadequate.

Outcome of monitoring

As a result of our inspection on 23/01/2014, we sent you a notice to improve. The actions you were set are included at the end of this letter.

During the monitoring visit, the inspector discussed with you the steps you have taken to address the actions raised in the notice to improve. The inspector spoke to you and individual members of staff. She observed staff interaction as they supported children's activities. The inspector looked at attendance records, the mobile phone policy, samples of children's progress records, records of visits by local authority representatives and your action plan.

The inspector found that you have welcomed the support of local authority advisors and developed a clear action plan to address the issues raised at your last inspection. This has enabled you to accurately plan how to address the areas for improvement identified and to plan for ongoing improvement.

You have improved the records of children's attendance by introducing a new form to detail times of children's arrival and departure. You also record reasons for children's absence. Staff are using this form together with the original register. This means that children's attendance is recorded accurately, which helps staff promote children's safety.

There is now a clear written policy with regard to the use of mobile phones and cameras, which is shared with staff and parents. You have obtained a dedicated mobile phone without a camera for staff to use within the nursery, for contact with parents and for making any other necessary phone calls. Staff are required to keep

their personal mobile phones and any recording devices secured in the office, and there is a signed record kept. This helps promote children's safety and welfare.

Staff are now making regular observations of children's play and activities. They are using an improved form to record their observations, which includes more detailed information, such as the child's level of involvement and links to the characteristics of learning. This enables staff to identify more focussed next steps in children's learning in order to help them progress. You have devised an 'All about me' form to complete for children who are new to the nursery. This requests information about children's background, family, interests and preferences. You state that this will help staff get to know children as soon as they start to attend in order to plan appropriate activities to promote their learning.

You have implemented a tracking sheet to monitor each child's progress, which shows their stage of development and progress in each area of learning at a glance. This enables staff to identify where any extra support is needed to use in their planning. You have also extended this to the nursery as a whole so that you can see any trends in children's learning and make adjustments to the educational programme to help close any gaps. As a result, staff now work with children in small groups, particularly to help support children's listening, understanding and speech. You have introduced visual aids to help children make choices. This is particularly aimed at enabling children who have limited language or are learning English as an additional language. You have provided training for staff about using open-ended questioning. As a result, staff have more understanding of the importance of using this technique to encourage children to think and share their ideas.

Staff are more vigilant in reminding children to wash their hands after using the toilet and before handling food. You have displayed visual reminders in the toilet area as an extra reminder for the children to practise good personal hygiene routines. Planning of activities includes frequent opportunities for children to be outdoors, which means that children have regular fresh air and exercise. You say that children are starting to use the allotment to grow vegetables. All this helps children learn about healthy lifestyles.

Having considered all the evidence, the inspector is of the opinion that the setting has taken prompt and effective action to address the points for improvement.

Next steps

The next step will be a full inspection.

Our Reference EY401051

I hope that you have found the visit helpful in promoting improvement in your setting. If you have any further queries please contact us on the number at the top of this letter.

Yours sincerely

Nick Hudson
National Director, Early Education

Actions

Action	Due date	Closed date
ensure that there is a record of the arrival and departure of children throughout the day, which states their hours of attendance accurately, so staff know which children are present at any time	28/02/2014	29/04/2014
ensure that the safeguarding policy has a section on the use of all mobile phones and cameras within the nursery and how these are stored securely, in order to protect children's welfare	28/02/2014	29/04/2014
ensure that staff establish children's starting points, identify children's next steps in learning based on regular observation and assessment, and use this information effectively to plan interesting and challenging activities that help children to make good progress in their development.	28/02/2014	29/04/2014
keep records of the following and retain them for a period of at least two years: a record of the children's hours of attendance	28/02/2014	29/04/2014
keep records of the following and retain them for a period of at least two years: a record of the children's hours of attendance	28/02/2014	29/04/2014
monitor the educational programmes to enable staff to identify gaps in children's learning in order to implement appropriate strategies and interventions, including skilled questioning techniques, to help all children make appropriate progress in their learning, particularly children who are learning English as an additional language.	28/02/2014	29/04/2014
improve the programme for children's physical development by modelling and teaching children effective hygiene practices, and by improving opportunities for outdoor physical exercise and fresh air, so that children learn more about living healthy lifestyles	28/02/2014	29/04/2014