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Our Reference EY435987

## Monitoring for provision judged as inadequate

An Ofsted inspector, Sarah Clements, monitored your provision on 04/04/2014 following your inspection where the provision was judged to be inadequate.

## **Outcome of monitoring**

As a result of our inspection on 23/12/2013, we sent you a notice to improve. The actions you were set are included at the end of this letter.

During the monitoring visit the inspector discussed with you the steps you have taken to address the actions raised in the notice to improve. She spoke with you and looked at your accident and medication records.

The inspector found that you promptly met with your assistant to develop a clear plan of action to address the issues raised at your last inspection. You have also started to evaluate the quality of your practice and the impact this has on outcomes for children, making use of the Ofsted self-evaluation form and issuing questionnaires to children and parents to gather their views. This has enabled you to determine how to address the areas for improvement raised at your last inspection and to plan ongoing improvements to the provision for children.

There is now a clear procedure in place to ensure children are not left alone with an assistant for longer than two hours during the same day. When children are left alone with an assistant during school collections or emergency situations, this is for appropriate periods of no more than 20 minutes. In addition, parents are made aware that they must make alternative care arrangements for their children when you take holidays. As a result, children's safety is no longer compromised.

The inspector found that you very promptly revised the records relating to accidents and injuries following the last inspection. All accident records are now shared with parents as soon as possible and they are asked to sign the records to acknowledge this. As a result, parents are informed more promptly and have the information they need to promote continuity in their child's care. In addition, these records and other documentation relating to individual children are now filed separately for each child to ensure confidentially.

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Having considered all the evidence, the inspector is of the opinion that the childminder has taken prompt and effective action to address the points for improvement.

## **Next steps**

The next step will be a full inspection.

I hope that you have found the visit helpful in promoting improvement in your childminding service. If you have any further queries please contact us on the number at the top of this letter.

Yours sincerely

Lorna Fitzjohn National Director, Childminding

## **Actions**

Action	Due date	Closed date
ensure that when using an assistant children are not left in the assistant's sole charge for longer than two hours in a single day	10/01/2014	04/04/2014
ensure that parents are made aware of all accidents and that these are appropriately recorded.	10/01/2014	04/04/2014
ensure that the childminder is present on the premises at all times when childcare is being provided (compulsory part of the Childcare Register)	10/01/2014	04/04/2014
ensure that the childminder is present on the premises at all times when childcare is being provided (voluntary part of the Childcare Register.	10/01/2014	04/04/2014