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Woolton Village Day Nursery Ltd  
Mount Street  
Woolton  
LIVERPOOL  
L25 6HL

Our Reference EY463241

Dear Ms Mercedes Jackson-Redmond

### **Monitoring for provision judged as inadequate**

An Ofsted inspector, Janet Singleton, monitored your provision on 27/02/2014 following your inspection where the provision was judged to be inadequate.

### **Outcome of monitoring**

As a result of our inspection on 02/12/2013, we sent you a notice to improve. The actions you were set are included at the end of this letter.

During the monitoring visit the inspector discussed with you the steps you have taken to address the actions raised in the notice to improve. She observed interaction between staff and children throughout the nursery and the outdoor environment. She also spoke to the deputy manager regarding her role as the newly appointed learning and development coordinator. The inspector spoke to the you, as the manager and had a telephone conversation with a representative from the local authority. She examined the observation, assessment and planning records. The inspector also looked at your action plans and quality improvement plans. She checked information obtained from parents and the summary of the completion of the progress check at age two. Additionally, staff rotas, supervision and training records were observed. Procedural documentation was viewed relating to the staff deployment over the lunch time period. Resources and displays reflecting diversity were observed.

The inspector found that you have developed a robust action plan to address the issues raised at the last inspection. She also found that you have improved systems for monitoring and evaluating the quality of teaching and the impact this has on better meeting children's individual needs and improving outcomes.

You explained to the inspector, that you have altered the contractual arrangements of all staff to ensure that ratios are maintained at all times over the lunch time period. This means staff remain on the premises during their lunch break and can be called to assist, should this be necessary and therefore, children are further

safeguarded and protected.

You have changed the information seeking process, regarding children's starting points and have introduced the 'All about Me' personal information form to be completed with parents and the key person. This means you now obtain comprehensive information about children and have a better understanding of what children can do and know on entry into the nursery. Consequently, staff are fully aware of the children's starting points on entry to the setting. Additionally, you and the key person are better able to plan to meet their individual needs for them to make better progress in their learning and development.

The newly enhanced role of the deputy, to the position of learning and development coordinator, means she is now supporting staff in observing, assessing and planning for children's individual needs. As a result, staff are becoming more confident and better at planning for children's unique learning and development needs for them to make good progress. The inspector viewed one of the children's learning journals. She found, although progress is being made, it is recognised these are being developed to further improve the learning and development of all children. You explained, that although you are seeking to work with other professionals, currently no external agency is involved with the nursery. However, you explained that when necessary, the special educational needs coordinator (SENCO) is attending the team around the child meetings. You also explained the SENCO has been researching information to provide ideas and support for the children she is supporting. This is also to ensure staff have relevant and up-to-date information on children in their care to improve teaching and outcomes.

Supervision and monitoring of staff performance is being improved with staff now receiving formal supervision on an ongoing basis. This is now more robust in setting clear objectives for staff performance. Additionally, staff are asked to contribute and provide feedback on how successful they feel training and support received is, in helping them to move their practice forward. Both yourself as manager and the early years coordinator, are working with staff to identify gaps in their knowledge and skills to target support where needed. Although, progress is being made, it is recognised this is in its infancy and is continuing to be developed. As a result, staff are moving forward in their practice and the quality of teaching is improving therefore, children's needs are being much better addressed. There is a stronger focus on using a greater balance of adult-led and child-initiated activities, combined with using children's interests, to promote their learning and development for children to make better progress.

Documentation examined demonstrates you have implemented a time chart for the completion of the progress check at age two for all children. This ensures the required progress check is completed on all children, by their key person and shared with parents, to ensure any early intervention can be sought. This requirement is, additionally, monitored by the management team to ensure all checks are completed appropriately and in place.

Our Reference EY463241

The inspector found that you have increased the resources which reflect diversity and have introduced multi-cultural themes for developing children's awareness of the world, and the cultures and faiths of others. Staff are using documents to plan age appropriate activities that meet young children's needs and ensure that displays reflect the world around them. Additionally, for those children who have English as an additional language, you have begun to work closely with their families to enable the staff to learn simple words and teach staff simple songs in the child's home language. This means children's uniqueness is valued and they are supported more effectively in the nursery.

You have welcomed support from your local authority. You have developed an action plan to address all issues raised and have completed a quality assessment to assist you in planning for change and therefore improvement of the setting.

Having considered all the evidence, the inspector is of the opinion that the setting has taken prompt and effective action to address the points for improvement.

### **Next steps**

The next step will be a full inspection.

I hope that you have found the visit helpful in promoting improvement in your setting. If you have any further queries please contact us on the number at the top of this letter.

Yours sincerely

Nick Hudson  
National Director, Early Education

## Actions

Action	Due date	Closed date
deploy staff over lunch breaks to meet the ratio requirements and to ensure children's well-being and safety are not compromised	27/02/2014	27/02/2014
develop the information gathered from parents to include what they know about their child's development, in order to identify each child's starting points and more effectively plan to help them make progress	27/02/2014	27/02/2014
provide challenging and enjoyable experiences for children in all areas of learning by: using robust observation and assessment of children's learning to identify their next steps and planning for individual children, taking account of their interests, the next steps in their learning and the advice of health professionals	27/02/2014	27/02/2014
implement consistently the progress check at age two years, so that a more robust assessment of children's progress can be made	27/02/2014	27/02/2014
ensure that a secure foundation for learning is in place for every child, which is consistent and ensures equality of opportunity by; recognising and supporting children's additional languages, teaching children about events and festivals from a range of different cultures and beliefs and providing a range of multi-cultural resources.	27/02/2014	27/02/2014