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Dawn To Dusk Day Nursery Swanley School St. Marys Road Swanley Kent BR8 7TE Our Reference EY332938

Dear Dawn To Dusk Nursery Swanley Ltd

## Monitoring for provision judged as inadequate

An Ofsted inspector, Linda du Preez, monitored your provision on 02/05/2014 following your inspection where the provision was judged to be inadequate.

## **Outcome of monitoring**

As a result of our inspection on 12/08/2013, we sent you a welfare requirements notice.

The welfare requirement notice required you to: make sure the premises, including the outdoor area and equipment are clean and safe and hygienic for children to use; ensure that there is an effective health and safety policy and procedures and that you comply with requirements of health and safety legislation (including hygiene requirements); implement a clear and well understood policy, and procedures for assessing any risks to children's safety. Ensure that daily checks and risk assessments are used to identify all aspects of the environment that need to be checked and how the risks will be removed or minimised.

A notice to improve was also sent that required you to conduct monitoring of practice and provide training to ensure all practitioners have appropriate skills and knowledge and a clear understanding of their roles and responsibilities in order to foster a culture of mutual support, teamwork and continuous improvement; ensure that there is a sufficient number of staff qualified in first aid to enable a qualified member of staff to be present on the premises at all times and on outings; make sure that fresh drinking water is available to children at all times; provide opportunities for children whose home language is not English to use their language in play and learning; improve partnership working with parents, to involve them in their children's learning and actively respond to any parental concerns or ideas for improvement.

At the first monitoring visit on 6 December 2013, the regulatory inspector found you had made satisfactory progress. You had completed a comprehensive action plan to

meet the requirements and improve the quality of childcare and education. Additional actions were raised at this visit, which asked you to: ensure that all the equipment used for babies, especially chairs are safe and that staff are fully aware of the safety requirements; ensure that the arrangements for monitoring sleeping babies are followed and that they are always within sight and hearing distance; review the arrangements for feeding babies to ensure that the individual needs of all babies are met and that staff fully understand the role of the key person in meeting the individual needs of babies for feeding; ensure that policies and procedures for administering medication are followed for all children.

At the second monitoring visit of 3 March 2014, the regulatory inspector found that the health and safety policy had been reviewed and the cleaning schedule was fully embedded into practice. There are a sufficient number of staff qualified in paediatric first aid and accident reporting procedures are accurate. Fresh drinking water is available for children at all times. You had improved arrangements for monitoring sleeping babies and ensured that they are always within sight and hearing distance and monitored regularly. In addition, you had reviewed the arrangements for feeding babies. Furthermore, you had ensured that policies and procedures for administering medication are followed for all children and that medications are stored appropriately and out of children's reach.

At the second monitoring visit of 3 March 2014, the regulatory inspector found that you had made improvements to the risk assessment process. The inspector reported that to further improve you needed to ensure that identified hazards are removed without delay and that necessary repairs are carried out in a timely fashion. In addition, you needed to ensure that all staff are fully aware of risk assessment and develop their understanding of and ability to identify risks and act on them and take steps to remove or minimise the risks without delay. At the third monitoring visit of 2 May 2014, the regulatory inspector found that staff now play a far more active role in the management of risk. Consequently the inside and outside areas are more well organised and safer for children. However, the playhouse and shed do not yet have windows in place. You confirmed that this is due for repair imminently and that children will not play in or around these areas in the meanwhile. Progress of this repair will be monitored at the next inspection.

At the third monitoring visit of 2 May 2014 the regulatory inspector found that the manager continues to conduct regular reviews of practice and conducts regular focussed meetings for staff to drive improvement and improve practice issues. Staff have now attended further training on health and safety, resulting in health and safety issues being more embedded into practice.

At the second monitoring visit of 3 March 2014 you had developed an 'all about me' care plan for children with English as an additional language for parents to complete with key person before the child starts nursery. At the third monitoring visit of 2 May 2014, the regulatory inspector found that staff have developed the necessary skills to fully support children with English as an additional language in order to support and monitor children's progress. Through discussion, staff demonstrate a more confident

approach to supporting children as they make positive use of the 'all about me' care plans. They are now fully aware of children's background information and use this information to support and enhance their learning.

Having considered all the evidence, the inspector is of the opinion that the setting has taken prompt and effective action to address the points for improvement.

## **Next steps**

The next step will be a full inspection.

I hope that you have found the visit helpful in promoting improvement in your setting. If you have any further queries please contact us on the number at the top of this letter.

Yours sincerely

Nick Hudson National Director, Early Education