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Our Reference EY347864

## **Monitoring for provision judged as inadequate**

An Ofsted inspector, Claire Jenner, monitored your provision on 29/04/2014 following your inspection where the provision was judged to be inadequate.

### **Outcome of monitoring**

As a result of our inspection on 18/12/2013, we sent you a notice to improve. The actions you were set are included at the end of this letter.

During the monitoring visit the inspector discussed with you the steps you have taken to address the actions raised in the notice to improve. The inspector looked at your attendance records, medication forms, self-evaluation and evidence of attendance at training, including your first aid certificate. She also observed you engaging with the children and viewed the environment, resources and activities available.

The inspector found that you have sought advice and guidance from local authority support officers who have signposted you to the relevant training. Since your last inspection, you have completed the necessary courses needed to meet the requirements of your registration. You have introduced systems to enable you to evaluate your practice and have formulated an action plan for ongoing improvement.

You have updated your first aid qualification in line with the requirements of your registration. You have also completed additional, specialised training in order to support the needs of individual children. The inspector also found that you have reviewed and updated your systems with regard to the administration of medication. Records are accurately maintained and clearly show details of parental consents and details of medication administered to children. In addition, you have amended your registers of attendance to ensure that they accurately show the times of arrival of all children that attend your setting. As a result, children's health and well-being is effectively promoted and the required records needed to underpin practice and meet the requirements of registration are in place.

Having considered all the evidence, the inspector is of the opinion that the childminder has taken prompt and effective action to address the points for improvement.

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### **Next steps**

The next step will be a full inspection.

I hope that you have found the visit helpful in promoting improvement in your childminding service. If you have any further queries please contact us on the number at the top of this letter.

Yours sincerely

Lorna Fitzjohn  
National Director, Childminding

**Actions**

<b>Action</b>	<b>Due date</b>	<b>Closed date</b>
obtain a current paediatric first aid certificate	02/01/2014	29/04/2014
obtain prior written consent from the child's parent and/or carer for each particular medication to be administered	02/01/2014	29/04/2014
keep an accurate record of children's hours of attendance.	02/01/2014	29/04/2014
ensure an appropriate first aid qualification is obtained (compulsory part of the Childcare Register)	02/01/2014	29/04/2014
ensure an appropriate first aid qualification is obtained (voluntary part of the Childcare Register)	02/01/2014	29/04/2014
keep a daily record of children's hours of attendance (compulsory part of the Childcare Register)	02/01/2014	29/04/2014
keep a daily record of children's hours of attendance (voluntary part of the Childcare Register)	02/01/2014	29/04/2014
keep a record of any medicine administered to any child who is cared for on the premises, including the date and circumstances and who administered it (compulsory part of the Childcare Register)	02/01/2014	29/04/2014
keep a record of any medicine administered to any child who is cared for on the premises, including the date and circumstances and who administered it (voluntary part of the Childcare Register).	02/01/2014	29/04/2014