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Our Reference EY342298

## **Monitoring for provision judged as inadequate**

An Ofsted inspector, Yvonne Johnson, monitored your provision on 04/03/2014 following your inspection where the provision was judged to be inadequate.

## **Outcome of monitoring**

As a result of our inspection on 24/10/2013, we sent you a welfare requirements notice.

In order to ensure that children learn and develop well and are kept healthy and safe you were issued with a welfare requirements notice. This required you to ensure that ensure that Ofsted is informed of any allegations of serious harm or abuse by any person living, working, or looking after children at the premises (whether the allegations relate to harm or abuse committed on the premises or elsewhere; ensure signs of possible abuse and neglect are responded to appropriately; this specifically refers to notifying agencies with statutory safeguarding responsibilities about any concerns about children's safety or welfare without delay; ensure all staff are aware of Local Safeguarding Children Board guidance and procedures and are appropriately trained to identify signs of possible abuse and neglect at the earliest opportunity and to respond in a timely and appropriate way; ensure that someone with a local authority approved current paediatric first aid certificate is on the premises at all times when children are present and accompanies children on outings; this includes occasions when children are taken to, and collected from school or other early years provision; maintain a daily record of the names of the children looked after on the premises and their hours of attendance; this specifically refers to ensuring records are maintained that clearly provide evidence of children's actual times of attendance; ensure that staff are deployed effectively to meet children's needs and children are adequately supervised at all times; ensure that parents and/or carers are fully informed as to how staff are deployed; this specifically refers to making it clear to parents who is looking after their children at any particular time.

At the monitoring visit on 4 March 2014 you were able to demonstrate that you have continued to comply with the requirements and the action taken at the previous visit.

You were also issued with a notice of actions to improve, which required you to: put in place appropriate arrangements for the induction and supervision of staff; this

specifically refers to having appropriate arrangements for monitoring and reviewing staff performance, practice and training needs and to ensure that assistants are fully competent in the areas of work they undertake; keep a record of any complaints received and their outcome and ensure that this record is made available to Ofsted on request.

The childminder has taken action to address the issues from inspection and to update the childcare training for her assistants. Since the last visit, assistants have completed safeguarding training, through the local authority. They are able to demonstrate a suitable knowledge and understanding of safeguarding issues, which will safeguard children. There is work being planned to talk to older children about how they can safeguard themselves in some areas such as 'stranger danger'. The childminder has complied with requirements and made a notification to Ofsted of a significant event, which means she has fulfilled her role and responsibilities under the statutory framework. All assistants have completed first aid training and certificates are displayed. A number of further training events have been booked for later in the year. The childminder demonstrated a clear understanding of her duty to report any concerns without delay to the agency with statutory responsibilities for safeguarding children. Regular meeting with assistants have been put in place along with supervision for assistants, which looks at safeguarding and children's progress, it gives assistants the opportunity to raise any issues about their role and development.

Record keeping is kept up-to-date and there is both an electronic and manual printout of children's attendance and who is caring for each child, including taking and collecting children from school and the child's hours of attendance. No written complaints have been made but there is now a system to record an complaints, in place.

Having considered all the evidence, the inspector is of the opinion that the childminder has taken prompt and effective action to address the points for improvement.

### **Next steps**

The next step will be a full inspection.

I hope that you have found the visit helpful in promoting improvement in your childminding service. If you have any further queries please contact us on the number at the top of this letter.

Yours sincerely

Lorna Fitzjohn  
National Director, Childminding