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Valley Hill Nursery, Pre-School and
Kids Club
The Football Academy
Langston Road
LOUGHTON
Essex
IG10 3TQ

Our Reference EY459468

Dear Mrs Keiley Pedro

Monitoring for provision judged as inadequate

An Ofsted inspector, Cheryl Langley, monitored your provision on 14/03/2014 following your inspection where the provision was judged to be inadequate.

Outcome of monitoring

As a result of our inspection on 27/11/2013, we sent you a welfare requirements notice. The actions you were set are included at the end of this letter.

This Welfare Requirement Notice required you to ensure that there is at least one person who has a current paediatric first aid certificate and is on the premises at all times when a child is present, Early Years Foundation Stage Safeguarding and Welfare Requirement (EYFS) Staff qualifications, training, support and skills 3.24. This action was to be met by 27 January 2014.

You were also sent a Notice to improve which asked you to: make sure staffing arrangements meet the needs of all children and ensure their safety, EYFS Staff: child ratios 3.27; keep a written record of complaints from parents and their outcome so that parents complaints are dealt with in accordance with the Statutory framework of the EYFS Complaints 3.73 and make sure there is a daily record of the names of the children being cared for on the premises, their hours of attendance and the names of each child's key person recorded, EYFS Information about the provider 3.75. These actions were also to be met by 27 January 2014.

Included in the Notice to improve there were also actions which are required to be met by 28 February 2014 and these are: Implement an effective behaviour management policy and procedure and make sure the named practitioner responsible for behaviour management has the necessary skills to advise other staff on behaviour issues and to access expert advice if necessary, EYFS Managing Behaviour 3.50; Consider the individual needs, interests, and stage of development

of each child and use this information to plan a challenging and enjoyable experience in all areas of learning and development, EYFS Learning and Development 1; make sure assessment and observation are kept up to date to reflect children's progress and development, EYFS Learning and Development 2 and make sure there are suitable facilities for the hygienic preparation of food for children and that staff involved in the preparing and handling of food have received training in food hygiene, EYFS Food and drink 3.45.

At the monitoring visit on 28 January 2014 the Welfare Requirement Notice and Actions to be completed by 27 January 2014 had been met. You provided documentary evidence to show that four members of your staff, which includes yourself, have a current paediatric first aid qualification. Staff attendance is organised to ensure that there is at least one person who has a current paediatric first aid certificate on the premises at all times when children are present and to accompany children on outings. This is to ensure their health is not compromised should they require first aid.

You had also taken steps to meet the actions set out in the Notice to improve to be completed by 27 January 2014. At the visit staff were effectively deployed to make sure children were supervised at all times. Complaints are recorded to provide information for parents about your provision in accordance with the EYFS Statutory Framework. The procedure for recording attendance was reviewed and you improved your practice to provide clarity of information to show the attendance record for each child and member of staff. You have reminded staff about the importance of keeping this information up to date. At the visit the records appeared to be complete.

The action to be completed by 28 February 2014 regarding the facilities for the hygienic preparation of food and staff awareness of food hygiene has also been met. Procedures are in place to meet Health and Safety requirements and staff have received training in food hygiene. Two members of staff have Level 2 Food Safety Training and one member of staff has Basic Food Hygiene training. There are suitable facilities and procedures in place for the hygienic preparation of food.

During the visit staff appeared attentive and focussed on the children who were content and happy. They were engaged in interesting play while singing songs and rhymes. The atmosphere was calm and friendly.

You were able to demonstrate a positive attitude to improvement and were working with the Local Authority to improve your practice and meet the other actions to be met by 28 February 2014.

At the monitoring visit on 14 March 2014 staff were deployed effectively to support and guide children when required in all areas. They provided a warm and friendly atmosphere where children were given purposeful praise and encouraged to take turns and care for others. A good range of play and resources were provided which encouraged children's learning and development. Staff were very attentive and skilful in questioning children to make them think and extend their learning. They had fun

in the outside area planting flowers and using their imaginations with the role play toys. Children used their senses to explore the environment. Challenging and interesting activities were planned with children's individual interests and abilities in mind. Children of all ages were encouraged and supported to join in with all the activities. They enjoyed making loud noises with the musical instruments or creating pictures of friends and family in the park. Behaviour is managed effectively for children of all ages.

The staff work well as a team and were positive about the progress they have made. They continue to work towards improving their practice and ensuring the best outcomes for children.

Having considered all the evidence, the inspector is of the opinion that the setting has taken prompt and effective action to address the points for improvement.

Next steps

The next step will be a full inspection.

I hope that you have found the visit helpful in promoting improvement in your setting. If you have any further queries please contact us on the number at the top of this letter.

Yours sincerely

Nick Hudson
National Director, Early Education

Actions

Action	Due date	Closed date
ensure that each complaint is fully investigated and keep a written record, for a period of three years, from the date of these complaints, including the outcome of the investigation and the action taken in response (compulsory part of the Childcare Register)	27/01/2014	14/03/2014
ensure that children's behaviour is managed in a suitable manner (voluntary part of the Childcare Register)	27/01/2014	14/03/2014
ensure that each complaint is fully investigated and keep a written record, for a period of three years, from the date of these complaints, including the outcome of the investigation and the action taken in response. (voluntary part of the Childcare Register)	27/01/2014	14/03/2014
make sure there is a daily record of the names of the children being cared for on the premises, their hours of attendance and the names of each child's key person recorded.	27/01/2014	14/03/2014
ensure staffing arrangements meet the needs of all children and ensure their safety	27/01/2014	14/03/2014
implement an effective behaviour management policy and procedure and make sure the named practitioner responsible for behaviour management has the necessary skills to advise other staff on behaviour issues and to access expert advice if necessary	28/02/2014	14/03/2014
consider the individual needs, interests, and stage of development of each child and use this information to plan a challenging and enjoyable experience in all areas of learning and development	28/02/2014	14/03/2014
make sure assessment and observation are kept up-to-date to reflect children's progress and development	28/02/2014	14/03/2014
keep a written record of complaints from	27/01/2014	14/03/2014

parents and their outcome so that parents' complaints are dealt with in accordance with the Statutory framework of the Early Years Foundation Stage

ensure there are suitable facilities for the hygienic preparation of food for children and that staff involved in the preparing and handling of food have received training in food hygiene	27/01/2014	14/03/2014
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ensure that children's behaviour is managed in a suitable manner (compulsory part of the Childcare Register)	27/01/2014	14/03/2014
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