

Ofsted  
Piccadilly Gate  
Store Street  
Manchester  
M1 2WD

**Telephone:** 0300 123 1231  
**Fax:** 0300 123 3159  
**Minicom:** 0161 618 8524  
**Email:** [enquiries@ofsted.gov.uk](mailto:enquiries@ofsted.gov.uk)  
**Web:** [www.ofsted.gov.uk](http://www.ofsted.gov.uk)

Our Reference 403397

## **Monitoring for provision judged as inadequate**

An Ofsted inspector, Lorraine Anne Lawton, monitored your provision on 06/02/2014 following your inspection where the provision was judged to be inadequate.

## **Outcome of monitoring**

As a result of our inspection on 08/01/2014, we sent you a welfare requirements notice.

This notice required you to: ensure the practice of risk assessment is fully understood and is rigorous in identifying potential risks to children's safety and improve the maintenance and availability of required records to ensure the safe and efficient management of the setting for children; this refers to staff suitability records, fire drill logs and accident records.

In addition a notice of action to improve on the compulsory and voluntary part of the childcare register required you to: ensure that all necessary measures are taken to minimise any identified risks.

From evidence gathered at the monitoring visit on 6 February 2014, the inspector is satisfied that you have taken steps to meet the notice. You have improved the process of risk assessment by making sure that identified risks are effectively minimised or removed to ensure children's safety. Measures taken means that the rear outdoor gate opens easily and safely to enable children to be evacuated without delay in the event of an emergency. Steps have been taken to address risks in a first floor bedroom where children may stay overnight. In addition, you are monitoring the record of risk assessment to check for hazards that your assistants may identify and that you must control.

You have also improved the organisation of records relating to accidents, emergency evacuation and details about your assistants. Accident records are duplicated to ensure an accurate record is maintained by you, alongside a copy for a parent. A record is kept in children's individual files and this ensures a detail of any accident is available where children attend either of the two registered premises, on any one day. A new emergency evacuation record is in place and most staff details are available at both premises. You are currently completing the required checks for new

assistants. In addition, you ensure required records are now always available for assistants to access and complete, at either premises, in your absence.

Although you have not had a recent visit from your local authority advisor, you have maintained contact. This demonstrates a commitment to improve.

Having considered all the evidence, the inspector is of the opinion that the childminder has taken prompt and effective action to address the points for improvement.

### **Next steps**

The next step will be a full inspection.

I hope that you have found the visit helpful in promoting improvement in your childminding service. If you have any further queries please contact us on the number at the top of this letter.

Yours sincerely

Lorna Fitzjohn  
National Director, Childminding